

LEE COUNTY

NORTH CAROLINA

Committed Today for a Better Tomorrow

Local Emergency Planning Committee

2017

ANNUAL REPORT

Lee County Local Emergency Planning Committee

204 West Courtland Drive

Sanford, NC 27330

The Lee county Emergency Planning Committee (LEPC) held quarterly meetings during the 2017 year. Meetings were held at the Office of Lee County Emergency Services, with Coty hosting the last meeting of the year at their facility.

At the last meetin gof the year, December 14th, 2017, the following members were appointed to serve as officers through 2018:

- Chairperson: Roger Tankersley
- Vice-Chairperson: David Vann
- Secretary: Nancy Veroni

The LEPC membership remained consistent throughout the year. An annual membership roster approved by the board of County Commissioners is attached

In addition to the membership roster, an attachment listing the LEPC voting members and/or designee, form each respective organization is also attached, as well as, quarterly attendance from each organization.

Meeting minutes have been provided, as attachments, to the report in order to provide insight to the activities and presentations that took place during the year.

Attachments:

- A – Annual Membership Roster Approved by the Board of County Commissioners
- B – Voting Members/Designees; Organization Quarterly Attendance
- C – Meeting Minutes

North Carolina Department of Public Safety

Prevent. Protect. Prepare.

Roy Cooper, Governor

Erik A. Hooks, Secretary

April 21, 2017

On behalf of the State Emergency Response Commission, I am pleased to inform you that the below Local Emergency Planning Committees have been reviewed and declared an active entity effective January 1 2017. They are afforded all the rights and privileges accordingly.

Alamance	Cumberland	Iredell	Richmond
Alexander	Outer Banks Davidson	Jackson	Robeson
Alleghany		Johnston	Rockingham
Anson	Davie	Lee	Rowan
Ashe Beaufort	Duplin Durham	Lincoln Macon	Rutherford
			Sampson
Bladen	Eastern Band of Cherokee	Madison	Scotland
Brunswick	Edgecombe	McDowell	Stanly
Burke	Forsyth	Mecklenburg	Stokes
Cabarrus	Franklin	Montgomery	Surry
Caldwell	Gaston	Moore	Swain
Camden/Pasquotank	Gates	Nash	Toe River
Carteret	Graham	New Hanover	Transylvania
Caswell	Granville	Northampton	Union
Catawba	Greene	Onslow	Vance
Chatham	Guilford	Orange	Wake
Cherokee	Halifax	Pender	Warren
Chowan/Perquimans	Hamett	Person	Watauga
Clay	Haywood	Pitt	Wayne
Cleveland	Henderson	Polk	Wilkes
Columbus	Hertford	Randolph	Wilson
Craven/Pamlico	Hoke	RAP	Yadkin

Your LEPC is vital to North Carolina's emergency response capabilities. We pledge to work with you and assist you in keeping the citizens of your jurisdiction safe and secure. If you have any questions or concerns, please do not hesitate to ask.

Respectfully,

Erik A. Hooks

Chairman, State Emergency Response Commission

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1159 Telephone: (919) 733-2126 Fax: (919) 715-



Raleigh, NC 27699-4201 Raleigh, NC 27604-8477

www.ncdps.gov

**LOCAL EMERGENCY PLANNING COMMITTEE MEMBERSHIP ROSTER
FY 2017 - 2018**

<p>A. State or Local Elected Official</p> <p>Tim Sloan, Lee County Board of Commissioners</p>
<p>B. Law Enforcement</p> <p>Tracy Carter, Sheriff, Lee County</p> <p>Carlton Lyles, Major, Lee County Sheriff's Office</p> <p>Jaime Thomas, Major, Sanford Police Department</p>
<p>C. Emergency Medical Services</p> <p>Jonathan Kelly, Director, Central Carolina Hospital, EMS</p> <p>Mike Sperico, Central Carolina Hospital, EMS</p> <p>Dale Hill, Wake Med CapRAC</p> <p>Nicholas Thorpe, Wake Med CapRAC</p> <p>Steve Harrison, Wake Med CapRAC</p>
<p>D. Emergency Management Shane</p> <p>Seagroves, Director</p> <p>Nancy Veroni, EM Coordinator</p> <p>Roger Millikin, EM Planner</p> <p>Tim Lawson, EM Specialist</p> <p>Jamie Brown, County PIO</p> <p>Jennifer Gamble, Back-up/County PIO, Clerk to the Board</p> <p>Don Kovasckitz, Sanford / Lee County Strategic Services</p> <p>TBD, NC Emergency Management</p>
<p>E. Health Department</p> <p>Heath Cain, Director, Lee County Health Department</p> <p>Anthony Williams, Lee County Health Department</p> <p>Ashley Graham, Lee County Health Educator</p> <p>Sarah Arthur, Lee County Health Education Specialist</p> <p>Shannon Cagle, Lee County Health Department</p>

F. Fire

Bill Rogers, Lee County Deputy Fire Marshal
Aaron Bullard, Lee County Fire Inspector
Wayne Barber, Chief, City of Sanford Fire Department
Ken Cotten, Fire Marshal, City of Sanford Fire Department

G. Environmental (Professional, Local/State Government or other Environmental Official)

Mitch McCallister, Shamrock Environmental

Shawn Tucker, A & D Environmental Services

H. Hospital

Sam Mabe, Central Carolina Hospital

I. Transportation

James Garner, NCDOT

J. Media

Margaret Murchison, Radio

K. Community Groups

Kim Francis, American Red Cross
Chris Kelley, The Salvation Army
Kendra Martin, United Way

L. Industrial Representatives

Aaron Kramer, Moen
Ann McMillan, STI Polymer
Barry Pearson, Static Control
Charles Powell, Pfizer
Chris Carmichael, Hepaco
David Buffaloe, Dixie Pipeline
Debbie Bigelow, Static Control
Donald Wright, SCS
Donna Matthews, City of Sanford
Ed Davis, Dixie Pipeline
Greg Lacy, Dixie Pipeline
Indira Everett, Duke Energy
Jerry Holt, Pfizer
Jim Murray, Pfizer
Kevin Godwin, Static Control
Kevin Staubus, Caterpillar
Michael B. Kanoy, Dixie Pipeline
Phillip Ferrell, Dixie Pipeline
Ray Houser, Dixie Pipeline
Rich Draskinis, SCS
Robert Plank, Pilgrim's Pride
Scott Tomberlin, Dixie Pipeline
Tina Pedley, Pilgrim's Pride
Tony Armen, Dixie Pipeline
Van Dowdy, City of Sanford
Yoke Chung, Nobile Oil Services

M. Public

Roger Tankersley, Chair
George McRae

N. Agriculture

Bill Stone, Director, NC Cooperative Extension
Bruce Akers, NC Department of Agriculture & CS

O. Labor, OSHA

Trey Schneller, NC Department of Labor
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P. Others as desired by the Board of County Commissioners
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Meets quarterly on the 3rd Wednesday of March, June, September, and December – 11:30 am – 12:30 pm – location varies.

PURPOSE: To provide a mechanism for ensuring that effective emergency plans as they pertain to hazardous materials within the community exist, are updated, and tested.

Agency	Voting Member	Designee	Agency Quarterly Attendance 2017			
			Mar	Jun	Sep	Dec
A & D Environmental	Shawn Tucker			Y		Y
American Red Cross	Kim Francis	Angela Raley			Y	
CAPRAC (Wake Medical Center)	Dale Hill	Greg Bauer	Y		Y	
Caterpillar Inc	Ken Staubus	TC Britt				Y
Central Carolina Hospital	Sam Mabe					
Central Carolina Hospital EMS	Jonathan Kelly	Tim Sellars	Y	Y	Y	Y
Coty US	Wally Tyler		Y	Y	Y	Y
Dixie Pipeline	Ed Davis	Any Dixie Rep	Y	Y	Y	
Duke Energy Progress	Indira Everett					
GKN Driveline, Precision Forming Facility	Kimberly Killian	Brian Warren				
Lee County Administration	Jennifer Gamble		Y	Y	Y	Y
Lee County Deputy Fire Marshal	Bill Rogers		Y	Y	Y	Y
Lee County Elected Official	Tim Sloan			Y		
Lee County Emergency Services	Shane Seagroves		Y	Y	Y	Y
Lee County Environmental Health	Anthony Williams		Y	Y	Y	Y
Lee County Health Department	Heath Cain			Y	Y	Y
Lee County Sheriff's Office	Carlton Lyles					
Lee County Strategic Services	Don Kovasckitz		Y	Y	Y	
Moen Inc	Aaron Kramer					Y
NC Cooperative Extension	Bill Stone		Y			
NC Department of Transportation	James Garner		Y	Y	Y	
NC Dept of Ag - Emergency Programs Div	Bruce Akers				Y	
NC Emergency Management	Yancy King		Y	Y	Y	
Noble Oil Services	Yoke Chung				Y	Y
Pfizer Corp	Jerry Holt			Y	Y	
Pilgrims Pride	Robert Plank	Tina Pedley				Y
Private Citizen 1	Roger Tankersley			Y	Y	Y
Private Citizen 2	David Vann					Y
Sanford City Administration	Van Dowdy	Donna Matthews	Y	Y	Y	
Sanford Fire Department	Wayne Barber	Ken Cotten		Y	Y	Y
SCS	Donald Wright	Richard Draskinis		Y	Y	Y
Static Control Components Inc	Debbie Bigelow	Kevin Godwin	Y	Y	Y	Y
STI Polymer	Ann McMillan	David Croom	Y	Y	Y	Y

LEE COUNTY

Committed Today for a Better Tomorrow

LEE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes of March 8, 2017

Attendees:

Aaron Bullard – Lee County Emergency Services
Ann McMillan – STI Polymer
Bill Rogers – Lee County Emergency Services
Bill Stone – NC Cooperative Extension
Chris Kelly – Salvation Army
David Vann - Coty
Deborah Bigelow – Static Control
Donna Matthews – City of Sanford
Don Kovasckitz – Lee County GIS
James Garner – NC DOT
Jennifer Gamble – Lee County Administration
Jonathan Kelly – Central Carolina Advanced Life Support
Kendra Martin – United Way of Lee County
Nancy Veroni – Lee County Emergency Services
Nicholas Thorpe – CapRAC
Robin Dail – NC Emergency Management
Shane Seagroves – Lee County Emergency Services
Shannon Cagle – Lee County Health Department
Tony Armen – Dixie Pipeline
Yancy King – NC Emergency Management

Guest Presenter: Andy Rodak/Duncklee & Dunham

The Lee County Local Emergency Planning Committee met on March 8, 2017 at Lee County Emergency Services, 204 West Courtland Drive, Sanford, NC.

Vice Chairperson David Vann called the meeting to order at 11:40 a.m. and welcomed everyone; individual introductions followed.

A motion was made by Ann McMillan to accept the meeting minutes, as presented, from the December 14th meeting; seconded by Jennifer Gamble; unanimous vote.

Vice Chairperson Vann asked for a motion to approve the agenda, as presented; motion made by Jonathan Kelly, seconded by Ann McMillan; motion carried unanimously.

No one was present to make public comments.

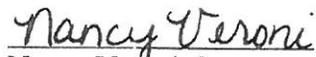
Shannon Cagle, Lee County Health Department, provided a SNS update with a focus on the “Zika Virus” and “Emergency and After Hours Communication Training for the Lee County Health Department.” (Copies attached)

Andy Rodak, guest presenter from Duncklee & Dunham, an environmental services and consulting firm in Cary, presented an overview of their company and the services they provide. (Copy of presentation attached)

There being no further business to come before the committee, the meeting adjourned at 12:08 p.m.

The next meeting date has been pre-scheduled for June 21, 2017.

Attest:


Nancy Veroni, Secretary


Roger Tankersley, Chairperson

LEE COUNTY

NORTH CAROLINA

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LEE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes of June 21, 2017

Attendees:

Aaron Bullard – Lee County Emergency Services
Ann McMillan – STI Polymer
Anthony Williams – Lee County Health Department
Bill Rogers – Lee County Emergency Services
David Vann - Coty
Deborah Bigelow – Static Control
Donna Matthews – City of Sanford
Don Kovasckitz – Lee County GIS
Don Wright - SCS
James Garner – NC DOT
Jennifer Gamble – Lee County Administration
Jerry Holt - Pfizer
Ken Cotten – Sanford Fire Department
Kendra Martin – United Way of Lee County
Michael Sperico - EMS
Nancy Veroni – Lee County Emergency Services
Rich Draskinis - SCS
Robin Dail – NC Emergency Management
Roger Tankersley – Public
Sarah Arthur – Lee County Health Department
Shane Seagroves – Lee County Emergency Services
Shawn Tucker – A&D Environmental
Tim Lawson – Lee County Emergency Services
Tim Sellars – EMS
Tim Sloan -- Lee County Commissioner
Tony Armen – Dixie Pipeline
Wayne Barber – Sanford Fire Department

The Lee County Local Emergency Planning Committee met on June 21, 2017 at Lee County Emergency Services, 204 West Courtland Drive, Sanford, NC.

Chairperson Roger Tankersley called the meeting to order at 11:38 a.m. and welcomed everyone; individual introductions followed.

A motion was made by Shane Seagroves to accept the meeting minutes, as presented, from the March 8th meeting; seconded by David Vann; unanimous vote.

Chairperson Tankersley asked for a motion to approve the agenda, as presented; motion made by Wayne Barber, seconded by Shane Seagroves; motion carried unanimously.

No one was present to make public comments.

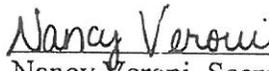
Anthony Williams, Lee County Health Department, introduced Sarah Arthur, recently hired health educator, and replacement for Kelley Richardson. Following a SNS update by Sarah, Anthony provided handouts referencing protection against mosquitoes and the Zika virus. (Copies attached)

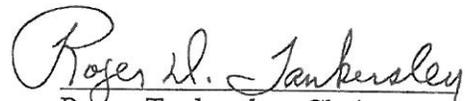
Shane Seagroves gave a brief outlook on hurricane season 2017, while showing a visual of the path of current tropical storm Cindy. He stated that now was a good time to prepare in advance for risks by reviewing emergency plans and building/restocking ready kits in case of an evacuation. Shane also encouraged everyone to sign up for CodeRED®, the county's reverse 911 emergency notification system, if they have not already done so.

There being no further business to come before the committee, the meeting adjourned at 11:58 a.m. Motion made by Wayne Barber, seconded by Jennifer Gamble; unanimous vote.

The next meeting date has been pre-scheduled for September 20, 2017.

Attest:


Nancy Veroni, Secretary


Roger Tankersley, Chairperson

LEE COUNTY

Committed Today for a Better Tomorrow

LEE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes of September 20, 2017

Attendees:

Aaron Bullard – Lee County Emergency Services
Ann McMillan – STI Polymer
Bill Rogers – Lee County Emergency Services
Bruce Akers – NCDA&CS
David Vann - Coty
Deborah Bigelow – Static Control
Donna Matthews – City of Sanford
Don Kovasckitz – Lee County GIS
Don Wright - SCS
James Garner – NC DOT
Janis Brown - CapRAC
Jennifer Gamble – Lee County Administration
Jerry Holt – Pfizer
Jonathan Kelly - CCALS
Ken Cotten – Sanford Fire Department
Kendra Martin – United Way of Lee County
Kim Francis – American Red Cross
Micheal Francis – American Red Cross
Nancy Veroni – Lee County Emergency Services
Nicholas Thorpe - CapRAC
Rich Draskinis – SCS
Roger Millikin – Lee County Emergency Services
Roger Tankersley – Public
Sam Mabe -- CCH
Sarah Arthur – Lee County Health Department
Shane Seagroves – Lee County Emergency Services
Shannon Cagle – Lee County Health Department
Tim Lawson – Lee County Emergency Services
Tim Sellars – CCALS
Tony Armen – Dixie Pipeline
Wayne Barber – Sanford Fire Department
Yancy King – NCEM
Yoke Chung – Noble Oil Services

Guest Presenter: Dennis Hancock

The Lee County Local Emergency Planning Committee met on September 20, 2017 at Lee County Emergency Services, 204 West Courtland Drive, Sanford, NC.

Chairperson Roger Tankersley called the meeting to order at 11:35 a.m. and welcomed everyone; individual introductions followed.

A motion was made by Wayne Barber to accept the meeting minutes, as presented, from the June 21st meeting; seconded by David Vann; unanimous vote.

Chairperson Tankersley asked for a motion to approve the agenda, as amended; motion made by David Vann, seconded by Debbie Bigelow; motion carried unanimously.

No one was present to make public comments.

Sarah Arthur, Health Education Specialist at the Lee County Health Department gave the SNS update referencing the Zika Virus, followed by Shannon Cagle, who provided information on Ready NC (attached).

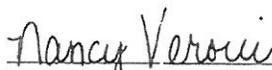
Dennis Hancock, Area 9 Coordinator with NC Emergency Management, gave a presentation on "Hurricane Harvey Response". Dennis deployed to Texas as part of the NC Helo-Aquatic Rescue Team, known as NC HART, for a duration of nine days, helping with flood rescue and response.

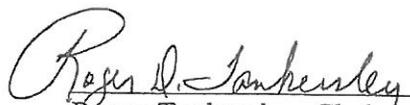
David Vann spoke of the upcoming Mid-State Safety Committee meeting scheduled for Oct. 10th in Mebane. Nancy will distribute information to the committee as it becomes available.

Therefore being no further business to come before the committee, the meeting adjourned at 12:40 p.m.

The next meeting date has been pre-scheduled for December 20, 2017.

Attest:


Nancy Veroni, Secretary


Roger Tankersley, Chairperson

LEE COUNTY

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LEE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes of December 14, 2017

Attendees:

Aaron Bullard – Emergency Services
Aaron Kramer - Moen
Ann McMillan – STI Polymer
Anthony Williams – Health Department
Bill Rogers – Emergency Services
Carolyn Williams – Coty
Chris Kelley – The Salvation Army
David Vann - Coty
Deborah Bigelow – Static Control
Don Wright - SCS
Jamie Brown - Administration
Jennifer Gamble – Administration
Jonathan Kelly - EMS
Ken Cotten – Sanford Fire Department
Kendra Martin – United Way
Kevin Staubus - Caterpillar
Nancy Veroni – Emergency Services
Rich Draskinis – SCS
Robert Plank – Pilgrim's
Roger Tankersley – Public
Sarah Arthur – Health Department
Shane Seagroves – Emergency Services
Shannon Cagle – Health Department
Shawn Tucker – A&D Environmental
Tim Lawson – Emergency Services
Tim Sellars – EMS
Wallie Tyler - Coty
Yoke Chung – Noble Oil Services

The Lee County Local Emergency Planning Committee met on December 14, 2017 at Coty US LLC, 1400 Broadway Road, Sanford, NC.

Chairperson Roger Tankersley called the meeting to order at 11:47 a.m. and welcomed everyone; individual introductions followed. Chair Tankersley thanked Coty for hosting, and announced the retirement of David Vann.

Following introductions, Shane gave a summary of the year in review for Emergency Services followed by each department/industry giving an update on how the year went for their department/industry and what their expectations are for the coming year.

A motion was made by David Vann to accept the meeting minutes, as presented, from the September 20th meeting; seconded by Shane Seagroves; unanimous vote.

Chairperson Tankersley asked for a motion to approve the agenda, as presented; motion made by Shane Seagroves, seconded by Jennifer Gamble; motion carried unanimously.

No one was present to make public comments.

Shannon Cagle from the Health Department delivered the SNS update (attached).

A draft copy of the 2016 Annual Report was emailed to the committee and to the LEPC Commissioner appointee in September for their review/comments; no feedback was received. A motion was made by Ann McMillan to approve the 2016 Annual Report, as presented; seconded by Jennifer Gamble; unanimous vote.

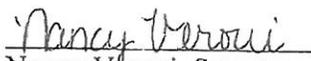
Chairman Tankersley opened the floor for nominations of 2018 LEPC officers. The existing officers of Roger Tankersley, Chair, David Vann, Vice-Chair, and Nancy Veroni, Secretary, were re-elected by acclamation.

Debbie Bigelow spoke about the BEST conference that will be coming up in February and hosted by Wake County LEPC. Nancy will email everyone a link for those interested in attending this event for a nominal fee.

Therefore being no further business to come before the committee, the meeting was adjourned at 12:22 p.m.; motion made by David Vann; seconded by Debbie Bigelow; unanimous vote.

The next meeting date has been pre-scheduled for March 21, 2018. Pfizer has expressed interest in hosting the meeting.

Attest:


Nancy Veroni, Secretary


Roger Tankersley, Chairperson

