

Meeting Minutes
LEE COUNTY TRANSPORTATION ADVISORY BOARD
10:00 a.m. Thursday, October 19, 2017
County of Lee Transit 112 Hillcrest Drive, Sanford, NC 27330

Present: Bob McCarthy, Doug Doris, Zaida Cruz, Edward Mulnix, Tim Lawson, Harold Smith, Michael Robertson, Roger Bailey, Nikisha McNeill, Christie Terry, Michelle McCorrison, Lois Fleming, Oscar Hernandez, Debbie Davidson, Sid Morgan, Jimmy Solomon, Crystal Odum, David Montgomery, Melanie Rodgers, Michael Sperico

10:00 AM Doug Doris called the meeting to order, welcomed everyone and introductions were made. Doug asked if there were any additions or changes to the agenda. With no additions or changes to the agenda, Bob McCarthy made a motion to accept, seconded by Roger Bailey and all in favor. Doug Doris asked if there were any questions or changes to the minutes for the July 20, 2017 meeting minutes. With no changes to the minutes, Bob McCarthy made a motion to accept the minutes, seconded by Oscar Hernandez and all in favor.

No public comments.

Sidney Morgan provided the first quarter, July through September 2017, operations report. Passengers per mile, .1399, all out of town included. Passengers per hour, 2.27, which is a good statistic. Trips are 25% Medicaid, 42% Non-Medicaid and 33% Demand Response. Saturday trips totaled 506 for Q1. Sid will attend a 5-year plan focus group in Chatham County.

10:09 David Montgomery and Crystal Odum arrive.

Debbie Davidson provided a department update. Medicaid billing has a large amount of computer verification steps for accuracy. COLTS is hiring a part time office assistant to help with this verification. Trip Maker software uploads the reimbursement request to Medicaid and payment is sent electronically to Lee County Government. The 5311 Administrative & Capital grant for FY2019 is due to PTD 11/3/17. The grant is on the 10/16/17 BOCC agenda for approval. There's \$2000 less in the FY19 allocation, and the FY2020 allocation projected to be an additional \$20,000.

Crystal Odum, NCDOT/PTD MDS – Mobility Development Specialist for Lee County, provided a NCDOT/PTD (Public Transportation Division) update. 1. There is a statewide move to performance based work and goals. Each county transit system prepares a success plan for the fiscal year. The MDS, Transportation Coordinators and other staff members discuss performance results and compare with the plan through reports and meetings. Performance based results are tied to grant funding allocations.

2. PTD is focusing on OpStats - Operational Statistics, and ROAP – Rural Operating and Assistance Program funding and their reports' formats so that reporting provides PTD and FTA with accurate information. 3. PTD desires to provide a positive experience with technical assistance and training. Different formats such as classroom training, web based and site visits are included. 4. Regionalization of county systems is encouraged where coordination and consolidation is beneficial. PTD is aware of the county-line barriers for customers and systems, thus encourages regionalization.

Doug Doris asked when performance-based program be implemented? Crystal answered there isn't an official date, but PTD is working with county systems on all the pieces, which includes one, three and five-year plans and overall transportation goals for each area. Each rural transit system is unique. Transportation is highly regulated through FTA – Federal Transit Administration. FTA requires systematic reviews for drug and alcohol, safety and compliance (financial, vehicle maintenance, training, procurement and disposition).

Old Business – None.

New Business – Bob McCarthy asked should TAB invite Sanford City Council to quarterly meetings. Debbie Davidson answered said that she can send an invitation; however, Marshall Downey and David Montgomery from City of Sanford Planning and Development are on the TAB and can provide information back to the Council.

The next meeting will be Thursday, ~~October 19, 2017~~ ^{Jan. 25, 2018} at 10:00 a.m. at the COLTS office on Hillcrest Drive.

11:00 a.m. With no further business, the Board agreed to adjourn.

Respectfully submitted - Debbie Davidson, Secretary, Debbie Davidson
Doug Doris, Chairman Doug Doris