

# LEE COUNTY PARKS AND RECREATION

## COMMISSION MEETING

MONDAY, FEBRUARY 26, 2018

### MINUTES

The Lee County Parks and Recreation Commission met Monday, February 26, 2018, at 5:30 p.m. in the Commissioners Room at the Government Center, 106 Hillcrest Dr., Sanford, NC 27330

Members present were, Chairman LeVerne Kinney, Chad Spivey, Greg Crowson, Cameron Sharpe, Bill Oberkirsch, Bobby Piggie, Katelynn Vogt, also present were John Payne, Parks and Recreation Director and Judith Wilson secretary.

Absent were Butch Saunders, Mickey Bowman and Kevin Frazier

#### **I. CALL TO ORDER AND APPROVAL OF MINUTES**

Chairman LeVerne Kinney called the meeting to order at 5:30. Bill Oberkirsch made the motion to approve the minutes Greg Crowson seconded all in favor unanimous.

#### **II. ADDITION/APPROVAL OF AGENDA**

None/ Katelynn Vogt motioned to approve the agenda Bill Oberkirsch seconded all in favor unanimous.

#### **III. PETITIONS AND COMMUNICATIONS (public comment)**

None

#### **IV. OLD BUSINESS**

##### **A. Kiwanis Family Park Update**

The county and city will do a walkthrough of the park to get a better understanding of whose responsibility is what. We are hesitant to book events not knowing the time frames for the construction. Still working out the details of who will manage the facility, staffing and reservations, city will maintain it. We need a plan so we can keep the public informed. Katelynn Vogt asked how long would construction take? John Payne guessed 12 months. LeVrene Kinney asked if other parts of the park would be usable. John Payne stated, "That is my intent" when originally speaking with the planners/city it was stressed that, the public needs access to the park.

**B. RFQ Landscape planner Kiwanis Children's Park and O.T. Sloan Park**  
Spoke with Gary form Withers & Ravenel he is the lead person on the project. They have already visited three of the parks and we will meet at O.T. Sloan on Thursday morning to do a walk through so they can see what we have. They will be putting some ideas together and hopefully by the next meeting of this board will have a presentation. LeVerne Kinney asked what are some of the ideas for Temple. A rectangular field for soccer, maybe a covered basketball court, probable won't keep both baseball fields, field 2 is unusable due to the storm drain out there. With the changes in Broadway, we have been approached about providing space for the softball group to play. Horton and Temple are options, supposably there are 11 teams. Contrary to what you read in the papers the county does not own Lett Park the bank still owns it. The county would like to have it to move our Tiny Tots program over to that building maybe have other classes there and to rent it out on the weekends.

**V. NEW BUSINESS**

**A. Consider Refund Policy and Procedure**

Just want to update our refund policy so it is consistent throughout the P & R department. First option will be a credit slip (same as cash) to be used for any program or rental second option money to be refunded through the finance department which could take up to 3 weeks. Hoping to go live with our online registrations and reservations next month. Katelynn Vogt motion to approve the refund policy Greg Crowson seconded all in favor unanimous.

**B. SECU at Bragg Street request for temporary use of park property to stage equipment and supplies**

The project manager spoke to me about using maybe 75 feet of property beyond the property line for staging and supplies for about 10 months. They will secure and restore the area after use. Greg Crowson motions to approve park property usage Katelynn Vogt seconded all in favor unanimous.

**VI. COMMITTEE REPORTS-**

None/ LeVerne Kinney stated that he has been asked by several people, what is going on with the baseball field in Broadway. John Payne stated that we do not own it and that there is no insurance on the field. Katlynn Vogt asked if there were plans to repair the bridges at San-Lee Park. John Payne stated that it would be put in the budget.

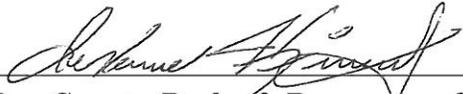
**VII. DIRECTOR'S REPORT-**

Working on the budget, there will be a 2% COLA increase no other increases. Katelynn Vogt ask what percentage of the park's budget is through fees. John stated about 30%. If you look at the whole department, gymnastics will return more than that because of the equipment and paid coached. San-Lee Park will not generate a lot

of money because we do not charge people to come in. there are some parks that charge \$3 to get in and we have thought about doing that on the weekends. Katelynn Vogt ask if we are allowed to except donations. John Payne stated that we received a \$5,000 donation from the Mary Margret McLeod Foundation to scholarship Lee County resident children of hardship we also have had individuals to scholarship a child anonymously. Gone through salaries, full-time and part-time salaries and we are in good shape looking at a 1% overall increase due to employees leaving or to retirement. We are in good shape on vehicles only two old vehicles remain all other are new. Program registration is going on for baseball, softball and gymnastics. Board discuss the track & field program. USSSA is hosting the World Series with over 200 teams and we host them for four day in July the 12<sup>th</sup> -16<sup>th</sup>.

#### VIII. ADJOURNMENT

Katelynn Vogt motioned to adjourn at 6:15pm Bill Oberkirsch seconded all in favor unanimous.

  
\_\_\_\_\_, Chairman  
Lee County Parks & Recreation Commission

  
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Judith Wilson, Secretary