

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

April 8, 2015

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Charity Dodson, Mrs. Mary Hawley-Oates, Pastor Alice Hooker, Dr. Andre Knecht, Mr. John Riley Jr., Dr. Diane Schaller, Mrs. Nilla Sloop and Mrs. Martha Underwood. Mr. Terrell Jones, Health Director, was present as Board Secretary.

Three members were absent: Dr. William Hall, Dr. Lauren Williams and Dr. Teresa Wooddell

Dr. Diane Schaller, Chairperson presided and the following business was transacted:

Approval of the Agenda:

Dr. Knecht made a request to add: A Resolution Requesting Changes to NCGS 130A-248(d2) In Order To Allow Counties to Recover Actual Costs of Providing Services under the Action Item section. Mrs. Hawley-Oates moved to approve the agenda as amended. Mr. Riley seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hawley-Oates, Hooker, Knecht, Riley, Schaller, Sloop and Underwood

Nay: None

The chairperson ruled the motion was adopted unanimously.

Approval of the Minutes:

There was one correction made to the March 11, 2015 board minutes, on Page 2 under the budget information. Due to there being an "abstained" in the motion, it should have read the motion "was passed" instead of being approved unanimously. Dr. Knecht moved to approve the minutes as amended. Mrs. Underwood seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hawley-Oates, Hooker, Knecht, Riley, Schaller, Sloop and Underwood

Nay: None

The chairperson ruled the motion was adopted unanimously.

Public Comments:

Ms. Geri Guwang, 1 The Pointe, Sanford, NC 27330 – Ms. Guwang stated her organization is called: The Feral Cat Project and she was present at the meeting to let the board know who they are and what they do. Her organization follows the guidelines and protocols for trapped and neutered animals that has been established by the Alley Cat Allies; but they are their own, separate, non-profit organization. Information was given to the board regarding addressing the issue of relocating feral cat colonies and the "vacuum effect" that will happen once the cats are gone. Her organization's mission statement is to: Humanely Stop Unwanted Litters. The Feral Cat Project is not a sanctuary nor are they a rescue organization.

The board heard the **Introduction of a New Employee** – Mr. Terrell Jones, Health Director – Ms. Karla Santiago, PA IV, WIC Dept. was hired 3/31/15. Ms. Santiago stated she lived in California before moving to Sanford about 10 years ago. She previously worked at the Community Health Center in Siler City before coming to work for the health department.

The board considered **Action Items** – Mr. Terrell Jones, Health Director –

- **Draft Oral Health Letter** – this draft letter was included in the board agenda packet sent by email and referenced by Mr. Jones. Discussion followed and the following recommendations were made: 1) check the general statute that was used in the letter as it may be outdated; 2) change the wording a little in the last sentence of the first paragraph; 3) add information about Tier I and Tier II counties and include stats showing Tier II counties are not being funded for dental service in their community; and 3) spell out NC the 1st paragraph 1st sentence and 4) add North Carolina to the 1st sentence of the last paragraph. Mr. Jones stated this letter will be sent to the President of the North Carolina Local Health Directors, then to our lobbyist and then it will be passed on to the legislature. Mr. Jones stated he will send this letter to the board by email on Friday in his weekly update. Dr. Knecht moved to approve the letter as amended with the recommended changes. Mrs. Underwood seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hawley-Oates, Hooker, Knecht, Riley, Schaller, Sloop and Underwood

Nay: None

The chairperson ruled the motion was adopted unanimously.

- **A Resolution Requesting Changes to NCGS 130A-248(d2) In Order To Allow Counties to Recover Actual Costs of Providing Services** – Mr. Jones stated he was at the County Commissioners meeting Monday night and the fee increases for Environmental Health was presented. It was mentioned there is a cap on some of the fees being charged. The Board of County Commissioners suggested sending a resolution to the state allowing counties to be able to charge what it actually cost to perform a service. Attached to the resolution was the Environmental Health Estimated Costs for Services 2015/2016. Program and Service – Food and Lodging Program: 1) Temporary Food Event Application and 2) Limited Food Service Application. The maximum fee allowed to be charged by NCGS 130A-248(d2) is \$75.00. Discussion followed. Mrs. Underwood moved to approve the resolution as presented and to send it back to the Board of County Commissioners for them to send it out as they see appropriate. Mrs. Sloop seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hawley-Oates, Hooker, Knecht, Riley, Schaller, Sloop and Underwood

Nay: None

The chairperson ruled the motion was adopted unanimously.

The board heard **Update Information** – Mr. Terrell Jones, Health Director

- **Budget Update** – Mr. Jones and Mrs. Thompson met with the County Manager and the County Finance Officer regarding the health department's proposed budget. It stands almost as presented except for the elimination of the new position requests. The Animal Control truck request remains in the budget and they suggested that we get costs from our IT department. regarding the tablets and laptops needed in the clinic for Electronic Health Records.
- **Lee County Health Department Activity and Management Summaries** - the board reviewed the LCPH Activities for March 2015. Mr. Jones mentioned that we are almost three quarters of the way through our fiscal year. He mentioned the numbers in our PCM & CC4C Programs are down slightly due to a vacant Social Worker II position. The LCPH Management Summary showed March 2015 – 75% was expected. We collected 64% of our revenue and expended 62% of our budget. Animal control was commended again this month on their adoption rate.

- **Rabies Control Discussion** – Mr. Terrell Jones, Health Director – we have a rabies case in Lee County where a cat turned rabid located near the Tramway Shopping Center. We have different locations where cats are dropped off and we have groups that are concerned about the wellbeing of the cats and are taking care of them as much as they can. He has been trying to figure out a way to learn more about this and work with the community. Mr. Jones along with the staff from animal control visited a place in Chatham County called: The Goat House Farm where they house over 200 cats. They were very impressed with this facility and they learned a lot from their visit. He spoke with Ms. Guwang about the need to move these cats to an area that is not close to the Tramway Shopping Center. He presented additional information and stated he would like to have a stakeholder’s meeting regarding the wellbeing of the abandoned cats and an area for their colonies. Interested board members were invited to attend. He stated they have decided not to bring these animals to the shelter because of policies and procedures in place that would limit their time in the shelter. Mr. Jones mentioned having a “sanctioned cat colony” for which he will publicize to the community. An in-depth discussion followed.

Mr. Jones referenced having a pet fee here in Lee County as Durham County and the City of Raleigh already have this program. The fee could be very minimal if the animals are spayed or neutered. These funds could be used to help support a spay and neuter program for low income families. Dr. Schaller presented information that a cost analysis of this idea has been done in the past which showed it not to be cost effective. Ms. Guwang stated she nor her group can put any time in finding a “sanctioned location” for the cats. Mr. Jones stated the health department will sponsor the stakeholder’s meeting following a recommendation from the board.

With no further business, Dr. Schaller moved the meeting adjourned.



Dr. Diane Schaller, Chairperson

ATTEST



A. Terrell Jones, III, REHS MPH, Health Director