



112 Hillcrest Drive
Sanford, NC 27330
(919) 776-7201

County of Lee Transit System

Meeting Minutes COLTS Advisory Board Thursday, April 25, 2019 at 10 AM COLTS Facility – 112 Hillcrest Dr., Sanford, NC 27330

Present: Nelson Burke, Bob McCarthy, Sarah Stone, Katie Southworth, Zachery Lewis, Roger Bailey, Matthew Chapman, Sandra Sherlin, Michelle McCarrison, Edward Mulnix, Sidney Morgan, LaRonda Reid, Melanie Rodgers

10:01 AM Nelson Burke called the meeting to order and welcomed everyone. It was verified that a quorum was present. Nelson asked if there were items to add to the agenda. With no further items, Bob McCarthy made a motion to accept the agenda, seconded by Roger Bailey, all in favor. Nelson asked if there were questions or corrections to the minutes from the January 17, 2019 meeting. With no corrections, Bob McCarthy made a motion to accept the minutes, seconded by Sarah Stone, all in favor.

No public comments.

Sid Morgan distributed and reviewed the FY19, Q3 operations report. He noted that trips were up for the quarter from 14,689 in FY18 to 16,255 in FY19. Employers are purchasing vouchers for employees on a regular basis. COLTS will soon distribute satisfaction surveys to passengers. Four 2014 vehicles needed engine repairs totaling \$9,165 from the COLTS vehicle maintenance budget. Ford paid towards the cost, which reduced it to \$9,165. Three replacement vehicles arrived. Safety briefs are held with staff and drivers each morning. Nelson Burke asked if any damage or injury caused by our drivers in this quarter? Sidney Morgan advised, no. Nelson Burke asked if COLTS needs additional vehicles. Sidney Morgan advised not at this time and explained NCDOT PTD calls this expansion. Systems may submit a request to NCDOT/PTD in writing for adding vehicles and expanding the fleet. PTD scores or rates the expansion requests for approval. Michelle McCarrison asked if Ford had a recall on vehicles due to the numerous engine repairs. Sidney advised no, at the time of the COLTS repairs, Ford did not have a recall.

Melanie Rodgers distributed and reviewed the handout "Benefits of Transit Provided by Lee County". Roger Bailey asked if COLTS has thirty or more employees, why does the handout state, "More than 25 Jobs are supported by transit system operations and capital investments." Melanie responded that 25 is the full time equivalent of COLTS 30+ employees.

Old/New Business – none.

General Comments. Roger Bailey of Stevens Center reminded attendees about the Rideability program, which is transportation for disabled adults to access evening and weekend shopping, restaurants and other activities.

With no further business, Nelson Burke asked for a motion to adjourn. Michelle McCarrison made a motion to adjourn, seconded by Sarah Stone, all in favor, 10:28 AM.

The next meeting date will be at 10 AM, Thursday, July 18, 2019.

Respectfully submitted by Melanie Rodgers on behalf of Debbie Davidson, Secretary
Debbie Davidson, Secretary

Bob McCarthy, ~~Vice~~ Chair Bob McCarthy, CHAIR