

LEE COUNTY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES

February 4, 2015

The Board of Trustees met on the above date at 5:15 pm at the Main Library with Chairperson Susan Alexander presiding. Trustees in attendance were Vadrin Colvin-King, Norma Piestrak, Edgar Underwood, Ernest Morgan. County Commissioner Dr. Ricky Frazier and Director Susan Benning was also present. Judy Watson and James Lehman were absent.

The meeting was called to order by the Chairperson. There were no public comments. Minutes of the last meeting were approved and signed.

Old Business

The Quiz Bowl was held on Saturday January 31, 2015. Lee Christian School won the Quiz Bowl and will go to the Regional Quiz Bowl on Saturday March 28, 2015 at 2:00 pm at the Shepard Library in Greenville, NC.

A written Safety Report was provided by Amanda Hinds.

New business

The draft of the Disruptive Behavior Policy was reviewed and discussed. Revisions were suggested changing the word legally to rightfully and adding texting without sounds is permissible. Edgar Underwood made a motion to accept the revised draft. Norma seconded the motion. The Board voted Aye. This policy will be sent to the County for review by the county attorney and commissioners.

The mission stated revision was presented, read and discussed. Norma Piestrak suggested a wording change as did Rev. Ricky Frazier. After further discussion Vadrin Colvin King made a motion to accept the revised Mission Statement and Ernest Morgan seconded it. The Board voted aye unanimously.

Director's Report

Susan discussed the grant opportunities available this grant cycle year. Some do not require a match and some do. She will coordinate with the Advisory Board, the County Manager and Commissioners to make obtain approval before submitting a grant application.

Susan will develop more publicity for the library, more displays, a monthly newsletter, and a website. The website would replace the old site and have more features. Communication and input from staff is a high priority and one staff meeting will be held monthly.

Two library staff, Rhonda Crumpton and Amanda Hinds were recognized at a staff luncheon on January 29, 2015. They have worked 15 years and 10 years, respectively.

The Budget process is beginning and many factors have to be figured into the budget including the 2% cut to State Aid and increased costs of Baker & Taylor lease plans. There may be other increases to factor in.

The Director will assess the library appearance and make improvements that do not cost much such as scratches on doors, cleanliness in general, tidying up workstations, and staff generated signage. The stove may be beyond repair and can be hauled off. It will be checked.

The Five Year Plan will need to be updated before the submission of the State Aid Packet.

Library Board of Trustees voted to accept the minutes on March 4, 2015.

Susan B. Alexander

Susan Alexander, Chair

Susan Benning

Secretary to the Board

5 Mar 2015

Date

March 5, 2015

Date