



Personal Protective Equipment Policy

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1.0 Policy/Procedure

Department Directors will ensure that an annual hazard assessment of the job to identify required Personal Protective Equipment (PPE) is done and documented. The Department Director will ensure that new and existing employees are trained on the proper Personal Protective Equipment. The Department Director will ensure that employees are trained on any changes made to Personal Protective Equipment (PPE). The following are types of Personal Protective Equipment (PPE).

Head Protection-is required to protect employee's head where there is a danger of head injury from impact and falling or flying objects. Class A hard hats are required for construction and general industry where there is no exposure to electrical shock or burns. Class B hard hats are required when additional protection is required to protect the head against high voltage electricity. Reference ANSI-Z-89-1986.

Ear Protection-shall be used as required to protect employees from noise when engineering controls cannot reduce noise to acceptable levels.

Eye and Face Protection-shall be used when exposed to hazards such as flying particles, insects, molten metal, dust, chemicals, gasses, steam, vapors, objects, biological hazards, potentially injurious glare, light or heat radiation, or other potentially harmful exposures which may cause injury to the eye or face. Protective eye and face devices shall comply with ANSIZ87.1 which is incorporated by reference as specified in 1910.6 of the NC General Industry Standards 29CFR1910.

Respiratory Protective Equipment-must be used as part of a Comprehensive Respiratory Program when required to protect employees from airborne contaminants which, when measured, are above the Threshold Limit Value in NC-OSHA Standards. Contact your supervisor for the hazard assessment training and required personal protective equipment.

Foot Protection (Shoes)-is required to protect employees working in areas where there is a danger of foot injuries due to falling or rolling objects, exposure to piercing the sole or where protection is needed against electrical or chemical hazards.

Protective footwear shall comply with ANSI-Z-41-1991 American National Standard for Personal Protection-Protective Footwear.

Hand Protection-as required by established standards to protect employees from physical, biological, chemical, radiation, or electrical hazards.

Gloves-used for electrical protection must be marked as to class of equipment and whether or not they are ozone-resistant and shall meet the ASTM D-120-87 Specification for Rubber Insulating Gloves.

Fall Protection-(safety harness, lifelines, and lanyards). Are required to protect employees from falling while working at heights of six (6) feet or more not protected by standard guardrails or safety nets or as required when working in confined spaces. Your department may have specific requirements; therefore, contact your supervisor to determine the equipment needed to perform your job safely.

All employees are required to wear the identified PPE for each individual job performed.