



**Lee County Libraries Board of Trustees**

**May 9<sup>th</sup>, 2018 Meeting Minutes** (*rescheduled from May 2<sup>nd</sup>, 2018*)

- I) Call to Order: Chairwoman Dutton called the meeting to order at 5:30PM
- II) Roll Call
  - a) Library Trustees Present: Chairwoman Mary Dutton, Vice-Chairman Jeff Hockaday, Trustee Cathy Griffith, Trustee Bill Tannenbaum, Trustee Sue Porr
  - b) Library Trustees Absent: Trustee Bill Cline
  - c) Library Staff Present: Director Beth List
  - d) Others Present: Lee County Commissioner Chair Amy Dalrymple

III) Public Comments: NA

IV) Adoption of Current Agenda:

**MOTION: Trustee Tannenbaum motioned to adopt the agenda as presented for the May 9<sup>th</sup>, 2018 meeting. Seconded by Trustee Porr. Motion carried.**

*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Griffith, Trustee Tannenbaum, Trustee Porr*

*NAY: 0/0*

V) Approval of Previous Meeting Minutes as submitted:

**MOTION: Trustee Griffith motioned to approve the minutes of the April 4<sup>th</sup>, 2018 meeting as submitted. Seconded by Trustee Tannenbaum. Motion carried.**

*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Griffith, Trustee Tannenbaum, Trustee Porr*

*NAY: 0/0*

VI) Library Director Report - (see attached)

- i) Safety Report
- ii) Friends Report

VII) Old Business

- a) Circulation Policy - a copy of the proposed policy was handed out to the Board members to review for the June 2<sup>nd</sup>, 2018 meeting.

VIII) New Business

- a) Appropriate Behavior Policy - tabled
- b) Broadway Branch Hours - Director List proposed for a trial period of changed hours at the Broadway Branch location. (see attached proposal).



**MOTION: Trustee Tannenbaum motioned to approve the proposed changes to the Broadway Branch hours effective June 2<sup>nd</sup>, 2018 through August 31<sup>st</sup>, 2018 as a trial period. Vice Chairman Hockaday seconded. Motion carried.**

*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Griffith Trustee Tannenbaum, Trustee Porr*

*NAY: 0/0*

IX) Other Business

a) Circulation Desk Update

- i) The desk has been installed thanks to the County's General Service and IT Departments. Painting needs to be finished above the desk and staff is looking into a logo decal for the wall behind the desk. The desk has been well received by staff and patrons alike.
- ii) The Children's Area desk is slated for delivery the week of July 3<sup>rd</sup>, 2018. The Friends would like to have a reception after all is done to dedicate the desk.

b) Better World Books Grant

- i) Director List was approved to submit a grant to Better World Books for materials in foreign languages for the collection. Director List is working the grant and the final submission date is May 31<sup>st</sup>, 2018.

c) Relocation/expansion options

- i) Discussion ensued. Highlights include the importance of location and size of the library to include all library services for our diverse community and their needs.

d) Important Dates:

- i) The libraries will be closed Saturday, May 26<sup>th</sup> through Monday, May 28<sup>th</sup>, 2018 for the Memorial Day holiday.
- ii) The next Library Board Meeting is scheduled for Wednesday, June 6<sup>th</sup>, 2018 at 5:30PM at the Broadway Branch.
- iii) Summer Reading 2018 will begin June 9<sup>th</sup>, 2018 and run through July 31<sup>st</sup>, 2018.

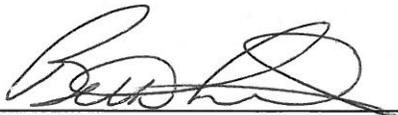
X) Adjournment

**MOTION: Vice Chairman Hockaday motioned to adjourn the meeting at 6:53PM. Seconded by Trustee Tannebaum. Motion carried.**

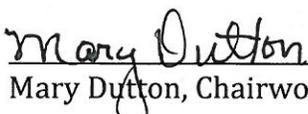
*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Griffith Trustee Tannenbaum, Trustee Porr*

*NAY: 0/0*

Respectfully submitted by:

  
\_\_\_\_\_  
Beth List, Library Director

Accepted and approved:

  
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Mary Dutton, Chairwoman