

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

September 11, 2013

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Charity Dodson, Dr. William Hall, Pastor Alice Hooker, Mrs. Linda Kelly, Dr. Andre Knecht, Mr. John Riley, Jr., Mrs. Nilla Sloop, Mrs. Martha Underwood, and Dr. Teresa Wooddell. Dr. Diane Schaller and Dr. Lauren Williams were absent from the meeting. Mr. Terrell Jones, Health Director, was present as Board Secretary.

Mrs. Martha Underwood, Vice-Chairperson presided in the absence of Dr. Diane Schaller, Chairperson; and the following business was transacted.

There were no corrections made to the August 14, 2013 Board of Health minutes. Dr. Hall moved to approve the minutes as written. Dr. Wooddell seconded the motion, and upon a vote the results were as follows:

Aye: Dodson, Hall, Hooker, Kelly, Knecht, Riley, Sloop, Underwood and Wooddell.

Nay: None

The vice-chairperson ruled the motion was adopted unanimously.

Public Comments:

Ms. Paula Tyler, BSN student at UNC Pembroke was present to observe the meeting for one of her classes. A second student arrived a few minutes later.

The board heard **New Information: Mr. Terrell Jones, Health Director** – a slide presentation was given by Mr. Jones on prescription drug abuse and a handout was given to the board. He stated this is a new emerging issue in public health exceeding car accidents. State statistics for the year 2012 shows accidental death from drug overdose is rated as one of the top five causes of deaths in North Carolina. Opiate pain medications are the ones primarily being taken. There is a group called Project Lazarus which has an evidence based program about developing policies and procedures and getting the word out to the community making them aware of this issue. They have a website called projectlazarus.org from this Mr. Jones gave the presentation. Mr. Jones stated this is something he feels we need to get involved in. He has asked our nurse practitioner to register for the North Carolina Reporting System where she can check on clients who come to our Primary Care Clinic to see if they have received some of the pain medication being used. If she finds out there seems to be an abuse with prescription drugs, she can refer them to a drug addiction clinic. Discussion followed on ways to get the information out to the community. Mr. Jones asked the board to approve the health department applying for a grant from Project Lazarus to help with promoting of this problem. If awarded, we would get \$10,000 for year 1 and \$10,000 for year 2. He stated he was not sure if the funds could be used for salaries. Discussion followed. Mrs. Kelly moved to approve Mr. Jones applying for the Project Lazarus grant and that he must provide a plan on how the funds would be developed in the application for the grant. Dr. Knecht seconded the motion, and upon a vote the results were as follows:

Aye: Dodson, Hall, Hooker, Kelly, Knecht, Riley, Sloop, Underwood and Wooddell.

Nay: None

The vice-chairperson ruled the motion was adopted unanimously.

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The board heard **Personnel Update Information – Mr. Jones, Health Director** – Mr. Jones mentioned vacant positions at the health department as follows: 1) Environmental Health Supervisor; 2) Public Health Nurse II- helping with Communicable Disease; 3) Public Health Educator II; 4) Nutritionist I (WIC) Department. Mrs. Julie Good, RN, Communicable Disease Coordinator will be going on maternity leave in November for 12 weeks. We are looking at bringing in another temporary nutritionist for about a month to help out in the WIC Department. We soon will be replacing the supervisor position in Environmental Health. We have one applicant so far who has applied in-house for this position. If we hire from within, we will have to fill that position from the outside. He mentioned that our previous WIC Director has filed a wrongful discharge suit which was settled last Friday, 9/6/13 in arbitration. He presented additional information on this case. Mrs. Underwood asked that Mr. Jones give the board a progress report on the above information at the next board meeting.

The board heard **Update Information – Mr. Terrell Jones, Health Director**

- **Farm Bureau Health Screening Event/adding dental screenings – October 8, 2013.** The mobile unit will be in the parking lot at the Tractor Supply Company, 3004 S. Horner Blvd., Sanford, NC – Mr. Jones stated he had added that dental screenings will be done at this event, but we just lost our dental hygienist whose position was eliminated from the State Dental Section. Her last day of work is Monday, September 30, 2013. Discussion followed.
- **Veterans Stand Down Event 2013** – Saturday, October 12, 2013 - this event is targeting homeless veterans and will be held from 10 am to 2 pm at the National Guard Armory, 2214 Nash Street, Sanford, NC.
- **Oral Health Reorganization** – this information was covered in the Farm Bureau section above. A letter from the new acting chief of the Oral Health Section was passed around for the board to review.
- **Lee County Health Department Activity and Management Summaries** – Mr. Jones referenced the Monthly Management Summary where it showed through August 2013 – 17% Expected. This summary showed we have collected 12% of our revenue and expended 17% of our budget. Additional information was attached to this summary explaining the health department has not been able to collect account receivables from Medicaid due to issues with NC Tracks. He referenced the August LCPH Activities Summary stating these are the totals for the months of July and August 2013. He pointed out under Environmental Health that the number of permits issued for the two months is higher than the FY 12-13 average. He stated as the economy increases the work load increases and we will need that additional Environmental Health Specialist position that was taken out of our FY 2013-2014 budget.

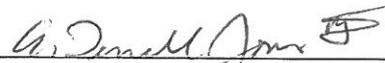
Other – Mr. Jones mentioned under environmental health, there have been some legislature changes in two areas as followed: 1) Private club definitions change for inspection purposes, 2) Bed and Breakfast regulations has changed.

Mr. Jones mentioned he will continue to email the board with updates, but could not send out an email this week because of an issue in environmental health with a foul odor coming from a meat processing plant. Environmental Health is continuing to work on this problem. Mr. Jones mentioned to the board to feel free to contact him if they have any questions.

With no further business, Mrs. Underwood moved the meeting adjourned.


Mrs. Martha Underwood, Vice-Chairperson

ATTEST


A. Terrell Jones, III, REHS MPH, Health Director