



Lee County Libraries Board of Trustees

March 7th, 2018 Meeting Minutes

- I) Call to Order: Chairwoman Dutton called the meeting to order at 5:30PM

- II) Roll Call
 - a) Library Trustees Present: Chairwoman Mary Dutton, Vice-Chairman Jeff Hockaday, Trustee Sue Porr, Trustee Cathy Griffith, Trustee Bill Tannenbaum, Trustee Bill Cline
 - b) Library Staff Present: Director Beth List

- III) Public Comments:
 - a) Trustee Cline took a moment to acknowledge the library staff for a job well done at the Quiz Bowl this year. He specifically singled out Jordan Minter for his hard work and professionalism with working with the volunteers.

- IV) Adoption of Current Agenda:

MOTION: Trustee Porr motioned to adopt the agenda as presented for the March 7th, 2018 meeting. Seconded by Trustee Tannenbaum. Motion carried.
*AYE: 6/6: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum, Trustee Cline*
NAY: 0/0

- V) Approval of Previous Meeting Minutes as submitted:

MOTION: Trustee Griffith motioned to approve the minutes of the February 7th, 2018 meeting as submitted. Seconded by Vice-Chairman Hockaday. Motion carried.
*AYE: 6/6: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum, Trustee Cline*
NAY: 0/0

- VI) Library Director Report (see attached)
 - a) Safety Report (NA)
 - b) Friends Report
 - i) Friends of the Library will meet March 16th at the library to discuss various topics to include the requested children's desk, volunteers and book sales.
 - ii) Book sales had dropped at the end of the year however February 2018 was back on track with making over \$410 in sales.

- VII) Old Business
 - a) Meeting Room Policy



MOTION: Trustee Tannenbaum motioned to approve the updated Meeting Room Policy as presented at the February 2018 meeting. Seconded by Trustee Cline. Motion carried.

*AYE: 6/6: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum, Trustee Cline*

NAY: 0/0

b) Circulation Policy

- i) Director List requested the policy review of the Circulation Policy be tabled until the April meeting.

MOTION: Trustee Griffith motioned to table the Circulation Policy until the April 2018 meeting. Seconded by Trustee Tannenbaum. Motion carried.

*AYE: 6/6: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum, Trustee Cline*

NAY: 0/0

VIII) New Business

IX) Other Business

a) Budget Update

- i) Director List submitted the budget to the county as on Tuesday, March 6th, 2018 and will keep the board updated on progress.

b) Relocation/expansion options

i) Discussion ensued.

- (1) Board has requested Commissioner Chairwoman Dalrymple be invited to the April board meeting for a specific conversation regarding the main library building and potential involvement in the Tobacco Warehouse project. Director List will contact Chairwoman Dalrymple to ensure the upcoming meeting date of April 5th works. The board has agreed to reschedule the meeting if necessary.

c) Important Dates:

- i) The Friends of the Library meeting will be Thursday, March 16th at 11:30am in the conference room.
- ii) The libraries will be closed on Friday, March 30th and Saturday, March 31st for the holiday.
- iii) The "Spring Thaw" event for library card account clean-up will be March 21st-April 21st.
- iv) The next Library Board Meeting is scheduled for Wednesday, April 5th, 2018 at 5:30PM

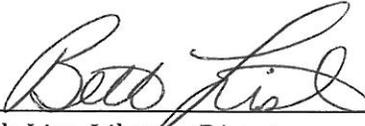


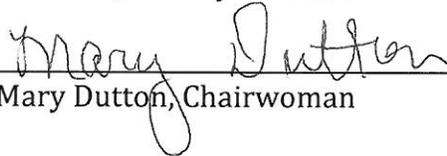
X) Adjournment

MOTION: Vice-Chairman Hockaday motioned to adjourn the meeting at 6:21PM. Seconded by Trustee Tannenbaum. Motion carried.

*AYE: 6/6: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum, Trustee Cline*

NAY: 0/0

Respectfully submitted by: 
Beth List, Library Director

Accepted and approved: 
Mary Dutton, Chairwoman