

Minutes
Lee County Library Board of Trustees
August 3, 2016

The Director Susan Benning called the meeting to order. Present were Mary Dutton, Jeff Hockaday, and Ernest Morgan. Newly appointed board members present were Sue Porr, Bill Tannebaum, and Bill Cline. Chair Susan Alexander and Dr. Ricky Frazier were absent.

The first order of business was for Notary Public, Debbie Mansfield, to swear in the new Trustees and each Board member had to sign three copies.

The next order of business was to nominate and vote on a Vice-Chair. After a brief discussion, Jeff Hockaday made a motion to nominate Mary Dutton as Vice-Chair and Ernest Morgan seconded it. With an aye vote Mary Dutton became Vice-Chair and took over the meeting.

There were not any public comments.

The Minutes from the June 2016 meeting were read. There was no discussion.

A motion was made by Susan Porr to accept the minutes as-written. Bill Tannenbaum seconded the motion. With an aye vote the minutes were accepted.

The director gave the following report:

A. Old Business

1. An estimate was obtained on putting down a wall to wall carpet remnant in Robert's office. Replacing the carpet tiles was \$1600 so a different solution will be considered.
2. The Everyday Book Sale continues to do well. Volunteers are coming to put the books up. The Friends of the Library (FOL) wish to hold an annual sale Sept. 22, 23, and 24 with the preview sale 5-8 pm on Thursday Sept. 22nd for members only. Boxes of books are being stored in the storage room by the auditorium. The FOL voted to purchase a clock for the library, paid for the demagnetizers for the two self-service checkout machines, and some of the Summer Reading Program performers, supplies for the SRP, and eight new chairs.
3. Two final LSTA grant reports were completed and sent in to the State Library. One more LSTA grant final report is due by August 31, 2016.
4. Jordan Minter, library staffer, shipped over 15,000 books but that translated to over 3,000 packages as part of the resource sharing saving lots of money for the library.
5. The Lee County Library 5-year Plan was completed and is part of the State Aid packet being considered by the Board of Commissioners on August 16, 2016. This packet is due to the State Library on September 15th.
6. Tablets are being prepped to be loaned out for use inside the library. Protective cases are being purchased.
7. The Board of Commissioners approved the MOA with Evergreen, NC Cardinal. The document was signed by Amy Dalrymple, the Director and sent to Raleigh for their signatures. The annual fee is slightly higher than last year due to the increased number of books.

B. New Business

1. The library is getting more requests from commercial entities to use meeting rooms because they are free. The library policy and application states nonprofits groups and organizations.
2. Staff have done more clean up at library. Staff cleaned up the outside storage room, moved library items to outside room, and made room for the book sale donation boxes to book storage.
3. The Director spoke at the Kiwanis meeting and was asked what would it take to extend the Saturday hours reopening all day Saturday. Additional staff would be required.
4. The Director report a behavioral Incident that occurred between two patrons and reported on the action taken.
5. The Director will investigate writing a new USDA grant application for public libraries. Susan Porr made a motion for this grant to be investigated and written and Bill Tannenbaum seconded the motion. The Board voted aye.
6. Caldecott and the Newbery award titles have been separated and labels have been placed on the books on a separate shelf. Delisa Williams and Sheneeta Thomas will be planning Lego building programs for 7-10 year olds. If you know anyone clearing out old toys, we are collecting more Legos. They will also partner with Smart Start for some fall programming.
7. The STIHL tour de Trees cyclists will stop in Sanford on October 12, 2016, plant a tree at the library and donate some books on trees.
8. The trading post paperbacks were moved to the hallway by the public bathrooms so children's could have a new book display rack.
9. The library has gone 23 years without a safety violation. A copy of the monthly safety report was distributed.
10. The Director will speak to the Genealogical Society on August 23 teaching them how to use ancestry.
11. The Director is working on the Public Library Survey, an annual compilation of the library statistics that goes to the state Library and the IMLS, Institute of Museum and Library Services.
12. The Lee County Library now has 57,344 library card holders. The legal service population is 59,344 so 97.11% own a library card. This is an increase of 3.4% since I became Director. The library partnered with 34 organizations last fiscal year. A new logo was designed for the library by the graphics department at Static Control Inc. who donated their services.

With no further business, the meeting was adjourned and Board members were invited to go look at the eight new leather chairs in the meeting room named after Michael Matochik. The chairs were donated by the Friends.

Marg J. Dutton

Vice Chair
Susan Benning
Secretary to the Library Board of Trustees

Sept 7 2016

Date

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