



**Lee County Libraries Board of Trustees**

**April 5<sup>th</sup>, 2018 Meeting Minutes**

I) Call to Order: Chairwoman Dutton called the meeting to order at 5:32PM

II) Roll Call

- a) Library Trustees Present: Chairwoman Mary Dutton, Vice-Chairman Jeff Hockaday, Trustee Cathy Griffith, Trustee Bill Tannenbaum, Trustee Bill Cline
- b) Library Trustees Absent: Trustee Sue Porr
- c) Library Staff Present: Director Beth List
- d) Lee County Commissioner Chair Amy Dalrymple

III) Public Comments:

- a) Chairwoman Dutton took a moment to share a positive comment from a community member regarding how well the library is doing.

IV) Adoption of Current Agenda:

**MOTION: Trustee Griffith motioned to adopt the agenda as presented for the April 4<sup>th</sup>, 2018 meeting. Seconded by Vice-Chairman Hockaday. Motion carried.**

*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Griffith Trustee Tannenbaum, Trustee Cline*

*NAY: 0/0*

V) Approval of Previous Meeting Minutes as submitted:

**MOTION: Trustee Tannenbaum motioned to approve the minutes of the March 7<sup>th</sup>, 2018 meeting as submitted. Seconded by Trustee Cline. Motion carried.**

*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Griffith Trustee Tannenbaum, Trustee Cline*

*NAY: 0/0*

VI) Library Director Report (see attached)

- a) Safety Report (NA )
- b) Friends Report
  - i) Friends of the Library rescheduled their meeting to Friday, April 6<sup>th</sup> at 10AM. Trustee Griffith will be attending.

VII) Old Business

- a) Meeting Room Policy



**MOTION: Trustee Tannenbaum motioned to approve the additions to the Meeting Room Policy as presented. Seconded by Vice-Chairman Hockaday. Motion carried.**

*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Griffith Trustee Tannenbaum, Trustee Cline*

*NAY: 0/0*

- b) Circulation Policy
  - i) Tabled until May meeting

VIII) New Business

- a) none

IX) Other Business

- a) Budget Update
  - i) Director List met with the County Manager on Thursday, March 29<sup>th</sup> to review the library's requested budget submission for FY18/19.
    - (1) A request for the position of Librarian I – Children's Librarian was made to the County with a lateral move of our Senior Children's Outreach Specialist into the position of Community Outreach Coordinator. It was discussed that the support of community members, the Library Board Trustees and Friends members would be advantageous during the public hearing of the budget with the Commissioners. A survey was suggested as a way to gather information and support to show the demand of programs and services needed/wanted by the community.
    - (2) A request for new furniture at the main library was made as well. The request includes new chairs and tables for the main sitting area; two booths for the teen area; multiple soft seating for the children's area; a locking tablet table for the children's area; a curbside steel book drop; a new sign for the brick headstone at the front of the main library and street signs to put up in the area to show the location of the library.
- b) Relocation/expansion
  - i) Discussion ensued.
- c) Important Dates:
  - i) The Friends of the Library meeting will be Friday, April 6<sup>th</sup> at 10am in the conference room.
  - ii) The "Spring Thaw" event for library card account clean-up will be March 21<sup>st</sup>-April 21<sup>st</sup>.
  - iii) The next Library Board Meeting is scheduled for Wednesday, May 2<sup>nd</sup>, 2018 at 5:30PM

X) Adjournment

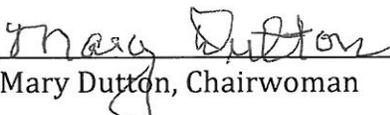


**MOTION: Trustee Tannenbaum motioned to adjourn the meeting at 6:50PM.  
Seconded by Vice-Chairman Hockaday. Motion carried.**

*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Griffith Trustee  
Tannenbaum, Trustee Cline*

*NAY: 0/0*

Respectfully submitted by:   
Beth List, Library Director

Accepted and approved:   
Mary Dutton, Chairwoman