

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

March 16, 2016

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00 p.m. in the Conference Room of Sanford's Historical Buggy Factory, 115 Chatham Street, Sanford, North Carolina. Members present were: Dr. William Hall, Mrs. Mary Hawley-Oates, Pastor Alice Hooker, Dr. Andre Knecht (arrived at 7:06pm), Dr. Alex Martin, Mr. John Riley Jr., Dr. Diane Schaller, Mrs. Martha Underwood and Dr. Teresa Wooddell. Mr. William Cain, Interim Health Director, was present as Board Secretary.

Members absent were: Mrs. Charity Dodson and Mrs. Nilla Sloop

Dr. Diane Schaller, Chairperson presided and the following business was transacted:

Approval of the Agenda:

Dr. Hall moved to approve the agenda as written. Mrs. Underwood seconded the motion and upon a vote, the results were as follows:

Aye: Hall, Hawley-Oates, Hooker, Martin, Riley, Schaller, Underwood and Wooddell

Nay: None

The chairperson ruled the motion was adopted unanimously.

Approval of the Minutes:

There was one correction on page 2 of the minutes – under the section: Board of County Commissioners (BOC) Considering Combining Services. This correction was in the third sentence changing “Dr. Schaller stated “her” to “neither she” nor the vice-chair. Mrs. Hawley Oates moved to approve the minutes as amended. Mrs. Underwood seconded the motion and upon a vote, the results were as follows:

Aye: Hall, Hawley-Oates, Hooker, Knecht, Martin, Riley, Schaller, Underwood and Wooddell.

Nay: None

The chairperson ruled the motion was adopted unanimously.

Public Comments: None

The Board considered **Action Items** – Mr. William Cain, Interim Health Director –

- **Approval of Changes in the FY 2016-2017 Consolidated Agreement with the State** – Mrs. Carol Thompson, Finance Officer- There were four changes made to the agreement as follows: **1)** Section A. Paragraph 16- clarified time for notification in Directions for discontinuance of OBCM or CC4C programs; **2)** Section A. Paragraph 19-record retention requirements moved to this new location from the last page of CA since it is a local health department deliverable; **3)** Section C. Paragraph C.4.e.vii5 – added requirement to budget Limited Food Services Establishment (LFSE) fees collected in Line item 107 in the Aid to Counties database; **4)** Section C. Paragraph C.4.f.6 – added requirement to report Limited Food Services Establishment (LFSE) fees collected in Line item 107 in the Aid-to-Counties database on a monthly basis. Reimbursement will not be made to the county until the Consolidated Agreement has been signed and received by the State Contracts Office. Mrs. Thompson responded to questions as appropriate. Mr. Riley moved to accept the changes in the FY 2016-2017 Consolidated Agreement with the State as presented. Pastor Hooker seconded the motion and upon a vote, the results were as follows:

Aye: Hall, Hawley-Oates, Hooker, Knecht, Martin, Riley, Schaller, Underwood and Wooddell.

Nay: None

The chairperson ruled the motion was adopted unanimously.

- **Additional Revenue for the STD Prevention Program - \$49 -**

These funds are awarded by the state for the Communicable Disease Program for STD Prevention. Receipt of these funds is the primary mechanism recognized by Health Resources and Services Administration (HRSA); the Office of Pharmacy Affairs (OPA) is the basis for eligibility to be a covered entity for the STD 340b program. Discussion followed. Dr. Hall moved to accept the additional revenue for the STD Prevention Program in the amount of \$49 as presented. Pastor Hooker seconded the motion and upon a vote, the results were as follows:

Aye: Hall, Hawley-Oates, Hooker, Knecht, Martin, Riley, Schaller, Underwood and Wooddell.

Nay: None

The chairperson ruled the motion was adopted unanimously.

- **Annual Board of Health Accreditation Policy Review** – these policies are required to be reviewed by the Board on an annual basis based on accreditation. These policies are as follows: The Lee County Board of Health Procedures for ongoing evaluation of the need for the adoption of an amendment to local rules or ordination-Benchmark 34/Activity 34.5; Delegation of duties of the Health Director - Benchmark 37/Activity 37.2; Participation in Community Health Improvement - Benchmark 38/Activity 38.3; Policy on Policies - Benchmark 15/Activity 15.3. No changes were made to the policies other than the signature for the health director. Discussion followed. Pastor Hooker moved to accept all of the above policies as presented. Mrs. Hawley-Oates seconded the motion and upon a vote, the results were as follows:

Aye: Hall, Hawley-Oates, Hooker, Knecht, Martin, Riley, Schaller, Sloop, Underwood and Wooddell.

Nay: None

The chairperson ruled the motion was adopted unanimously.

The Board considered New Information – Mr. William Cain, Interim Health Director –

- **2015 Lee County Communicable Disease (CD) Trends Report**– Mrs. Pam Ridenhour, Nursing Supv. This report was given to the Board in their packet. It summarizes the reportable communicable diseases that have been confirmed in Lee County for the calendar year 2015 (January 1, 2015-December 31, 2015). This report is also an annual requirement for accreditation. Chlamydia (316 cases or 78.61%) and Gonorrhea (86 cases or 21.39%) are still our two biggest STDs in Lee County. The data in the report comes from the NC Electronic Disease Surveillance System (NCEDSS). There is not much difference in the 2015 data than the data reported in 2014. Discussion followed on Lee County’s numbers compared to data from other counties in the state. Chlamydia is one of the leading STDs in the state followed by Gonorrhea. When there is an increase in those two cases you typically will see an increase in the HIV and Syphilis numbers. HIV – 4 cases and Syphilis -4 cases. Discussion followed by the Board member regarding Strep and Pertussis cases being reported. Numbers presented in the report are all confirmed cases.
- **State of the County Health (SOTCH) Report** – Ms. Ashley Graham, Health Education Supv. - the Health Department completes a Community Health Assessment every 4 years. In the interim years

we complete a State of the County Health (SOTCH) Report. A copy of the 2015 SOTCH report was given to the Board in their Board packet. The top three health priorities for the county are obesity, teen pregnancy/STIs, and mental health/substance abuse. The SOTCH report gives an update on Lee County demographics, top causes of death for the county and the progress we have made in addressing the top health issues that were identified for the county. In the demographics report it showed the Hispanic/Latino population to be 19.5% compared to 9.0% for the State of North Carolina. The unemployment rate for the county as of (August 2015) was 8.0% and 6.1% for the state. The top four leading causes of death for Lee County remains the same for 2013/2014-cancer, diseases of the heart, chronic lower respiratory disease (COPD) and cerebrovascular disease (stroke). Mortality stats for Lee County is 8.8 and for the state it is 7.1. Lee County has also seen a dramatic drop in teen pregnancies. In 2013 our total number of pregnancies was 92; in 2014 there were 84 teen pregnancies. Ms. Graham also presented information on new initiatives of the county with the Project Lazarus Project- Lee County experienced 57 deaths due to opiates from 1999-2013 and there were 106 emergency department visits attributed to opiate poisoning from 2008-2013; the county's new tobacco ordinance which now bans smoking on county property, not just in buildings (revised to include e-cigarettes); and dental healthcare. A handout was given to the Board on the county health ranking and roadmaps. This report compares Lee County to the state and our peer counties: Burke, Caldwell, Rockingham, Surry and Wilkes in health rankings. This report shows Lee County's Sexually Transmitted Infections (STI) rate of 522.5 per 100,000 to be higher than the rate of the state; and all of our peer counties. Teen pregnancies follows at a rate of 45.1 per 1000 ages 15-19, which is higher than the state rate which was 44. Discussion followed by the Board on death due to diabetes not showing as one of the leading causes of death. Reference was also made on Emerging issues in Lee County: communicable trends and the Zika virus.

- **Governor's Proclamation recognizing April 2016 as Public Health Month** – this is a proclamation by Governor Pat McCrory proclaiming April 2016 as Public Health Month. Mr. Cain stated that he and Ms. Graham plan to get this information posted in a newspaper article, on the county's website and on social media in an effort to showcase this proclamation in-house and in the community.

The Board heard **Update Information – Mr. William Cain, Interim Health Dir –**

- **FY 2016-2017 Proposed Health Department Budget Request – Mrs. Carol Thompson** – Mr. Cain stated that the health department's proposed budget was submitted on March 7, 2016 to the county manager and county finance officer and has been adjusted accordingly. He stated this is the first year the Medicaid Cost Settlement has not been added into the budget revenue because we are not certain as to what is going to happen with DMA (Division of Medical Assistant). A clarification letter was received yesterday and we may receive some additional monies. He stated in the budget proposal he pulled out a vehicle request for his department because of a more pressing need for an Interpreter position for our clinical services. Our activity clinical numbers show that since the 2012-2013 fiscal year services given to our Hispanic clientele has increased every year. Currently, we have two interpreters for clinical services, but increase in the numbers warrant an additional interpreter. Discussion followed. We are still looking at the need for equipment for clinic services. Department budget reviews begin March 21st-31st with the County Manager and Finance Director. A flyer: LCHD Budget for Fiscal Year 16-17 was given to the Board in their packets. This flyer showed the proposed expenditures and revenues by program and source.
- **Coal Ash Update – Baseline Sampling /Colon Road Water Testing** - Mr. Cain gave a brief update and a handout was given to the Board on the latest information concerning the baseline testing as follows: 100 letters received from interested property owners; 53 samples taken so far; 23 of these were private wells; 6 samples remain to be taken; 14 of the 23 private wells convey an elevated level of Hexavalent Chromium; 21 of the 23 private wells convey an elevated level of Vanadium. On Feb. 11th the Office of Environmental and Epidemiological Branch informed the LCHD they would no longer be providing the recommendation

not to drink and/or cook with their well water. Dr. Randall Williams, State Health Director, spoke at the March 7, 2016 Board of Commissioner's meeting. Discussion followed. The above information has been submitted to the county manager.

- **Lee County Health Department Activity and Management Summaries** - the Board reviewed the LCPH Activities for February 2016. Discussion followed on WIC participation numbers as no numbers have been posted since September of 2015. Mrs. Poppe, WIC Dir. mentioned this is due to the new Crossroad Electronic System that was started last year for which the state is still having problems. The state has to wait until all vouchers are cleared before they can give a report. WIC numbers are down a little which is being shown all across the state. Outreach is being done to help bring their numbers back up. The LCPH Management Summary showed February – 67% was expected. We collected 64% of our revenue and expended 58% of our budget. The percentage for Environmental Health establishments inspected should be 100% instead of 63%. Mr. Cain mentioned that all of the Environmental Health programs are now electronic. In July of this year, a CDP link to the Environmental Health web page will be posted where the community can view and download the results from restaurant inspections.
- **Monthly Report Oral Health Section from Mrs. Wendy Seymore – Dental Hygienist** - Mr. Cain referenced the February monthly report for Lee County presented by Mrs. Seymore. Mrs. Seymore is staying very busy since she came back on Board with the state on October 14, 2015. She give thanks to the health department for allowing her office space in our department. The majority of her screening activities will take place in the fall of the 2016. Mrs. Seymore stated her territory has increased. In addition to working with Lee County, she is also working with Harnett, Hoke and Montgomery counties. Mrs. Hawley-Oates mentioned Mrs. Seymore will be working with the school system doing a sealing project called Project Lift Off. This is a program for kids who have been deemed homeless throughout the year.

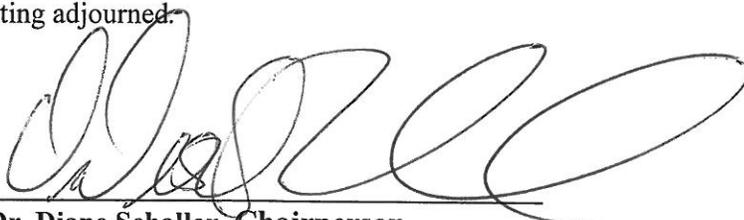
Closed Session – Personnel – G.S. 143-318.11(6) – Dr. Knecht moved to go into closed session to discuss personnel information. Mr. Riley seconded the motion and upon a vote, the results were as follows:

Aye: Hall, Hawley-Oates, Hooker, Knecht, Martin, Riley, Schaller, Underwood and Wooddell.

Nay: None

The chairperson ruled the motion was adopted unanimously.

With no further business, Dr. Schaller moved the meeting adjourned.



Dr. Diane Schaller, Chairperson

ATTEST



William Cain, REHS MPA, Interim Health Director