



# Lee County Libraries

## Lee County Libraries Board of Trustees

### September 4<sup>th</sup>, 2019 Meeting Minutes

I) Call to Order: Chairwoman Dutton called the meeting to order at 5:31 pm

II) Roll Call

- a) Library Trustees Present: Chairwoman Mary Dutton, Vice-Chairman Jeff Hockaday, Trustee Bill Tannenbaum, Trustee Sue Porr, Trustee Rebecca Hunter, Trustee Cathy Griffith, Trustee Beal, Lee County Commissioner Chairwoman Amy Dalrymple
- b) Library Trustees Absent: NA
- c) Staff present: Director Beth List

III) Adoption of Current Agenda:

**MOTION: Trustee Tannenbaum motioned to adopt the agenda as presented for the September 4<sup>th</sup>, 2019 meeting. Motion carried.**

*AYE: 7/7: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Tannenbaum, Trustee Porr, Trustee Hunter, Trustee Griffith, Trustee Beal*  
*NAY: 0/0*

IV) Approval of Previous Meeting Minutes as submitted:

**MOTION: Trustee Hunter motioned to approve the minutes of the August 2019 meeting as submitted. Motion carried.**

*AYE: 7/7: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Tannenbaum, Trustee Porr, Trustee Hunter, Trustee Griffith, Trustee Beal*  
*NAY: 0/0*

V) Public Comments:

- a) NA

VI) Library Director Report - (see attached)

- i) Safety Report – (see attached)
- ii) Friends Report

(1) The Friends Book Sale will be September 19<sup>th</sup> – Saturday, September 21<sup>st</sup>.

The Friends only sale will be Thursday, Sept. 19<sup>th</sup> from 5p-8p. Public sale will be Friday, Sept 20<sup>th</sup> from 9a-5p and the \$3 bag sale will be on Saturday, Sept. 21<sup>st</sup> from 9a-12p. They do need volunteers. All volunteers will receive a free book from the sale for every hour worked.

VII) Old Business



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- a) Five Year Plan – no updates
- b) Joint Library Discussion – discussion ensued.
- c) Board of Trustees Action Timeline – continue to send timeline items to Director List to be included. Final timeline should be ready at October meeting.

## VIII) New Business

- a) Census 2020 – Commissioner Dalrymple informed the Board of her meeting with a representative from the Census Bureau. Lee County will be pulling together a Complete Count Committee. Director List and Chairwoman Dutton offered to be on the Committee. The library will be listed as a location for those needing computer access to submit their census. We will also promote and make available all information regarding the purpose of the census and the importance of participation by all residents.

## IX) Other Business

- a) NA

## X) Adjournment

**MOTION: Trustee Porr motioned to adjourn the meeting at 6:15 PM. Motion carried.**

*AYE: 7/7: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Tannenbaum, Trustee Porr, Trustee Hunter, Trustee Griffith, Trustee Beal*

*NAY: 0/0*

### Important Dates:

- The next meeting is on Wednesday, October 2<sup>nd</sup>, 2019 at 5:30pm.

Respectfully submitted by:

Beth List, Library Director

Accepted and approved:

Mary Dutton, Chairwoman