

**LEE COUNTY DEPARTMENT OF SOCIAL SERVICES  
BOARD MEETING  
June 20th, 2017**

The Board of Social Services for the Lee County Department of Social Services convened at 12:00 PM, in the Board of Commissioner's Room at the Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina. Board members present were; David Riddle, Gail Dickens, Ophelia Livingston Paul Utley and not in attendance was Commissioner Amy Dalrymple. Also, present was Ex-Officio member Brenda Potts.

Chairperson Riddle called the meeting to order and opened the meeting with the serenity prayer.

The Board considered changes to the June agenda. No changes being made a motion was made by Member Livingston to accept.

Aye: Gail Dickens, Paul Utley, David Riddle, Ophelia Livingston not present for the vote, Amy Dalrymple.

Nay: None

The Board considered changes to the May minutes. No changes being made a motion was made by Member Utley to accept.

Aye: Gail Dickens, Paul Utley, David Riddle, Ophelia Livingston not present for the vote, Amy Dalrymple.

Nay: None

**PUBLIC COMMENT** - No one signed up to speak during the Public Comments section of the meeting.

The meeting was turned over to DSS Director Brenda Potts.

**NEW BUSINESS**- Ms. Potts introduced Ms. Sabrina Coleman, Food and Nutrition Supervisor. Ms. Coleman came before the board for a Motion to Approve the Energy Programs Outreach Plan for 2017-2018, the programs are the same as the previous year. Sabrina asked the board if they had any recommendations for any other groups that should be added for outreach. A suggestion was New Life Fellowship Church.

Motion to approve the Energy Programs Outreach Plan for 2017-2018 was made by Ms. Livingston.

Aye: Gail Dickens, David Riddle, Paul Utley and Ophelia Livingston, absent from the vote was Commissioner Amy Dalrymple.

Nay: None

**DIRECTOR'S REPORT**- Ms. Potts gave the board updates on Senate Bill on Regionalization. HSB 630. The recent conference call which discussed the regionalization. Ms. Potts said that she had worked in a regional office in the past. Ms. Potts also updated the board on vacant positions, SW II which is the

Social Worker that does parent training, SW II Adult Services-Cap worker. She also discussed the renewal of the contract with Empowering Lives. This being Ms. Potts last board meeting before she retires, she thanked the board, which also had two members to be stepping down, Paul Utley and Ophelia Livingston as their terms would be ended also on June 30. Ms. Potts then asked if the board could go into closed session.

CLOSED SESSION-Member Utley moved for the Board to go into closed session to consider a personnel matter per N.C. General Statute 143-318.11(a)(6);

Member Dickens seconded the motion. Upon a vote the results were as follows:

Chairperson Riddle ruled the motion had been adopted unanimously and the Board was in closed session.

Upon returning from closed session, the regular meeting resumed with members, Riddle, Utley, Dickens and Livingston.

Chairperson Riddle asked for a vote on the hiring of the new Social Services Director.

Aye: Ophelia Livingston, David Riddle, Gail Dickens, and Paul Utley (Absent from the vote Amy Dalrymple)

Nay: None

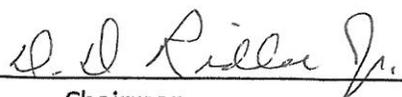
Chairperson Riddle asked for the Clerk to the Board to ask Ms. Noel to join the meeting at that time to make a formal offer to her. With, Ms. Noel present Chairperson Riddle read the offer letter to her and asked if she would be accepting of the position, she stated she would accept the interim director position and officially signed the offer letter. Her start date will be July 1, 2017.

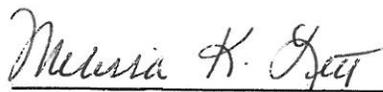
With no further business to come before the board, Chairperson Riddle moved to adjourn the meeting. Upon a vote, the results were as follows:

Aye: Ophelia Livingston, David Riddle, Gail Dickens and Paul Utley (Absent from the vote Amy Dalrymple)

Nay: None

Chairperson Riddle ruled the motion had been adopted unanimously and the meeting adjourned.

  
Chairman

  
Secretary