

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

July 20, 2016

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Charity Dodson, Pastor Alice Hooker, Dr. Andre Knecht, Dr. Alex Martin, Mr. John Riley Jr., Dr. Diane Schaller, Mrs. Nilla Sloop, Mrs. Martha Underwood (arrived at 7:27pm) and Dr. Teresa Wooddell. Mr. Heath Cain, Health Director, was present as Board Secretary.

Members absent were: Dr. William Hall and Mrs. Mary Hawley-Oates

Dr. Diane Schaller, Chairperson presided and the following business was transacted:

Approval of the Agenda:

Dr. Martin moved to approve the agenda as written. Pastor Hooker seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hooker, Knecht, Martin, Riley, Schaller, Sloop and Wooddell

Nay: None

The chairperson ruled the motion was adopted unanimously.

Approval of the Minutes:

No changes were made to the June 15, 2016 minutes. Mrs. Sloop moved to approve the minutes as written. Mrs. Dodson seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hooker, Knecht, Martin, Riley, Schaller, Sloop and Wooddell

Nay: None

The chairperson ruled the motion was adopted unanimously.

Public Comments: None

The Board heard the **Introduction of New Employees** – Mr. Heath Cain, Health Director-Mr. Anthony Williams, Env. Health Supervisor, hired July 18, 2016. Mr. Williams comes to us from Forsyth County and has several years of experience in Environmental Health. Mr. Williams thanked the Board for the opportunity to work here in Lee County. Ms. Kim Ferguson, Infant Mortality Reduction Project Manager – hired July 18, 2016. Mr. Cain stated we received grant funds from the state this past year to improve our infant mortality rate here in Lee County. Ms. Ferguson was hired through a contract with NCAPHA to train and educate moms to be and new moms concerning safe sleep practices and other interventions. The question was asked from a Board member on how is our infant mortality rate in Lee County compared to other counties. The rate for Lee County is shown to be higher than the rate for the state of North Carolina. Ms. Ferguson stated she just moved to Lee County from New Hampshire and is glad to be back in North Carolina. She previously worked for the State of NC in Raleigh for eleven years and Lee County was one of her counties doing HIV/STD control.

The Board considered an **Action Item** - Dr. Diane Schaller, Chairperson -

- **Appoint a BOH Animal Services Subcommittee** – the purpose of this subcommittee is to revise the Lee County Animal Services Ordinance to clarify existing roles and responsibilities of all stakeholders involved. Information surrounding putting together this subcommittee was discussed at the June 15, 2016 Board meeting. This will allow the subcommittee, the sheriff's department and health department staff to work collaboratively implementing strategies and protocols to protect the residents of Lee County. The city attorney would like to be kept abreast of what is going on with this process as they will need to adopt this ordinance once completed. Our county attorney would also like to be kept abreast of this process. Dr. Schaller asked the Board who would be interested in serving on this subcommittee. Mr. Riley moved to approve putting together a BOH Animal Services Subcommittee. Mrs. Dodson seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hooker, Knecht, Martin, Riley, Schaller, Sloop and Wooddell

Nay: None

The chairperson ruled the motion was adopted unanimously.

Members agreed to serve on the subcommittee are as follows: Mrs. Sloop, Dr. Wooddell, Dr. Schaller, Dr. Knecht, Sgt. Gilstrap (Sheriff Dept.) and Mr. Iceman (Animal Control Supervisor). Minutes will be taken of each meeting and a copy forwarded to the county and city attorneys.

The Board considered **New Information** - **Mr. Heath Cain, Health Dir**

- **Animal Services Binder** – each subcommittee member was given a copy of the binder put together by Mr. Cain and Mr. Juan Diaz-Franco. The population of Lee County was compared with other county populations with similar sizes looking at ordinances that were recently revised. The binder consisted of the local Animal Services Ordinances and fee schedules, along with information from seven other counties as follows: Duplin, Sampson, Johnston, Moore, Granville, Stanly and Haywood. A couple more counties could have been added, but Mr. Cain wanted to at least give the subcommittee some information to get started reviewing. Mr. Cain stated hopefully this process will be completed by December 2016.

The Board heard **Update Information** – **Mr. Heath Cain, Health Dir** –

- **Board of Health Roster** – this roster is the latest update from the Clerk of Board of Commissioners approved by the Commissioners at their June 20th Commissioners meeting. Dr. Schaller thanked all members who resigned up for the Board.
- **Bright Ideas Project – Ms. Shannon Cagle, Environmental Health Specialist** – the Bright Ideas Grant provided emergency kits to our local at-risk population by providing a three-day supply of necessities in case an event occurred locally. Two-hundred forty-five (245) kits are being distributed currently to Lee County residents. In August 2015 the Preparedness Office learned about the Bright Ideas Grant to assist our elderly home bound at-risk population. We applied and was awarded the grant in October 2015 in the amount of \$10,000. Due to unforeseen challenges, the kits were not assembled until May 17, 2016. Community partners who helped assemble and distribute some of the kits are as follows: Lee County Senior Services, Christians United Outreach Center, Central Carolina Community College, and the Boy and Girl Scouts of Lee County. Each kit contains a three day supply of food and water, flashlight/radio combination with batteries, hand sanitizer with gel and wipes, file of life with sealable plastic bag for documents and medicine and a first aid kit. To date, 160 of these emergency kits have been distributed and more will follow. Discussion followed.
- **Zika Virus Update - Ms. Shannon Cagle, Environmental Health Specialist** –Mr. Cain mentioned he is sending out weekly updates to the Board about Zika as he gets it. Information presented summarizes the history, management, intervention strategies and current reporting protocol the Lee County Health Department has developed concerning the Zika Virus. This virus has been occurring in Central and South America, but has now been identified in the United States and its territories. Zika during pregnancy has

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been associated with birth defects, specifically microcephaly. The health department is screening new maternity clients for recent travel history including their sex partner's travel history. The health department is distributing educational information in English and Spanish to the general public to offer tips to control mosquitos around their homes, protecting themselves and their children from mosquito bites, travel tips if traveling to infected areas, and protecting others if you have been infected with the Zika virus. Discussion followed. Mr. Cain mentioned that some of the counties throughout the state have purchased mosquito dunks from their Ebola/Zika funding. These dunks were distributed to interested individuals (one per resident) who lived in the county. We are looking into this opportunity also. At this point, we are trying to figure out a distribution plan.

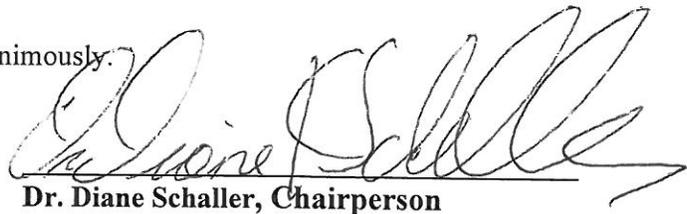
- **Monthly Report Oral Health Section from Mrs. Wendy Seymore – Dental Hygienist** – Mrs. Seymore started back with the state in October of 2015; and now has twice as much territory as she did before. Her primary counties are: Lee, Harnett, Hoke and Montgomery. She also partners with another hygienist in Moore County. Her time back has been touching base with people and monitoring programs that have fallen away trying to get them back up and running. She is now a certified CPR instructor and trains staff at the Oral Health Section as needed. She presented information on the Fluoride Mouth Rinse Program, a dental program called “Project Lift Off” and a new program called Basic Screening Survey; working with the elderly population on a rotating basis every three years. This year they will be working with prenatal patients performing data collection to develop baseline data as this is a new program; and it will include oral screenings. She will also be working with the health department's WIC program gathering this data. Mrs. Seymore stated she is happy to be sharing a work space in the health department and networking with everyone there.
- **Lee County Health Department Activity and Management Summaries** - the Board reviewed the LCPH Activity and Management numbers for the end of the fiscal year thru June 30, 2016. The LCPH Management Summary showed June – 100% was expected. We collected 88% of our revenue and expended 85% of our budget. Mr. Cain thanked the Management Team for controlling expenditures in their program as everything seems to be in line.

With no further business, Dr. Schaller made a motion to adjourn the meeting at 7:49pm. Mr. Riley seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hooker, Knecht, Martin, Riley, Schaller, Sloop, Underwood and Wooddell

Nay: None

The chairperson ruled the motion was adopted unanimously.



Dr. Diane Schaller, Chairperson

ATTEST



Heath Cain, REHS MPA, Health Director