Lee County Library
Board of Trustees Meeting
August 2, 2017
APPROVED MINUTES

I) Call to Order: Trustee Dutton called the meeting to order at 5:28 PM

II) Roll Call
   a) Library Trustees Present: Chairwoman Mary Dutton, Trustee Jeff Hockaday, Trustee Bill Tannenbaum, Trustee Bill Cline Trustee Sue Porr
   b) Library Staff Present: Director Beth List
   c) Others Present: Cathy Griffith, Library Trustee candidate

III) Adoption of Current Agenda

IV) Public Comments: NA

V) Approval of Previous Meeting Minutes as submitted:

MOTION: Trustee Hockaday motioned to approve the minutes of the June 7th, 2017 meeting as submitted. Seconded by Trustee Cline. Motion carried.
AYE: 4/4: Chairwoman Dutton, Trustee Hockaday, Trustee Tannenbaum, Trustee Cline, Trustee Porr
NAY: 0/0

VI) Library Director Report (see attached)
   a) Safety Report (see attached)
   b) Friends Report (NA)

VII) Old Business
   a) Chairperson nomination:
      i) Trustee Hockaday nominated Trustee Mary Dutton for the 2017 Chairperson. Trustee Dutton accepted.
      ii) No other nominations were brought to the table.

MOTION: Trustee Hockaday motioned to approve Trustee Mary Dutton to serve as Chairwoman for 2017. Seconded by Trustee Cline. Motion carried.
AYE: 4/4: Trustee Hockaday, Trustee Tannenbaum, Trustee Cline, Trustee Porr
NAY: 0/0

   b) Vice-Chairperson nomination:

i) Chairwoman Dutton asked for nominations.
(1) Nominations will be brought to the September meeting.

VIII) New Business

a) Trustees received updated Board of Trustees Training Manual
   i) Trustee roster will be updated and emailed to all trustee members
b) Proposed new hours of the library
   i) Discussion of new library hours ensued. Benefits of streamlined library hours of: Monday thru Thursday 9a-8p, Friday & Saturday 9a-5p. Benefits of patrons knowing when library is open, safety at night, easier scheduling for staff, clear expectations to public/staff. Will advertise and promote around city, newspaper and at schools and daycares.

MOTION: Trustee Tannenbaum motioned to change the hours of the Lee County Library Main Branch to Monday through Thursday 9-8PM, Friday and Saturday 9-5PM beginning Tuesday, September 5th, 2017. Seconded by Trustee Cline. Motion carried.
AYE: 4/4: Chairwoman Dutton, Trustee Hockaday, Trustee Tannenbaum, Trustee Cline, Trustee Porr
NAY: 0/0

IX) Other Business

a) Time of board meeting minutes – potential of adjusting the start time of 5:15PM to 5:30PM – to be discussed and determined before next meeting scheduled for September 6th.
b) NEST program – has been released to the schools to go to students on first day of classes.
c) Security System – Director List will be in contact with Lee County IT Director Kyle Edwards to review vendor options for the library.
d) Important Dates:
   i) Next Board Meeting is scheduled for Wednesday, September 6th, 2017 at 5:15PM
   ii) The libraries will be closed on Monday, September 4th, 2017 in observance of the Labor Day holiday

X) Adjournment

MOTION: Trustee Porr motioned to adjourn the meeting at 6:39PM. Seconded by Trustee Cline. Motion carried.
AYE: 4/4: Chairwoman Dutton, Trustee Hockaday, Trustee Tannenbaum, Trustee Cline, Trustee Porr
NAY: 0/0

Respectfully submitted by: _____
Beth List, Library Director

Accepted and approved: _____
Mary Dutton, Chairwoman