

MINUTES OF THE MEETING
OF
THE BOARD OF HEALTH
FOR
THE COUNTY OF LEE, STATE OF NORTH CAROLINA

March 20, 2019

The regular meeting of the Board of Health for the County of Lee, State of North Carolina, convened at 7:00 p.m. in the County Commissioners Meeting Room, 106 Hillcrest Drive, Sanford, North Carolina. Members present were: Mr. Glenn Gunter, II, Dr. William Hall, Mrs. Mary Hawley-Oats, Dr. Andre Knecht, Dr. Andrew Loudon, Mr. John Riley, Jr., Mrs. Nilla Sloop, Dr. Diane Schaller and Dr. Teresa Wooddell. Mr. Heath Cain, Health Director was present as Board Secretary.

Members absent were: Mrs. Charity Dodson and Pastor Alice Hooker

Dr. Schaller, Chairperson, presided and the following business was transacted:

Approval of the Agenda:

Dr. Hall moved to approve the agenda as presented. Mr. Riley seconded the motion and upon a vote, the results were as follows:

Aye: Gunter, Hall, Hawley-Oats, Knecht, Loudon, Riley, Sloop, Schaller and Wooddell

Nay: None

The chairperson ruled the motion was adopted unanimously.

Approval of the Minutes:

Mr. Cain mentioned three corrections to be made in the minutes on page three. 1) Top of page three- remove the sentence as follows: Mr. Cain stated that he is aware that if we don't make that up we will need to move money back to that program to balance out, 2) change the dollar amount of \$31,389 to \$131,389 in cost settlement funds and 3) change the word "Terrorist" to a Shearon Harris exercise in the 2nd next to the last sentence also under additional information. Mrs. Hawley-Oates moved to approve the February 20, 2019 Board minutes as amended. Mr. Riley seconded the motion and upon a vote, the results were as follows:

Aye: Gunter, Hall, Hawley-Oats, Knecht, Loudon, Riley, Sloop, Schaller and Wooddell

Nay: None

The chairperson ruled the motion was adopted unanimously.

Public Comments: None

The Board heard New Information– Mr. Heath Cain, Health Director-

- **Board of Health members update** – Mr. Cain reminded the Board there were five members whose terms will expire in June of this year. A copy of the Board roster and a copy of the County of Lee Application to serve on the Boards/Commissions were given to the Board in their agenda packet. The names on the roster were highlighted in red showing whose terms will expire.

The Board heard Update Information – Mr. Heath Cain, Health Director

- **Fiscal Year 19-20 Budget Summary and Resources Requested** – Mr. Cain stated this information is similar to what was presented last month, but with a couple of changes. One was in the WIC program. He spoke with the regional state consultant last week and only 18 counties met 97% of their case load for the year. Therefore, we received a budget cut of \$38,000. Fortunately, one staff member in that department was looking to reduce her time to go back to school, so that made it work with the budget cut. The WIC department has been doing a lot of community outreach and putting information on social media. Mr. Cain made reference to the LCHD Proposed Budget for Fiscal Year 19-20 information that was included in the Board's agenda packet. The proposed budget shows \$3,514,149 dollars. We cut about \$30,000 from the budget due to eliminating an interpreter position. We will now be using a video interpreter from an iPad. Dr. Schaller asked about the new security cameras being asked in the budget costing \$4,300. Mr. Cain explained this request. These cameras will help justify when an incident happens what did or did not happen. Mr. Cain mentioned the items below are proposed, he will be meeting with the county manager on Monday afternoon to discuss these proposals.

General Administration

- 1) Proshred Security – shred 578 boxes of scanned medical records located in the dungeon = **\$720**
- 2) Reclassification for a Medical Records Assistant IV to a V = **\$2,053** (salary = \$1,603 & Fringes, including Longevity = \$450)

Clinic

- 3) CureMD E-prescribe for Controlled Substances = **\$650**
(One time set up fee = \$350 & \$25/month x 12 months = \$300) -Medicaid Cost Settlement Funds.
- 4) CureMD Inventory Management Module = **\$2,576**
(One time set up fee = \$200 & \$99/month per user x 2 users = \$2,576) -Medicaid Cost Settlement Funds.

WIC

- 5) Reclassification for Nutritionist I to a Nutritionist II = **\$2,807**
(Salary = \$2235 & Fringes, including Longevity = \$572) –WIC Funds
- 6) Decrease in a full time Processing Assistant IV to a permanent part-time Processing Assistant IV due to a funding cut of \$38, 214.

Animal Services

- 7) Security 101-2 cameras/supplies and monthly monitoring = **\$4,349**
(Cameras, supplies and labor = \$4,289-monthly fee is \$60 more annually over what we are currently paying).
- 8) Painting Kennels – Repaint chipped spots in dog kennels = **\$2,200**

Budget Impact

Funding allocation for additional items requested above are listed as follows: 1) County appropriation = **\$9,322**. 2) Medicaid Cost Settlement funds in the amount of **\$3,226**.

Mr. Cain also mentioned the remaining medical charts will be scanned into the system by Friday afternoon.

- **Lee County Health Department Activity and Management Summaries** - the Board reviewed the February 2019 activity numbers.

LCPH Activities Summary – It was good to see the numbers in Environmental Health going back up. Animal Control - a few euthanasia's – that's because of over population. Everything else looks normal.

LCPH Monthly Management Summary – shows 67% expected. We collected 69% of our revenue and expended 64% of our budget. The numbers are pretty much on track for the year. Percentage – (56%) for Environmental Health is a little low, but it is good to see the numbers are picking up. Now that it is pool season this will help increase the numbers because we have about 50 pools in the county that will be inspected and opened.

Additional information from the Health Director

- 1) **County Health Rankings** – Mr. Cain wanted the Board to be aware of the North Carolina Health Rankings Report that came out yesterday. The Sanford Herald called and is wanting to do a story on these rankings. Mr. Cain is scheduled to meet with them Friday at 2:30pm. One thing that jumped out was the Health Outcomes which is quality of care for Lee County. We went from 61st last year to 77th this year. He feels this is because of the opioid abuse. Even though it is nationwide, Lee County has been hit hard because of this. Under Health Factors, which means accessibility to care, we are the same as last year and that was a ranking of 54. There is access to care and resources available to the county. Mr. Cain stated he will get this information out to the Board tomorrow. There will be more information at the meeting next month with the CD Trends Report. Mr. Cain will make sure information is in the newspaper giving resources that are available for the people that live here. He will let them know that the Sheriff's Department is working on this, the Health Department is working on this, as well as Senior Services. Discussion followed on why Lee County was so high with the opioid abuse. Mr. Cain feels that one reason is because of accessibility; and the correlation between shared drugs and sex. Further discussion followed that one reason is because of the lack of good treatment centers/options. It was also mentioned the ones who are affected will have to volunteer on their own to go to these treatment centers and most will not go.
- 2) **Sharon Harris Exercise Update** – there was an exercise tonight. It went well. We had a smaller role to play than DSS. The fire department was there and a decon area was set up outside. We had a gray area for a while as to where the pets would go during an event. They will be set up at an area outside the school where the shelter animals will be kept in cages. A scenario question came up at San Lee Middle School about support animals. They also have an area set aside for them as well. FEMA will be grading us on April 17, 2019 and they will be here around 3:00pm. This is also our next Board meeting date. Mr. Cain stated he will be at the Board meeting.
- 3) **Budget Update** -Mr. Cain stated they will meet with the county manager Monday at 3:30pm and present the proposed budget. The county manager told everyone to be very conservative. If there is a discussion on the budget, it will probably be on the environmental health department because of some of the projections.
- 4) **Food Safety Summit 2019** – information was given to the Board about the Food Safety Forum that will be held at the Cooperative Extension building on April 8, 2019. Safe plate classes are also given this week as well. This is a good way to learn what others are doing.

The meeting adjourned at 7:27pm.



Dr. Diane Schaller, Chairperson

ATTEST



William Cain, REHS, MPA, Health Director