AMENDED BYLAWS
of the
BOARD OF TRUSTEES
of the
LEE COUNTY LIBRARIES

1) Membership and Attendance
   a) The Library Board shall be made up of seven (7) members who shall apply to and be appointed by the Board of County Commissions in a manner consistent with the Commissioners' policies, ordinances and practices concerning appointments to County Boards and pursuant to N.C. General Statutes Article 14, Chapter 153A § 261-273, a copy of which is attached.
   b) There may be one (1) ex-officio representative from the Board of County Commissioners who shall have no voting rights.
   c) The Board may recommend, by majority vote, the Commissioners appoint one or more of the applicants.
   d) Any member who fails to attend three (3) meetings of the Board's regular meetings, except for excused illness or other extraordinary circumstances, during any one calendar year shall be reported to the Commissioners to be removed by the Commissioners.

2) Officers
   a) Board officers shall consist of a Chairman and Vice-Chairman each of whom shall be elected at the annual meeting by a majority vote.
   b) Officers will begin service in January.
   c) When the Chairman is absent, the Vice-Chairman will preside.
   d) The Library Director or Board approved designee will be the Board's Secretary and shall keep a true and accurate account of all proceedings of Board meetings; issue notices of all meetings; have custody of the meetings and other records of the Board; shall notify the Board of County Commissioners of any vacancies on the Board.
   e) If for some reason the Director is not available, then the next person in charge will serve as the Secretary and take minutes.

3) Meetings
   a) The Board of Trustees shall meet on the first Wednesday of each month at the main library or at such a time and place designated by the Chairman.
   b) Special meetings may be called by the Chairman or upon a majority vote of the Board.
   c) Board meetings shall be conducted in accordance to Robert's Rules of Order.

4) Quorum
   a) A quorum for the transaction of business shall be a simple majority of the Board members.

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5) Committees
   a) The Nominating Committee is the only established standing committee.
   b) Other committees may be established by the Board as needed, and special committees for the study and investigation of special problems may be appointed by the Chairman to serve until they have completed the work for which they were appointed.

6) Library Personnel
   a) As the Library is a division of county government, all employees, including the Library Director shall be employed through the county and subject to the Lee County Personnel Policy.
   b) The Library Director shall attend all regular monthly meetings and shall be called upon to report on the status of the library system.
   c) Further reports from the Library Director and attendance at other meetings shall be requested by the Chairman as needed.

7) Powers and Limitations
   a) No member of the Board or immediate relative of a Board member or Library Director shall be considered for staff employment.
   b) No member of the Board or any employee of the Library shall use the resources, business, finances or contracts of the Library for personal use or profit.
   c) The Library Board is vested with such powers as provided by the North Carolina General Statutes and by ordinances or resolution by the County Commissioners for Lee County relating to the development and operation of the library system to be exercised subject to all restrictions contained in the N.C. General Statutes Article 14 § 261-273 and the Lee County Ordinances and Resolutions.
   d) The Library Board shall have no authority to enter into contracts or incur any obligation binding the Board of Commissioners other than for current obligations within the budget appropriations made by the Board of Commissioners for Lee County pursuant to Amended Library Ordinance approved by the Lee County Commissioners dated April 18, 2011.
   e) The Library Board shall maintain, operate and supervise the facilities owned or controlled by the Commissioners of Lee County or leased or loaned to the Board of Trustees for the Lee County Library System by the owners thereof pursuant to N.C. General Statute §153A-266 and Amended Library Ordinance approved by the Lee County Commissioners dated April 18, 2011.

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8) Gifts and Donations
   a) The Board of Trustees may accept any gift, grant, bequest or donation of any personal property offered or made for library purposes and with the approval of the Lee County Commissioners may accept any grant, gift or devise of real estate.

9) Amendments
   a) An amendment to these bylaws may be adopted by a simple majority vote of the Board.
   b) A written copy of the proposed amendment must be provided to each member off the Board no later than one (1) month preceding the vote on that amendment.

Adopted this 2nd day of November, 1994
Amended this 6th day of January, 1999
Amended this 6th day of August, 2003
Amended this 23rd day of May, 2011
Amended this 1st day of March, 2017

Amended this 7th day of February, 2018

Mary Dutton
Chairman

Jeff Hochuda
Vice-Chairman