



The purpose of this policy manual is to provide officials and employees of Lee County with a concise document, which contains policies, memoranda and directives.

This policy manual replaces and supersedes all previously issued manuals, policies, memoranda and directives.

This policy applies to all employees, except where noted in Policy A-2 (Organization of the Personnel System).

This personnel manual represents the “official” personnel policies of the County and should be used to conduct personnel issues such as recruitment, orientations, employee relations, conditions of employment, terminations and other employee related issues.

Each member of the County shall receive a copy of this manual and shall be responsible for maintaining it as policies are added, revised or deleted.

The issuance of this policy manual does not constitute a contractual relationship with employees. The County has the right to change or suspend any provisions of this manual at any time with the approval of the Board of Commissioners.