

LEE COUNTY SENIOR SERVICES ADVISORY BOARD

Meeting Minutes

Wednesday, September 20, 2017 The Enrichment Center Conference Room, Sanford, NC

Board Members Present: Jim Payne, Henry Merritt, Jr, Mary Upchurch, Trudy Forrest, Joyce Smith, Vera Marks

Board Members Absent: Cleo Bryant, Karen Oldham, Commissioner Robert Reives

Staff Present: Debbie Davidson, Holly Hight, Debbie Williams, Janice Holmes

8:26 Jim Payne called the meeting to order and welcomed everyone. Jim asked if the agenda, for today's meeting, met with everyone's approval. Mary Upchurch motioned to approve the agenda, and Trudy Forrest seconded the motion. Agenda was approved and accepted. Jim Payne asked if everyone had read the last meeting's minutes, that had been emailed prior to the meeting, and if anyone had any questions, changes or comments. Jim himself asked for the previous minutes to be changed because it stated that no one had attended the Triangle J Meeting and he had attended the meeting. Trudy Forrest moved to approve the change of the minutes and Henry Merritt seconded the motion. The motion to change the minutes was approved.

There are no public comments.

Debbie Davidson started the volunteer & board orientation discussion by stating that all Advisory Board members must go through orientation and training if they had not. This will also help the Enrichment Center meet the Scope criteria for trainings. Several of the board members have attended various trainings throughout the year, such as, CPR training with Jennifer Matthews from Amedisys. Janice Holmes distributed the Volunteer Handbook and went over the contents with the Advisory Board. Discussion included policies and procedures for volunteering, clocking in volunteer hours in My Senior Center, the mission statement and importance of volunteering, showing up on time, what is expected of a volunteer, etc. Janice asked each of the members present to read the confidentiality statement and sign it. Janice asked if anyone had any questions regarding volunteering. No questions.

Debbie Davidson provided Senior Services & COLTS updates. Debbie explained the articles that had been appearing in The Sanford Herald regarding Colts, Sanford Job Express and The Board of Commissioners. She gave the background of what was transpiring between everyone involved, and stated she was unsure of what would come of the situation, as it is still an ongoing discussion with all parties, but she would keep the board updated.

Debbie Davidson then moved on to discussing the Financial Report, located on the back of the agenda, for the month of August 2017. The Expense Report states that the COLTS budge has been expended by 19.3% and the Senior Services budget has been expended by 16.4%.

Debbie also reported on MySenior Center statistics for the month of August 2017, which were also located on the back of the agenda below the Revenue & Expense reports. There were 8081 duplicated seniors served and 626 unduplicated. Debbie stated that the Diner's Club is at capacity and Home Delivered Meals were in the process of getting back down to serving 30. 632 volunteer hours was recorded. This concluded the Finance and MySenior Center Reports for the month of August 2017.

Debbie Williams discussed the upcoming Senior Center programs and events. She distributed a sheet with the Fall Programs and various events taking place in the upcoming months. She discussed collaborating with the

UNC Nursing School and having two student nurses each week until November, who will be taking blood pressure and other various activities. Debbie also mentioned the Fall In Love With Reading Author Series, as well as Advocacy day, in which the center provided postcards to be filled out that stated, "What The Enrichment Center Means To Me." Debbie sent the responses to the Board of Commissioners. She spoke about our Health & Wellness events. The past event saw 40 people getting flu shots, 19 getting hearing screenings and 27 people had dermatology screenings, so these are going very well. Debbie brought up several other upcoming events such as the Matter of Balance class, Fun & Fit, Financial Planning, Wellness Tai Chi and the Country Western Hoedown Throw Down that already has 118 people signed up. She also mentioned the Fall Festival and stated there were approximately 54 vendors already registered and she is working on the layout. Holly Hight talked about how the Single & Mingle went, as well as the Caregiver Dinner in October. It was agreed that there are a lot of great programs and events at the Enrichment Center this fall.

Jim Payne gave Triangle J updates. Jim told the group about a new 60/40 program that will affect the allocation of funds for the senior center. Programming must include 60% non-fee activities/programs and can have 40% fee related programming. More reporting will be involved for this new implementation. Jim also said the Ombudsman will have new responsibilities and requirements pertaining to emergency preparedness. Debbie Davidson stated that she had been looking into a special needs shelter for weather related issues. Debbie then began discussing some other board members applying to be a representative at Triangle J. Trudy said she would like to apply.

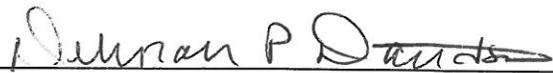
Old/New Business:

Debbie Davidson told the group that a few of the Enrichment Center staff had met with the leaders of the Exchange Club in Sanford and have a Memorandum of Understanding that The Enrichment Center will become the call-in center for the distribution of wheelchairs that the Exchange Club provides. The EC now has a key to their building where the wheelchairs will be held. The Exchange Club also donated two new wheelchairs to keep at the center for use. They have also agreed to sponsor programs and plan on becoming more involved with activities here at the center.

Jim Payne brought up Guard Your Card and said that new Medicare cards would be sent out without social security numbers. Jim also stated that you now must go in to the system to access your account with an email and password. It was brought with several board members that we might need to offer computer access and email setup help for center participants who do not have computers or email knowledge. The recent Equifax security breach was also mentioned and there is a concern that the center participants have limited understanding of the procedures that should be taken to protect your credit. Debbie Williams said she had contacted Doug Gay and she is working on a program to help participants understand the issue and learn what to do to protect their identity. She will be gathering more information and working on this.

Jim asked if there were any additional comments and stated that the next meeting date would be Wednesday, October 18, 2017. Debbie Davidson asked if the board would like to hear any special speakers or topics for the upcoming meetings. Trudy and Mary both entertained the idea of Medicare information and credit protection. Joyce suggested computer safety. Jim entertained a motion for adjournment. Trudy motioned for adjournment, and Vera seconded it.

With no further business, the meeting is adjourned at 9:27 a.m.

Respectfully Submitted by Debbie Davidson, Secretary 

Jim Payne, Chair 