

LEE COUNTY

Committed Today for a Better Tomorrow

LEE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes of December 4, 2018

Attendees:

Aaron Bullard – Emergency Services
Ann McMillan – STI Polymer
Anthony Williams – Lee county Health Department
Ben Wooten – NCEM
Bill Rogers – Emergency Services
Bruce Akers – NC Agriculture ES
Carolyn Williams – Coty
Cindy Sharpe – Central Carolina Hospital
Deborah Bigelow – Static Control
Don Wright - SCS
Donna Matthews – City of Sanford
Jamie Brown – Lee County Government
Jerry Holt – Pfizer
Jonathan Kelly – Lee County EMS
Ken Cotten – Sanford Fire Dept.
Ken Cotton – Sanford Fire Department
Kendra Martin – United Way
Kevin Staubus – Caterpillar
Matthew Britt – Emergency Services
Michael Thornton – Static Control
Robert Plank – Pilgrims
Roger Tankersley – Private Citizen
Shane Seagroves – Emergency Services
Shannon Cagle – Lee County Health Department
Tim Lawson – Emergency Services
Tim Sellers – Lee County EMS
Wallie Tyler – Coty
Wayne Barber – Sanford Fire Dept.
Yoke Chung – Noble Oil Services

The Lee County Local Emergency Planning Committee met on December 4, at Coty, 1400 Broadway Road, Sanford, North Carolina.

Chairperson Roger Tankersley called the meeting to order at 1145 and welcomed everyone. Chair Tankersley introduced himself and went around the group allowing each person to introduce

themselves and their organizations. He announced that Nancy Veroni had officially moved to another department within Lee County Government and would no longer be participating with the LEPC. He then introduced Matthew Britt who will be replacing Nancy as secretary to the LEPC.

With the September meeting cancelled because of Hurricane Florence, the June meeting minutes were on the table for acceptance. A motion was made by Chief Wayne Barber to accept the June minutes as presented and were seconded by Jerry Holt, unanimous vote.

Chairperson Tankersley opened the agenda for addition or subtractions and approval. Jamie Brown, Lee County Government asked to speak on Public Information officers and Anthony Williams asked to move the SNS update until Shannon Cagle arrived. A motion to accept the new agenda with the before mentioned changes was made by Wallie Tyler and seconded by Chief Wayne Barber, unanimous vote.

No one was present to make public comments.

Chairperson Roger Tankersley took this opportunity to thank Wallie Tyler and Coty for organizing and hosting the Holiday meeting.

New business was opened with comments from Jamie Brown on her desire to reestablish a previously dissolved Public Information Officer (PIO) group that would meet quarterly in conjunction with the LEPC. Shane Seagroves advised the PIO work group had existed 8 to 9 years ago and was dissolved due to a lack of interest. Jamie Brown described a desire to establish common public messages between all LEPC organizations in relationship to emergencies and safety messages. The group showed support for this idea and Jaime Brown advised she would work with Matthew Britt after the first of the year to reestablish the PIO work group. Chairperson Tankersley asked that the PIO's be added to the emergency contact list maintained by Lee County Emergency Services, Matthew Britt will see that this is completed.

Shannon Cagle of the Lee County Health Department arrived to present the SNS update (Appendix A). The update was opened with a review of the departments Medical Countermeasure Dispensing Plan and advised members that large organizations could act as pods to provide their employees and their families with dispensing services. A drill is planned for spring of 2019 and these details will be dispersed at the Epidemiology Team Meeting in February of 2019. The Health Department is working with Emergency Services to update the Code Red alerting system. Lastly, the Health Department is working with their inspection facilities regarding winter weather preparedness.

In new business, Chairperson Tankersley reviewed the annual report completed by Secretary Britt with the group and advised an approval vote was required. A motion was made to accept as presented by Anne McMillan and seconded by Dan Wright, unanimous vote.

Chairperson Tankersley detailed his interest in not serving as Chairperson for the 2019 year, stating his belief that a current industry professional should hold this role. He advised he would continue to participate as a citizen with the group and opened the floor for nominations. Shane Seagroves nominated Jerry Holt for Chairperson, no other nominees were presented. Chairperson Tankersley closed nomination for Chairperson and a motion was made by Chief Wayne Barber to elect Jerry Holt by Acclamation, this was seconded by Shane Seagroves, unanimous vote.

Chairperson Tankersley opened nominations for the office of Vice-Chairperson. Don Wright nominated Wallie Tyler, no other nominees were presented. Chairperson Tankersley closed

nomination for Chairperson and a motion was made by Shane Seagroves to elect Jerry Holt by Acclamation, this was seconded by Chief Wayne Barber, unanimous vote.

Chairperson Tankersley opened nominations for the office of Secretary. Roger Tankersley nominated Matthew Britt, no other nominees were presented. Chairperson Tankersley closed nomination for Chairperson and a motion was made by Shane Seagroves to elect Matthew Britt by Acclamation, this was seconded by Chief Wayne Barber, unanimous vote.

Chairperson Tankersley took this opportunity to state how much he enjoyed serving as Chairperson and thanked the group for the opportunity to serve.

2018, a year in review as presented by Shane Seagroves of the Department of Emergency Services. This presentation reviewed the emergency situations and hazards the county had faced this year. Shane Seagroves took this opportunity to state his appreciation for the LEPC, emphasizing the importance of cooperation between local government, industry, and other participating organizations.

In other business, Matthew Britt reviewed the distributed contact lists and asked they be returned with any needed changes. He advised once the list was updated, it would be distributed to members of the LEPC membership.

In closing, Chairperson Tankersley once again stated his appreciation for being allowed to serve in his role and his positive outlook for the future of the LEPC.

A motion to adjourn was made by Jonathan Kelly, seconded by Don Wright, unanimous vote.

Attest:


Matthew Britt, Secretary


~~Roger Tankersley, Chairperson~~
Jerry R. Holt

Appendix A:

SNS Update –LEPC Meeting December 4, 2018

The Lee County Health Department Preparedness began our Planning Process for our required Medical Countermeasure Dispensing Plan back in May 2018. This full scale exercise is required by the Agreement Addendum and directed by the Center of Disease Control to test our county's ability to receive, inventory, pick, and distribute meds at an open POD site. Partners involved in this will include Emergency Services, General Services, Security, and the Public Health Staff. We plan to conduct this exercise at the Lee County Senior High Cafeteria during the Spring 2019. I have included more of the LEPC members in my EPI-Epidemiology Team Meeting list. Our next meeting will be in February-the second month of the quarter- on the second Friday of the month at 1:30 in the Gordon Wicker Room. I will send out reminders 1 month and 2 weeks prior to the meeting. We plan to review the flow of the exercise and important roles that the Health Department staff and other partners will play during the exercise.

Currently we are working with Roger Millikin to update our Code Red information for the Health Department staff to notify them quickly about Weather Closings. We are also sharing information with facilities we inspect about being prepared during weather events.