

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

August 21, 2019

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mrs. Sandra Boyd; Mr. Glenn Gunter, II, Dr. William Hall, Mrs. Mary Hawley-Oates, Pastor Alice Hooker, Dr. Andre Knecht-7:13pm), Dr. Andrew Loudon, Dr. Diane Schaller, Mrs. Nilla Sloop. Mr. Heath Cain, Health Director was present as Board Secretary.

Members absent were: Mrs. Charity Dodson and Dr. Teresa Wooddell

Dr. Schaller, Chairperson presided and the following business was transacted:

Approval of the Agenda:

Pastor Hooker moved to approve the agenda as presented. Mr. Gunter seconded the motion and upon a vote, the results were as follows:

Aye: Boyd, Gunter, Hall, Hawley-Oates, Hooker, Loudon, Schaller and Sloop.

Nay: None

The chairperson ruled the motion was adopted unanimously.

Approval of the Minutes:

Mrs. Hawley Oates moved to approve the July 17, 2019 minutes as presented. Pastor Hooker seconded the motion and upon a vote, the results were as follows:

Aye: Boyd, Gunter, Hall, Hawley-Oates, Hooker, Loudon, Schaller and Sloop.

Nay: None

The chairperson ruled the motion was adopted unanimously.

Public Comments: None

Action Items: Mr. Heath Cain, Health Director

- **Request for WIC to apply for additional WIC funding in the amount of \$2,244.**
Special funding was offered from the State WIC Program June 21, 2019. Mr. Cain stated he received approval from Dr. Schaller to go ahead and apply for this funding due to time restraints. This funding is available to local WIC Agencies as the result of additional funds obtained from the USDA. All local agencies are eligible to apply for this special funding and priority funding will be given to initiatives focused on increasing participation and retention. The Lee County WIC clinic is working toward becoming mobile within the community. Becoming mobile or setting up a satellite clinic will help to increase our WIC caseload as many clients stop coming into the agency due to transportation and/or time issues. Many pieces of mobile equipment will eventually be needed, but the Masimo Pronto will alleviate the need for clients to come into the Health Department to get the required hemoglobin test. Grant applications are due to the State WIC Agency by July 10th, 2019. Mrs. Hawley Oates moved to approve allowing the health department to apply for the special WIC funding in the amount of \$2,244 as presented. Mr. Gunter second the motion and upon a vote, the results were as follows:

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Aye: Boyd, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Loudon, Schaller and Sloop.

Nay: None

The chairperson ruled the motion was adopted unanimously.

- **Request for WIC to accept Special Funding Grant** - Request to accept awarded special funding to purchase a Massimo Pronto machine and kit to check hemoglobin in clients in non-invasive manner. Additional funds have been awarded from State WIC Program to purchase items not covered in current FY 19/20 budget. Dr. Hall moved to approve the health department accepting the Special WIC funding in the amount of \$2,244 as presented. Mr. Gunter second the motion and upon a vote, the results were as follows:

Aye: Boyd, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Loudon, Schaller and Sloop.

Nay: None

The chairperson ruled the motion was adopted unanimously.

- **Apply for the Association of Food and Drug Officials (AFDO) Year 7 Retail Program Standards Grant**- This is a request to the Board of Health to allow Environmental Health to pursue additional grant funding from AFDO. Lee County Environmental Health is interested in applying for this funding opportunity to conform to FDA Retail Program Standards. Up to \$3000/\$20,000 for environmental health if funding is awarded in full for small/moderate projects (Categories 1 & 2). Up to \$3000 for travel to training courses, workshops, and seminars (Category 3). We have applied in the past for this grant. This has no county match. Mrs. Sloop moved to approve the health department applying for the AFDO Grant as presented. Mr. Gunter second the motion and upon a vote, the results were as follows:

Aye: Boyd, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Loudon, Schaller and Sloop.

Nay: None

The chairperson ruled the motion was adopted unanimously.

- **Request to apply for National Association of County and City Health Officials (NACCHO) Grant Funding** This is a request to the Board of Health to allow Environmental Health to apply for additional grant funding from NACCHO. Lee County Environmental Health is interested in applying for this funding opportunity to conform to FDA retail program standards. If awarded, we could get up to \$24,000 and there is no county match. It will be around November or December before we hear back from the grant. Mrs. Sloop moved to approve the health department applying for the NACCHO Grant as presented. Pastor Hooker second the motion and upon a vote, the results were as follows:

Aye: Boyd, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Loudon, Schaller and Sloop.

Nay: None

The chairperson ruled the motion was adopted unanimously.

Update Information – Mr. Heath Cain, Health Director

- **Lee County Health Department Activity and Management Summaries** – The board reviewed the summaries for the month of July 2019.

LCPH Activities Summary - Mr. Cain stated nothing really jumps out on these summaries at this time.

LCPH Monthly Management Summary – this summary showed 8.33% was expected. We collected 12% of our revenue and expended 11% of our budget. Mr. Cain referenced the euthanasia rate under Animal Control. The 23% euthanasia rate includes feral cats, bats and owner requests to have their animals euthanized. This percentage also includes injured animals picked up by the Sheriff's Department. Discussion followed. Mr. Cain made the board aware that budget expended in some of the programs is a little higher than normal because we pay out some of the contracts early in the year; but, it averages out by the end of the fiscal year. Mr. Cain made mentioned of the 19 applications received in Environmental Health are 2.5 times higher than this time last year.

Additional Information from the Health Director:

- **Environmental Health Update**– Mr. Cain stated he asked Mr. Anthony Williams, Environmental Health Supv. to give him weekly updates on the backlog at Environmental Health. As of yesterday, they were five weeks behind. In sharing this information with the County Manager, he has agreed to allow the health department to hire one more Environmental Health Specialist. Advertisement for this position went out this afternoon. The announcement is asking for someone who is authorized in On-site Wastewater. Having this position will get us back to where we were in 2007. The Board of County Commissioners are fully aware of this backlog. We hope to be able to fill the Environmental Health Food and Lodging position within the next couple of weeks.
- **Open Positions** – we still have one nurse position open. We have one new nurse starting next Tuesday, August 27, 2019. With the improving economy, we are still having challenges with our paygrades. This challenge has caused us to lose a few positions in the past.
- **Feral Cat Colonies** - Mr. Cain made the board aware of a Facebook post that says: Lee County NC Citizens for Animal Advocacy. The city council voted to put in place a limit on animals a person can have on their property and the animal groups felt this was a push against them. The Sheriff Department is doing enforcement and the area of concern is directly behind the movie theater and Applebee's Restaurant. One of owners of the property agreed to remove the animals from that property. There are 5 to 10 cats still in that area. Mr. Cain has instructed the staff not to respond to the Facebook posts.
- **2015 Cost Settlement and 2016 Cost Settlement (10% match)** – Mr. Cain stated he received an email from the State today that for the 2015 Cost Settlement, we will receive a check for \$11,229 and for the 2016 Cost Settlement we will receive a check for \$13, 394.

Closed Session G.S. 143-318.11(6)

Mrs. Hawley-Oates made a motion to go into Closed Session. Pastor Hooker second the motion and upon a vote, the results were as follows:

Aye: Boyd, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Loudon, Schaller and Sloop.

Nay: None

The chairperson ruled the motion was adopted unanimously.

Mrs. Hawley-Oates made a motion to come out of Closed Session. Pastor Hooker second the motion and upon a vote, the results were as follows:

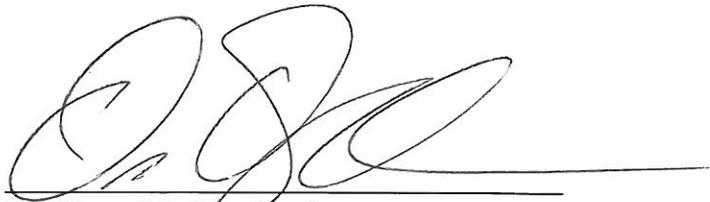
Aye: Boyd, Gunter, Hall, Hawley-Oates, Hooker, Knecht, Loudon, Schaller and Sloop.

Nay: None

The chairperson ruled the motion was adopted unanimously.

The board meeting was re-opened. Mr. Cain brought to the Board's attention possible changes may be made to the conceal carry ordinance. Dr. Knecht shared there would be two more meetings to discuss further by the Commissioners to possibly update the Ordinance and they would meet new Federal guidelines. Further discussion was held by the Board.

Meeting adjourned at 7:58 pm.

A handwritten signature in black ink, consisting of several large, overlapping loops and a long horizontal line extending to the right.

Dr. Diane Schaller, Chairperson

ATTEST

A handwritten signature in blue ink, appearing to read "William A. Cain", written above a horizontal line.

William Cain, REHS, MPA, Health Director