

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

October 9, 2013

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:03 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Pastor Alice Hooker, Mrs. Linda Kelly, Dr. Andre Knecht, Mr. John Riley, Jr., Dr. Diane Schaller, Mrs. Nilla Sloop, Mrs. Martha Underwood, Mrs. Charity Dodson and Dr. William Hall. Dr. Lauren Williams and Dr. Teresa Wooddell were absent from the meeting. Mr. Terrell Jones, Health Director, was present as Board Secretary.

Dr. Diane Schaller, Chairperson presided and the following business was transacted.

There was one correction made to the September 11, 2013 Board of Health minutes near the bottom of the first page. Mrs. Underwood stated in regards to the Project Lazarus grant funds, she asked it to be included in the motion that Mr. Jones must provide a plan for how the funds would be developed in the application for the grant. Mrs. Sloop moved to approve the minutes be accepted after the above correction has been made. Mr. Riley seconded the motion, and upon a vote the results were as follows:

Aye: Hooker, Kelly, Knecht, Riley, Schaller, Sloop and Underwood
Nay: None

The chairperson ruled the motion was adopted unanimously.

Public Comments: None

The board heard **ServSafe Presentations – Mrs. Susan Condlin, NC Cooperative Extension and Mr. Joe West, Environmental Health Specialist.** This is the 32nd ServSafe class and they began teaching this class in 1998. Mrs. Condlin thanked the board for their support of this class. ServSafe is a nationally recognized curriculum and is offered twice a year. Ms. Condlin stated she is pleased to be able to partner with Environmental Health. Forty people enrolled in the class and 33 passed the exam. Eleven people attended the meeting to receive their certificates. Each participant was asked to state the name of their restaurant and to tell at least one thing they learned from taking the class.

Project Lazarus Presentation by Founder Mr. Fred Brason – Mr. Jones, Health Director, introduced Mr. Brason, director and founder of Project Lazarus. Mr. Brason gave the board a brief synopsis of the Project Lazarus program and on how it was started in Wilkes County and how it is going statewide. A copy of the slide presentation was given to the board. Prescription drug overdose has impacted every community in the U.S. Project Lazarus believes that communities are ultimately responsible for their own health and that every drug overdose is preventable. Project Lazarus is a non-profit organization that provides training and technical assistance to community groups and clinicians throughout North Carolina and beyond. Mr. Brason stated there is over \$4 million being spread across the state of North Carolina in order to address this issue. Each county and community must design their own response and develop their own plan of action on how they are going to do this. He stated that funders now appropriate about \$10,000 for every single county in North Carolina as coalition seed money to begin their work to address this issue. Community Education – “prescription medication: take correctly, store securely, dispose properly and never share.” Mr. Brason also stated there is an antidote to the overdose. It’s in the Project Lazarus Naloxone Rescue Kit. In this kit is a simple medication that you can spray in a person’s nose and revive them. Laws are passed in North Carolina with a standing order that all law enforcement officers can carry this medication now and have it available for those who might be overdosing. Counties with a coalition where the

health department was the lead agency had a statistically 23% lower rate of emergency department visits than other counties. Mr. Brason responded to questions as appropriate.

The board heard **New Information – Mr. Terrell Jones, Health Director –**

- **Recent Public Health Preparedness Training** - he attended a training on how to distribute 40 to 60 thousand doses of potassium iodide, etc. if the needs call for it. They went through two tabletop exercises with two different dispensing teams at the Incident Command Control Center. Two of these similar exercises were done last year where the health department dispensed the Tdap vaccine to school employees and then later we did one with flu vaccine for county employees. Certificates were received for attending the preparedness training.

The board heard **Update Information – Mr. Terrell Jones, Health Director –**

- **Environmental Health Fees** – is still an ongoing effort with the committee regarding the environmental health fees and another meeting is planned for next week. After this meeting, they will bring to the board a fee proposal to be looked over and then come back again at a later date. Mr. Jones stated it could be the 1st of next year before they implement the new fee schedule.
- **Federal budget affecting our local Women, Infants and Children (WIC) Program** – he stated the county manager and finance director had contacted him about putting together a two week plan for furloughing by the end of the week. We do have federal funds that come to us through the state in the form of block grant funds. The WIC program as of today has discontinued dispensing of any new food instruments, but we will continue to see clients. Programs being affected are: Maternal and Child Health block grants which includes Family Planning. Mr. Jones explained this possible furlough. He stated that he and Ms. Kivett have a meeting with the county manager and finance director on Friday, October 11, 2013 to discuss this more in detail. All of our vacant positions have been frozen by the BOC due to the shutdown. Dr. Knecht mentioned the BOC stated all positions that are deemed necessary could be brought before their board for review. Discussion followed.
- **Lee County Health Department Activity and Management Summaries** – Mr. Jones referenced the Monthly Management Summary where it showed through September 2013 – 25% Expected. This summary showed we have collected 23% of our revenue and expended 22% of our budget. He referenced Environmental Health- Establishments Inspected monthly average of 49%. This section in the past was not being reported correctly. He mentioned they have been looking at Environmental Health's performance figures and they are not getting any better. Therefore, he will be going back to the BOC at some point asking for the funds for specialist position to be replaced that was withdrawn from the budget.

Other –

Mr. Jones mentioned the health department is putting together the State of the County Health (SOTCH) Report. A copy of this report was given to the board for review. The actual report would be emailed to the Board due to the paper copy being a little hard to read.

Mr. Jones mentioned the health department is still having problems with the state NC Tracks program; therefore, we are not able to collect our account receivables from Medicaid.

Executive Session – Mrs. Underwood moved to go into executive session to discuss a personnel matter. Mrs. Kelly seconded the motion, and upon a vote the results were as follows:

Aye: Hooker, Kelly, Knecht, Riley, Schaller, Sloop and Underwood

Nay: None

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The chairperson ruled the motion was adopted unanimously.

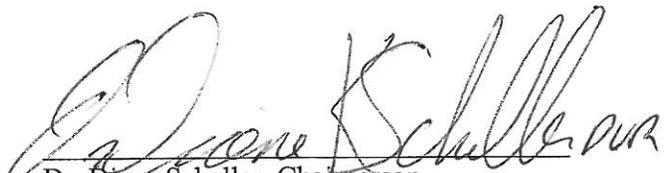
Mrs. Sloop made a motion to come out of executive session. Mrs. Underwood seconded the motion, and upon a vote the results were as follows:

Aye: Hooker, Kelly, Knecht, Riley, Schaller, Sloop and Underwood

Nay: None

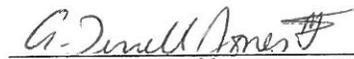
The chairperson ruled the motion was adopted unanimously.

With no further business, Dr. Schaller moved the meeting adjourned.



Dr. Diane Schaller, Chairperson

ATTEST



A. Terrell Jones, III, REHS MPH, Health Director