

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

July 18, 2018

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mr. Glenn Gunter, II, Dr. William Hall, Mrs. Mary Hawley-Oates, Pastor Alice Hooker, Dr. Andre Knecht, Dr. Andrew Loudon, Mrs. Nilla Sloop and Dr. Teresa Wooddell. Mr. Heath Cain, Health Director was present as Board Secretary.

Members absent were: Mrs. Charity Dodson, Mr. John Riley, Jr. and Dr. Diane Schaller.

Mrs. Nilla Sloop, Vice Chairperson, presided and the following business was transacted:

Approval of the Agenda:

Mr. Cain stated, after talking with Dr. Schaller, she would like to move the closed session from this agenda and place it on the agenda for the August Board of Health meeting when Dr. Schaller could be present. Mrs. Hawley-Oates moved to approve the agenda as amended. Mr. Gunter seconded the motion and upon a vote, the results were as follows:

Aye: Gunter, Hall, Hawley-Oates, Hooker, Knecht, Loudon, Sloop and Wooddell.

Nay: None

The vice chairperson ruled the motion was adopted unanimously.

Approval of the Minutes:

Pastor Hooker moved to approve the June 20, 2018 Board minutes as written. Mr. Gunter seconded the motion and upon a vote, the results were as follows:

Aye: Gunter, Hall, Hawley-Oates, Hooker, Knecht, Loudon, Sloop and Wooddell

Nay: None

The vice-chairperson ruled the motion was adopted unanimously.

Public Comments:

There were no public comments.

Introduction of new BOH member – Mrs. Nilla Sloop, Vice Chairperson

- Dr. Andrew Loudon, Optometrist. Mrs. Sloop introduced herself and asked the board members to do the same. Dr. Loudon was welcomed to the board.

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The Board considered **Action Items – Mr. Heath Cain, Health Director –**

- **Add the Liletta IUD to the Fee Scale.** Mr. Cain asked the Board to approve a fee of \$47.50 for the Liletta Intrauterine Device (IUD). The health department can recoup costs for providing this IUD to our Family Planning clients.

Mrs. Hawley-Oates moved to approve adding the Liletta IUD to the Fee Scale. Dr. Hall seconded the motion and upon a vote, the results were as follows:

Aye: Gunter, Hall, Hawley-Oates, Hooker, Loudon, Sloop and Wooddell.

Nay: None

Abstained: Dr. Knecht

The vice-chairperson ruled the motion passed.

- **Request to purchase a new truck for Environmental Health –** Mr. Cain presented a request for the Board of Health to approve the purchase of a new 2018 Ford F150 Crew Cab truck with Trifold Bed Cover for Environmental Health to replace the 2001 Dodge Ram which has high mileage and maintenance. The purchase of this truck was included in the budget for this year and will be presented to the Board of County Commissioners for their approval.

Mr. Gunter moved to approve the purchase a new truck for Environmental Health, as presented. Mrs. Hawley-Oats seconded the motion and upon a vote, the results were as follows:

Aye: Gunter, Hall, Hawley-Oates, Hooker, Loudon, Sloop and Wooddell

Nay: None

Abstained: Dr. Knecht

The vice-chairperson ruled the motion passed.

The Board of Health heard **New Information – Mr. Heath Cain, Health Director.**

- **PowerPoint presentation on the Volunteer Program at Animal Services –** Mrs. Zagada, Animal Services Supervisor shared a PowerPoint presentation with the Board of Health showing the achievements and successes of the Volunteer Program. She thanked the board for their approval of the volunteer program as it was implemented late last year. Eighteen people signed up for the program and nine of them are active. Some of the volunteers were present at the meeting; and Mrs. Zagada thanked them for helping at the shelter. Mrs. Sloop commended Mrs. Zagada and staff for a great job they are doing at the shelter.
- **PowerPoint – Rabies Clinic – Saturday 7/21/2018 –** Mr. Cain informed the Board of Health that there will a Rabies Clinic on July 21, 2018 from 9 – 11 am in the large parking lot between Horner Blvd. and the Lee County Sheriff's Office. Mr. Cain stated we have three cases of rabies in the county and this is the reason for the rabies clinic.

The Board of Health heard **Update Information-**

- **Lee County Health Department Activity and Management Summaries** – the board reviewed the June 2018 activity numbers.

The LCPH Monthly Management Summary showed 100% was expected. Mr. Cain stated this is the end of the fiscal year, and everything is pretty much on target. We collected 99% of our revenue and expended 87% percent of our budget. There are still some bills that have not been paid out.

- The LCPH Monthly Activity Summary - Mr. Cain made reference to the percentages for this year's average versus the percentages from the previous year. Some of the programs were up this year, some of the programs were down and some of them were steady. Mr. Cain made reference to the increase in the primary care clinic numbers since our schedule changed on May 1, 2018. He hopes this will continue.

Mrs. Sloop asked about June's high number of TB Services compared to the last few months with lower numbers. Mrs. Ridenhour, Nursing Dir., explained that the TB skin tests are a normal trend and we have had positive skin test results, but the chest x- rays have been negative. The increase is probably due to reporting practices. We have no active cases only preventive therapy.

Mr. Cain introduced the Management Team staff present and their positions to Dr. Loudon, new board member.

Additional information from the Health Director:

We haven't had any rabies cases in a while but we will continue to monitor. The key for us and a great idea is getting educational information out to the community through the Sheriff's department. We had three cases in June. We had a kitten that came back negative. The kitten was around people touching and holding it. It would have been a big issue, not the kittens fault, luckily it came back negative. It could have been bad if it was positive. Mr. Cain commended Omayra, Caitlin and Dwayne for going above and beyond. They have worked the last two Saturdays and Dwayne delivered the head of a fox to the State Public Health lab in Raleigh for testing.

With no further business, the meeting was adjourned at 7:33pm.



Mrs. Nilla T. Sloop, Vice Chairperson

ATTEST



William Cain, REHS, MPA, Health Director