

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

July 11, 2012

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:33 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Tamara Brogan, Dr. Kelly Faulk, Dr. David Fisher, Dr. William Hall, Mrs. Linda Kelly, Mrs. Nilla (Dicke) Sloop, Mrs. Martha Underwood and Dr. Lauren Williams. Absent from the meeting were: Mr. Charles Clifford, Pastor Alice Hooker, Mr. Larry Oldham and Dr. Diane Schaller. Mr. Terrell Jones, Health Director, was present as Board Secretary.

Mrs. Tamara Brogan, Vice-Chairperson, presided and the following business was transacted.

There were no corrections to the June 13, 2012 board of health minutes. They stand approved as written.

Public Comments: None

The board considered **Action Items:**

- **Memorandum of Understanding (MOU) from Cumberland County-Community Transformation Grant (CTG)** –Mr. Terrell Jones, Health Director – a copy of the MOU was given to the board. He referenced the beginning of the grant back in March 2012 where Cumberland County gave Lee County \$35,000 to use for the Community Transformation Grant (CTG) program; which included buying equipment and the hiring of a CTG Coordinator. This funding cycle ended in May 2012 and now we are beginning a new funding cycle. Funding not used in the previous cycle will be transferred into the new cycle along with an additional \$150,000 from Cumberland County. Lee County has chosen the Healthy Living/Healthy Environment Program to begin working with under this grant. The county attorney has reviewed this Memorandum of Understanding and stated it met all the legal requirements. Mr. Jones reminded the board that this is a five year grant. Discussion followed. Dr. Fisher moved to accept the grant as presented. Mrs. Brogan seconded the motion, and upon a vote the results were as follows:

Aye: Brogan, Hall, Fisher, Kelly, Sloop, Underwood and Williams.

Nay: None

The Vice-Chairperson ruled the motion was adopted unanimously.

The board heard the **Introduction of New Board Member - Mrs. Nilla (Dicke) Sloop** - Mrs. Sloop stated she has been in public health for five decades, retiring in 2005 as the Safety Division Director in Environmental Health. She has a lot of background in the Public Health Association; and she serves on several boards here in Lee County. She is contracted with UNC School of Public Health where she works to accredit local health departments and has completed about 15 counties so far. Mrs. Sloop was welcomed to the Board of Health.

The board heard **new information –Expanded Food and Nutrition Education Program (EFNEP)** - Mr. Terrell Jones, Health Director- Mr. Jones stated he and Mrs. Susan Condlin, Cooperative Extension Service have been discussing this program and Mrs. Condlin have shown an interest in starting up this type of cooking/meal program for the WIC Department. In the past, space in the health department was limited and did not allow room for an additional position. The County Manager and Administration will be moving out of this building around the end of this year. The WIC department will be moving on the 1st floor in this vacant area which will free up some space in the health department. This will be a part-time position with a \$25,000 salary obligation from the health department and the Cooperative Extension will provide space and supplies, food for the cooking, etc. Ms. Joyce

Bonner, WIC Director feels this is a good program to have as she is finding out that a lot of the young mothers do not know how to cook. Her only concern is funding restraints as she does not know all the costs that are involved with this program. She mentioned in the past she had the opportunity to observe Wake County's EFNEP program as they are very successful in this program. Discussion followed. Ms. Bonner responded to questions as appropriate. Mr. Jones mentioned he will look into the CTG program to see if some of this funding could be used for this project. Mr. Jones invited the board to attend an EFNEP meeting at the health department at 1:30 p.m. on July 25, 2012. Mrs. Sloop stated this program sounds like it could be partnered with the Coalition for Families Program.

The board heard **Update Information:**

- **CTG Update – Mrs. Sandra Boyd** – Ms. Kelley Richardson is our new CTG Coordinator. Ms. Richardson mentioned in the Spring of 2011 she performed her graduate level internship at the health department. She is glad to be venturing into this changeover from programmatic health promotion to more policy change health promotion. She is excited to work in Region Six and to collaborate with different counties that she has not had the opportunity to work with.
- **Pertussis Update – Mrs. Pamela Ridenhour, Nursing Supv.** – North Carolina has seen an increase in Pertussis cases (also known as Whooping Cough) over the last few years. Mrs. Ridenhour presented a short history of Pertussis to include the causes of pertussis, the symptoms, complications, diagnosis and treatment, prevention and outreach efforts. Currently, NC has seen 126 cases of Pertussis during 2011. From December 2011 thru early June 2012, 179 cases have been reported. Alamance County has seen 122 of these cases. From January 2012 thru July 11, 2012, Lee County has seen five cases. Pertussis is in NC and in Lee County, so we must continue our efforts to help in the prevention of new cases. Pertussis affects children, teens and adults. The most effective way to prevent pertussis is through vaccination with DTaP for infants and children and with Tdap for preteens, teens and adults. Here in the health department, we have already been promoting the Tdap vaccines in all of our clinics to those who are eligible. Our immunization nurse has been in contact with the school nurse supervisor to offer a Tdap vaccine clinic to the local school system employees which is estimated to be 300+. Since the school system is an expected high risk area of exposure for students and employees, Mrs. Ridenhour stated we will be able to help update the adults' vaccination status. The health department plans to offer this clinic on August 24, 2012, location to be determined. Mrs. Ridenhour responded to questions as appropriate.
- **Environmental Health Update – Mr. William H. Cain, Environmental Health Specialist** – the new food code is coming September 1, 2012 and all specialists will attend training in August; an FDA Industry training will be conducted August 28, 2012 at the McSwain Extension Center from 6-8pm. Every industry in Lee County is being invited to attend. Environmental Health is also working with Mrs. Susan Condlin, Cooperative Extension Service on two ServSafe Classes to be held in August 2012. The first one is August 15-17, 2012 to teach the industry; and the second one is August 20-22, 2012 to teach the school lunchroom cafeteria managers. They now have their laptops to use out in the field, but are waiting on their wireless air card. Mr. Cain explained the use of the wireless cards to be used for Environmental Health and Public Health Preparedness. There are other companies who have shown interest in becoming a POD site and they are as follows: Pfizer, 3M, Static Control and the Carolina Trace Community. Mrs. Brogan asked about the status of the vacant Environmental Health Specialist position. Mr. Jones responded that we are in the process of conducting interviews this week for the position. We received a large number of applicants for this position.
- **Lee County Health Department Monthly Activity Summaries** – The board reviewed the LCPH Activity Summary. Mr. Jones explained this summary as it covers the July 1, 2011-June 30, 2012 fiscal year. Reference was made to the increase in the CC4C and PCM program numbers for June. Mrs. Ridenhour explained how these two programs worked and stated she foresees the case management services growing to where we need an additional Social Worker position. Mr. Jones referenced the LCPH Monthly Management Summary where it showed through the close of June 2012. We collected 88% of our revenue and expended 82% of our budget. Mr. Jones mentioned even though we have these figures, these are not

the end of the year numbers because all of our revenue has not been collected and will not show until around the first of September when the final report comes out.

The board heard **Other Information** -

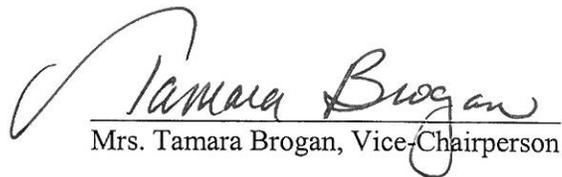
Mr. Jones mentioned he is in the process of getting the CAMET (Companion Animal Mobile Emergency Trailer) set up for the Animal Control shelter. When there is an emergency, we can open up the trailer and pets can be brought in their kennels and put in this trailer. Around the last week in July or the first week in August, they plan to find a school building where this can be set up for practice.

Mr. Jones presented Personnel Information as follows: we are advertising for a vacant RN position. One of our nurses, Lori Kearns, has resigned and has taken a position in Moore County; we are advertising for a second Environmental Health position which is 50% Environmental Health and 50% Public Health Preparedness- this position was previously held by Heath Cain who transferred into the vacant position of Shannon Cagle. Mr. Jones mentioned he would like to keep Heath in this position as he will be overseeing the emergency preparedness operations. Mr. Jones mentioned he is looking into getting Heath a little more money for his duties in emergency preparedness; we have made an offer to a new Social Worker for the CC4C/PCM program; and we have hired our Susan G. Komen Project Coordinator – Ms. Robin Saenz.

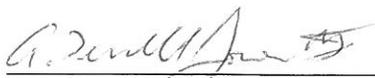
Mr. Jones mentioned the “Fracking” Bill has passed. Out of 100 counties, Lee County has ranked number one for the past two years in Environmental Quality.

Mrs. Brogan stated she looked up online some of the Senate Bills that had been discussed in the June meeting and found out that House Bill 438 looks liked it passed. Mr. Jones responded that it did pass and now counties can chose to consolidate human services. Discussion followed.

With no further business, Mrs. Brogan moved the meeting adjourned.


Mrs. Tamara Brogan, Vice-Chairperson

ATTEST


Terrell Jones, REHS MPH, Health Director