

LEE COUNTY BOARD OF SOCIAL SERVICES EXPECTATIONS AND RESPONSIBILITIES OF BOARD MEMBERS

The Board of Social Services collectively has responsibility in four major areas: Mission, Selecting and Evaluating the Chief Executive, Finances, Program Oversight and Support.

1. **The mission.** Support the mission of the Lee County Department of Social Services
The mission of the Lee County Department of Social Services is to improve the quality of life for Lee County citizens by promoting health and well-being, fostering self-sufficiency, and protecting vulnerable populations
2. **The Social Service Director.** The board selects, compensates, evaluates, and, if necessary, dismisses the chief executive.
3. **Finances.** The board approves the annual budget, and has responsibility for overseeing adherence to it.
4. **Program oversight and support.** The board has an obligation to support staff in carrying out programs through oversight (not management) of the director's administration of the organization. This means following how well programs/services are performing, including how well they are gaining earned revenue.

The individual board member has the following responsibilities: **attending board meetings, serving on committees, as needed, and being knowledgeable about the organization or other responsibilities as may be required from time to time in order to fulfill the expectations of the role of Board member. The board serves as a link to the community.**

BOARD MEMBER EXPECTATIONS Acceptance of a board nomination implies the following commitment to Lee County Department of Social Services

- **Attend regular board meetings and special called meetings.**
- **Participate and support in agency obligations as needed, such as budget meetings that might be called requiring attendance.**
- **Represent the agency in the community through advocacy, promotion and sharing the agency's purpose /mission. Support the mission of the agency through advocacy in the community**
- **Help identify, recruit, and mentor new board members.**

Board meetings are held in the County Commissioner Board Room on the first floor of the Lee County Government Center, 106 Hillcrest Drive, Sanford, N. C. The meeting begins at noon on the 3rd Tuesday of each month, unless otherwise posted on the Lee County Bulletin Board in the front lobby of the government center.