

Meeting Minutes
LEE COUNTY TRANSPORTATION ADVISORY BOARD
10:00 a.m. Thursday, January 25, 2018
County of Lee Transit 112 Hillcrest Drive, Sanford, NC 27330

Present: Doug Doris, Jimmy Solomon, Christie Terry, Edward Mulnix, Michelle McCarrison, Michael Sperico, Michael Robertson, Heath Cain, Sandra Thompson, Zaida Cruz, Bob McCarthy, Melanie Rodgers, Elizabeth Colebrook, Debbie Davidson

10:00 AM Doug Doris called the meeting to order, welcomed everyone and introductions were made. Originally, this meeting was for 1/18/18 and rescheduled due to inclement weather. Doug asked if there were any additions or changes to the agenda. With no additions or changes to the agenda, Bob McCarthy made a motion to accept, seconded by Heath Cain and all in favor. Doug Doris noted a correction to the October 19, 2017 meeting minutes. The next meeting date should be January 25, 2018, rather than October 19, 2017. Doug Doris asked if there were any further changes to the minutes to the October 19, 2017 meeting minutes. With no changes to the minutes, Bob McCarthy made a motion to accept the minutes, seconded by Heath Cain and all in favor.

No public comments.

Debbie Davidson distributed and provided the second quarter, October through December 2017, operations report. Doug Doris noted the decrease in trips in December 2017. Debbie Davidson said the decrease in trips is due to holiday closings of contractors and Lee County Government. Debbie reported the second of two Dodge minivans arrived. Lee County Government funds paid for the two minivans. The minivans provide out of town Medicaid trips, out of town EDTAP medical trips, local trips to contractors and the bank and out of town staff training. Debbie reported the FY2019 Administrative and Capital Grants with the NC Department of Transportation Public Transportation Division are in process with PTD and Federal Transit Administration.

Debbie Davidson reported the NCDOT/PTD Proficiency Review took place Tuesday, January 23, 2018 at the COLTS office. Overall, the review went very well. The review team was complimentary of COLTS, the staff members and the information provided. There was one (1) deficiency review for the Title VI policy not posted on a COLTS vehicle. There were three (3) Advisory Comments; fares reconciliation sheet and procedures, add the TDD/TYY telephone number to all marketing and public information, adoption of the revised COLTS Drug & Alcohol Testing Policy (to meet the recently update FTA requirements effective January 2018). COLTS has 30 days from January 23, 2018 to respond to the review team how the deficiency and three advisory comments are resolved. Doug Doris asked if there are random drug and alcohol screenings. Debbie Davidson responded yes there are, and gave the process.

Debbie Davidson provided a PTD update. The 5-year plan for COLTS is in process for 2020.

Old Business – None.

New Business – None.

The next meeting will be Thursday, April 19, 2018 at 10:00 a.m. at the COLTS office on Hillcrest Drive.
10:45 a.m. With no further business, the Board agreed to adjourn.

Respectfully submitted - Debbie Davidson, Secretary

Doug Doris, Chairman




