

**LEE COUNTY DEPARTMENT OF SOCIAL SERVICES  
BOARD MEETING**

**June 19, 2012**

The Board of Social Services for the Lee County Department of Social Services convened at 12:00 noon in the Board of Commissioner's Room of the Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina. Board members present were, David Riddle, Paul Utley, and Ophelia Livingston. Also present was Brenda Potts, Ex-Officio.

Chairperson, Mr. Riddle called the meeting to order and opened the meeting with the serenity prayer. Mr. Riddle asked if there were any changes to the June Agenda, there were none. Mr. Riddle asked all in favor.

**Aye:** Mr. Utley, Mrs. Livingston

**Nay:** none, motion carries.

Mr. Riddle asked if there were any adjustments or changes to the May Board minutes, Mr. Utley made a motion the ~~April~~<sup>May</sup> Board minutes be accepted as written. Mrs. Livingston seconded the motion, motion carries. The meeting was turned over to Mrs. Potts.

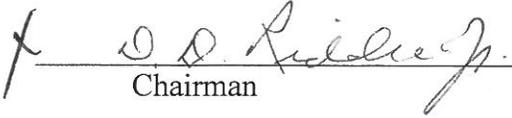
**NEW BUSINESS**

**Close out of 2011-2012 Budget-** Margaret Faircloth, Accounting Specialist I explained how monies are pulled down to meet the Maintenance of Effort (MOE). The Local Business Liaison with the state suggested to Margaret another way to increase revenues by \$100,000.00 for the year ending 6/30/2012. This would mean we would not meet the MOE but the MOE balance short fall that Lee County will have will be pulled through the state, which will make Lee County meet the MOE. Both the state and counties have to meet MOE.

**Update on the 2012-2013 Budget-**the county did approve the budget with a 3% COLA for the staff and an increase in the cost of Health Insurance to staff. Social Services did get a new position for an Adult Services Processing Assistant IV to work in Medicaid Transportation. The scanning project was removed from the budget but the scanners did remain, however it will be October before they can be purchased. There is no Capital Outlay in the budget this year.

**Director's Report-**Adult Services has a SW II vacancy open due to the person in that position taking on his part time pastor job in a full time capacity. This position should be filled by July 1, 2012. The new position in Adult Services will be posted as soon as possible and hopefully be filled within a couple of weeks. A table top exercise for Hurricane kickoff was just completed throughout the county. NIMS training will have to be completed by the majority of the supervisors. Apparently when classes were previously taken, they were never registered by the Emergency Management Office and therefore they will have to be retaken. Ms. Potts gave the example of herself. She had been credited with Class VI but not Class I – V. Class I through Class V is a prerequisite for Class VI so they will have to be taken again.

Mr. Riddle asked if any further discussion. There being no further business brought before the Board, Mr. Riddle asked for a motion to adjourn the meeting. Mrs. Livingston made a motion to adjourn, Mr. Utley seconded the motion, the vote was unanimous and the meeting was adjourned.

  
Chairman

  
Secretary