

MINUTES OF THE MEETING  
OF  
THE BOARD OF HEALTH  
FOR  
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

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July 19, 2017

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The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Charity Dodson, Mr. Glenn Gunter, II, Dr. William Hall, Mrs. Mary Hawley-Oates, Pastor Alice Hooker, Dr. Andre Knecht, Mr. John Riley, Jr. and Mrs. Nilla Sloop. Mr. Heath Cain, Health Director, was present as Board Secretary.

Members absent were: Dr. Diane Schaller, Dr. Alex Martin and Dr. Teresa Wooddell

In the absence of Dr. Schaller, Chairperson, Mrs. Sloop, Vice-Chairperson conducted the meeting.

**Approval of the Agenda:**

One change was made to the agenda under item number V- remove the name of Eileen Beeson as a new employee – Animal Services Attendant. Mrs. Hawley-Oates moved to approve the agenda as amended. Dr. Hall seconded the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Riley and Sloop

**Nay:** None

The vice- chairperson ruled the motion was adopted unanimously.

**Approval of the Minutes:**

Mrs. Hawley-Oates moved to approve the minutes as written. Dr. Hall seconded the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Riley and Sloop

**Nay:** None

The vice – chairperson ruled the motion was adopted unanimously.

**Public Hearing for the Proposed Animal Services Ordinance.** Mr. Cain shared information on the process of the proposed ordinance which was started August 2016. He referenced the proposed modifications to the ordinance. He stated the subcommittee did a great job in gathering new information for this ordinance. One major item was the appendix where we can now modify the fees without modifying the ordinance. Mrs. Sloop opened the floor for the public hearing. No one spoke in favor of or against the proposed ordinance; therefore, the public hearing was closed.

The Board heard the **Introduction of a new Board of Health member** – Mr. Glenn Gunter, II, engineer position on the Board. Mr. Gunter stated he is a licensed engineer and plumber. His business also include heating and home inspection. Mrs. Sloop welcomed him aboard.

The Board heard the **Introduction of a New Employee – Mr. Heath Cain, Health Dir.** Mrs. Sandra (Nikki) Homesley, PHN- hired July 5, 2017. Mrs. Homesley comes to us with several years of nursing experience and stated she was excited to be here. She was welcomed to the Health Department.

The Board considered **Action Items – Mr. Heath Cain, Health Director**

- **Proposed Animal Services Ordinance** - This is a request from the Board of Health Animal Services subcommittee for the Board of Health to approve the proposed Lee County Animal Services Ordinance as presented. The question was asked if the new state wide rules regarding rabies have an effect on this ordinance. Mr. Cain stated he just received clarity on this today from the health directors meeting he attended. He mentioned the Board approved the Rabies Compendium late last year and feels it would be worthwhile for the Board to consider repealing the existing model rule and follow the general statute as written. He said he would bring this information back to the Board at the next meeting. Mr. Gunter moved to approve the Proposed Animal Services Ordinance as presented. Mrs. Hawley- Oates second the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Riley and Sloop

**Nay:** None

The vice- chairperson ruled the motion was adopted unanimously.

- **Center for Human Health and the Environmental (CHHE) Community Mini- Grant Program** - The program provides funds to assist organizations in addressing environmental health concerns. Lee County Health Department would like to apply for the grant funds to address local restaurants' policies on the use of e-cigarettes. The NC Smoke-Free Restaurants and Bars Law, passed in 2010, does not regulate e-cigarettes. Grant funds would be used to survey restaurant owners, develop and print educational materials about e-cigarettes and media to promote tobacco policies. Mr. Cain stated environmental health staff would go in and ask the questions to see if there was any interests and the health promotion staff would go in and follow-up on the back end providing educational materials. Grantees may receive up to \$8,000. Application deadline is August 19, 2017. Dr. Hall moved to approve the health department applying for the (CHHE) Community Mini-Grant Program. Mrs. Dodson seconded the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Gunter, Hall, Hawley-Oates, Hooker, Riley and Sloop

**Nay:** None

**Abstained:** Dr. Knecht

The vice-chairperson ruled the motion passed.

The Board heard **Update Information – Mr. Heath Cain, Health Director** -

- **Updated Board of Health Roster** –this information was given to the Board to show the latest update to the roster.
- **Lee County Health Department Activity and Management Summaries** – the Board reviewed the LCPH Activities for the month of June and the end of the 2016-2017 fiscal year. Mr. Cain stated he was impressed with the overall numbers for this year as compared to last fiscal year. He felt we had a really good year; even though the averages were down in some of the programs. The Board was impressed with the 99% adoption rate in Animal Services. This was due to the great networking of the Animal Services staff for which they were commended by Mr. Cain and the Board.

The LCPH Management Summary showed June 100% was expected and we were on target for the year. We collected 99% of our revenue and expended 91% of our budget for which we saved the county some money. Mr. Cain also thanked the management team for adhering to budget expenditures for their programs.

**Executive Session-**

• **Personnel issue – G.S. 143 – 318.11 (6)**

Mrs. Hawley-Oates made a motion to go into executive session to discuss a personnel issue. Mr. Riley second the motion and upon a vote, the results were as follows:

**Aye:** Dodson, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Riley and Sloop

**Nay:** None

The vice-chairperson ruled the motion was adopted unanimously.

The meeting ended at 7:17 pm.

  
Mrs. Nilla Sloop, Vice-Chairperson

ATTEST

  
William Cain, REHS, MPA, Health Director