

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

December 19, 2018

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00 p.m. in the Gordon Wicker Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Charity Dodson, Mr. Glenn Gunter, II, Dr. William Hall, Pastor Alice Hooker, Dr. Andre Knecht, Dr. Andrew Loudon, Mr. John Riley, Jr., Dr. Diane Schaller, Mrs. Nilla Sloop, and Mr. Heath Cain, Health Director was present as Board Secretary.

Members absent were: Mrs. Mary Hawley-Oates and Dr. Teresa Wooddell

Dr. Diane Schaller, Chairperson, presided and the following business was transacted:

Approval of the Agenda:

Dr. Hall moved to approve the agenda as presented. Pastor Hooker seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Gunter, Knecht, Loudon, Riley, Schaller and Sloop.

Nay: None

The chairperson ruled the motion was adopted unanimously.

Approval of the Minutes:

Mr. Cain requested a correction be made on page three, third bullet point, the second sentence needs to be taken out. The chairperson acknowledged the need for the correction. Mrs. Dodson moved to approve the November 21, 2018 Board minutes as corrected. Pastor Hooker seconded the motion and upon a vote, the results were as follows:

Aye: Gunter, Hall, Knecht, Loudon, Riley, Schaller and Sloop

Nay: None

The chairperson ruled the motion was adopted unanimously.

Public Comments: None

The Board considered **action items** — **Mr. Heath Cain, Health Director-**

- **Additional State Revenue for Child Health in the amount of \$5,005** - in FY 17-18 the state reduced funding for Child Health in the amount of \$5,005. State funding for Child Health has now been restored under the FY 18-19 Agreement Addenda Rev. #1 for 351 – Child Health. These additional funds could pay for a Locum provider and /or items needed in the Child Health Program. Dr. Hall moved to approve the request for Child Health Funding of \$5,005 for FY 18-19 as presented. Mr. Gunter seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hooker, Knecht, Loudon, Riley, Schaller and Sloop

Nay: None

The chairperson ruled the motion was adopted unanimously.

- **Review Strategic Plan and progress made in the past year** – Mr. Cain stated that for accreditation purposes the Strategic Plan is presented each year to the BOH. The strategic plan is not new this year but has been updated. The requirement for this year is to write a brand new Strategic Plan. The health department staff met in September 2018 to review and update the current plan. The Community Health Assessment findings will be incorporated into the new Strategic Plan once it's approved by the Division of Public Health in March 2019. We have a policy to meet the 1st Friday every 3rd month. A bullet point was added to address staff retention due to the competitive market and we've had some staff "hits". The update on the new plan will be in June 2019. Mr. Riley moved to approve the updated strategic plan as submitted. Mrs. Dodson seconded the motion and upon a vote, the results were as follows:

Aye: Hall, Hooker, Knecht, Loudon, Schaller, Sloop, Gunter

Nay: None

The chairperson ruled the motion was adopted unanimously.

- **Association of Food and Drug Officials (AFDO) Retail Program Standards Travel Grant-** Mr. Cain explained that the AFDO grant will help cover travel expenses for the staff and there is no request for county funds. Mrs. Sloop moved to accept the Association of Food and Drug Officials (AFDO) Retail Program Standards Travel Grant in the amount of \$3000 as presented. Pastor Hooker seconded the motion and upon a vote, the results were as follows:

Aye: Dodson, Hall, Knecht, Loudon, Riley, Schaller, Gunter

Nay: None

The chairperson ruled the motion was adopted unanimously.

The Board heard **New Information — Mr. Heath Cain, Health Director —**

- **Review information about HRSA grants-** We were asked to be part of a ten county collaboration to address the opioid crisis here in the county. There are two grants that will be handled through our collaboration with ten other counties. One grant is for \$100,000 for the planning stage. For the first year we'll be meeting together to determine resources, assets and deficits around the region. The grant is close to \$700,000 for three years. We need the Sheriff's office and EMS to work with us to help strategically to utilize these funds. Dr. Schaller asked when the meeting would start. Mr. Cain stated that the first planning meeting was held on Friday, December 14, 2018 and they will be meeting once a month. Mrs. Dodson asked about the promotion of the idea. Mr. Cain stated he didn't know the answer at this time.

The Board of Health heard **Update Information — Mr. Heath Cain, Health Director.**

- **Lee County Health Department Activity and Management Summaries**
Dr. Schaller asked Mr. Cain if there was anything he'd like to draw their attention to. Mr. Cain advised the Board to keep in mind when they look at the numbers that the clinic took a heavy blow and the new staff are in training, but it would take time to be where we were previously. Mr. Cain thanked Pam for what she's done as it's been a major hit for her with three nurses leaving in about two and a half months. Dr. Schaller asked if there was a specific reason for their departure. Mrs. Ridenhour stated they left due to extra job duties, no pay increases other than COLA; and found an opportunity to stay in public health with a decrease in work load, more money and better benefits. Each one was here for ten or more years. Mrs. Dodson asked if they mentioned the reason they left at their exit interview. Mr. Cain stated that two may have found the pay insufficient but one left to be a supervisor in another county, so there was a title change. The others mentioned there was extra stress with the position and last month the insurance situation with the cost. Dr. Schaller stated that a number of years ago at Environmental Health would

bring and train staff and then they'd go. Then there were meetings, spoke to the commissioners then we were able to become more competitive compared to other counties. She asked if this is something that was needed to do because of losing the staff, the cost of hiring new staff, training new staff and lost revenue and the loss of services. Mr. Cain stated that he plan to talk to the county manager about being competitive with other counties.

Additional information from the Health Director: the following information was presented: Mr. Cain made the BOH aware that we received an addendum to the mosquito funding Friday before last. The agreement addendum had been modified to where the \$154,000 had to be spent by December 31, 2018. Since the money wasn't used we no longer have it because the state took it back. The 9/12 fund provides \$20,000 for supplies.

The Environmental Health position was offered and accepted. He will start January 8, 2019.

With no further business, the meeting was adjourned at 7:19pm.



Dr. Diane Schaller, Chairperson

ATTEST:



William Cain, REHS, MPA, Health Director