

**LEE COUNTY DEPARTMENT OF SOCIAL SERVICES**  
**BOARD MEETING**  
**July 21st, 2015**

The Board of Social Services for the Lee County Department of Social Services convened at 12:00 noon, in the Board of Commissioner's Room at the Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina. Board members present were Ophelia Livingston, David Riddle, Paul Utley, and Gail Dickens, absent Commissioner Amy Dalrymple. Also present was Ex-Officio member Brenda Potts.

Chairperson Livingston called the meeting to order and opened the meeting with the serenity prayer.

The Board considered changes to the July agenda. With no changes being made a motion was made by Member Utley to approve the minutes.

Aye: Ophelia Livingston, David Riddle, Gail Dickens and Paul Utley (Ms. Dalrymple was absent from the meeting)

Nay: None

The Board considered changes to the June Minutes. With no changes being made a motion was made by Member Utley to approve the minutes.

Aye: Ophelia Livingston, David Riddle, Gail Dickens and Paul Utley (Ms. Dalrymple was absent from the meeting)

Nay: None

**PUBLIC COMMENT** - No one signed up to speak during the Public Comments section of the meeting.

The meeting was turned over to DSS Director Brenda Potts.

**NEW BUSINESS-** Ms. Potts updated the board on the next step in the NC FAST system, Project 3. For several years, the state worked on a system they referred to as SEEK (Subsidized Early Education for Kids). It was a system where the parents would swipe their child care card when they drop the children off at Day Care and when they picked them up. This was to be a better system than the current paper attendance sheets. These sheets were due in to DSS by the first of the month. The sheets were then reconciled by DSS staff that developed the payment report, sent over to county finance and they cut the checks to the day cares and mailed them. The new method was to have the POS machines put in the day cares and then the attendance reports would go directly to Raleigh and Raleigh would write the check and take us out of the equation. The SEEK system did not get off the ground with the providers; the providers were not good at using the new method. During the process both the new and paper were run at the same time. And this caused the provider to use the POS machines less and less. The SEEK system was stopped in April. But in the meantime NC FAST came into the picture so the goal at this time is to blend Child Care Services with NC FAST. With this change NC FAST will work with the counties to improve the integration of services that are provided.

**OLD BUSINESS**-Ms. Potts advised the board that the positions in the budget, Attorney II and SW II have been posted.

**DIRECTOR'S REPORT**-Ms. Potts read a letter from Maggie Craven, Alma "Pete" Bost, and granddaughter. Mrs. Bost was a past board member and upon her passing asked that her family send a check for the Elderly in the heating and cooling program.

With no further business to come before the Board, Member Riddle moved to adjourn the meeting, seconded by Member Utley. Upon a vote, the results were as follows:

Aye: Ophelia Livingston, David Riddle, Paul Utley, and Gail Dickens. (Ms. Dalrymple was absent from the meeting)

Nay: None

Chairperson Livingston ruled the motion had been adopted unanimously and the meeting adjourned.

  
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Chairman

  
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Secretary