

# LEE COUNTY

NORTH CAROLINA

Committed Today for a Better Tomorrow

Office of Lee County Fire Marshal  
PO Box 1154 • 204 West Courtland Drive  
Sanford, North Carolina 27331  
Phone (919) 718-4670 • FAX (919) 718-4630  
[Fireplans@leecountync.gov](mailto:Fireplans@leecountync.gov)

## APPLICATION FOR PLAN REVIEW

DATE:

### PROJECT

NAME:

PHYSICAL ADDRESS:

BUILDING NUMBER / NAME:

PHONE NUMBER, EXT:

### CONTRACTOR

NAME:

MAILING ADDRESS:

PHONE NUMBER, EXT:

FAX NUMBER:

EMAIL ADDRESS (REQUIRED):

### CONTACT

NAME:

MAILING ADDRESS:

PHONE NUMBER, EXT:

FAX NUMBER:

EMAIL ADDRESS (REQUIRED):

### APPLICANT'S SIGNATURE:

### NOTICE

*PLAN REVIEW: ALL SUBMISSTIONS MUST BE MADE DIGITALLY TO  
[fireplans@leecountync.gov](mailto:fireplans@leecountync.gov) WITH ARCHITECT/ENGINEER STAMP.*

*A HARD COPY OF PLANS MAY BE SUBMITTED IN ADDITION TO THE DIGITAL  
COPY IF YOU REQUIRE AN APPROVED HARD COPY.*

*SUBMITTED PLANS WILL BE REVIEWED AS QUICKLY AS POSSIBLE,  
WITH AN AVERAGE REVIEW TIME OF (15) BUSINESS DAYS.*

**MAKE CHECKS PAYABLE TO LEE COUNTY FIRE MARSHAL'S OFFICE**

OFFICE USE ONLY:

Occupancy Number:

OFFICIAL:

Date Completed Application Rec'd:

Received By:

APPROVED DATE: