

LEE COUNTY

NORTH CAROLINA

Committed Today for a Better Tomorrow

DRAFT

**LOCAL
EMERGENCY
PLANNING
COMMITTEE**

**2016
ANNUAL REPORT**

*Lee County Local Emergency Planning Committee
204 West Courtland Drive
Sanford, NC 27330*

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The Lee County Local Emergency Planning Committee (LEPC) held quarterly meetings (with the exception of one) during the 2016 year. Meetings were held at the Office of Lee County Emergency Services, with Coty hosting the last meeting of the year at their facility.

At the last meeting of the year, December 14th, 2016, the following members were appointed to serve as officers through 2017:

- ◆ Chairperson: Roger Tankersley
- ◆ Vice-Chairperson: David Vann
- ◆ Secretary: Nancy Veroni

The LEPC membership remained consistent throughout the year. An annual membership roster approved by the Board of County Commissioners is attached.

In addition to the membership roster, an attachment listing the LEPC voting members and/or designee, from each respective organization is also attached, as well as, quarterly attendance from each organization.

Meeting minutes have been provided, as attachments, to the report in order to provide an insight to the activities and presentations that took place during the year. It should be noted that the September meeting was canceled due to the gas shortage resulting from the broken pipeline.

Attachments:

A – Annual Membership Roster Approved the Board of County Commissioners

B – Voting Members/Designees; Organization Quarterly Attendance

C – Meeting Minutes

North Carolina Department of Public Safety

Prevent. Protect. Prepare.

Roy Cooper, Governor

Erik A. Hooks, Secretary

April 21, 2017

On behalf of the State Emergency Response Commission, I am pleased to inform you that the below Local Emergency Planning Committees have been reviewed and declared an active entity effective January 1 2017. They are afforded all the rights and privileges accordingly.

Alamance	Cumberland	Iredell	Richmond
Alexander	Outer Banks	Jackson	Robeson
Alleghany	Davidson	Johnston	Rockingham
Anson	Davie	Lee	Rowan
Ashe	Duplin	Lincoln	Rutherford
Beaufort	Durham	Macon	Sampson
Bladen	Eastern Band of Cherokee	Madison	Scotland
Brunswick	Edgecombe	McDowell	Stanly
Burke	Forsyth	Mecklenburg	Stokes
Cabarrus	Franklin	Montgomery	Surry
Caldwell	Gaston	Moore	Swain
Camden/Pasquotank	Gates	Nash	Toe River
Carteret	Graham	New Hanover	Transylvania
Caswell	Granville	Northampton	Union
Catawba	Greene	Onslow	Vance
Chatham	Guilford	Orange	Wake
Cherokee	Halifax	Pender	Warren
Chowan/Perquimans	Hamett	Person	Watauga
Clay	Haywood	Pitt	Wayne
Cleveland	Henderson	Polk	Wilkes
Columbus	Hertford	Randolph	Wilson
Craven/Pamlico	Hoke	RAP	Yadkin

Your LEPC is vital to North Carolina's emergency response capabilities. We pledge to work with you and assist you in keeping the citizens of your jurisdiction safe and secure. you have any questions or concerns, please do not hesitate to ask.

Respectfully,

Erik A. Hooks

Chairman, State Emergency Response Commission

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LOCAL EMERGENCY PLANNING COMMITTEE MEMBERSHIP ROSTER

FY 2016 - 2017

<p>A. State or Local Elected Official</p> <p>Tim Sloan, Lee County Board of Commissioners</p>
<p>B. Law Enforcement</p> <p>Tracy Carter, Sheriff, Lee County Carlton Lyles, Major, Lee County Sheriff's Office Jaime Thomas, Major, Sanford Police Department</p>
<p>C. Emergency Medical Services</p> <p>Jonathan Kelly, Director, Central Carolina Hospital, EMS Mike Sperico, Central Carolina Hospital, EMS Dale Hill, Wake Med CAPRAC Steve Harrison, Wake Med CAPRAC</p>
<p>D. Emergency Management</p> <p>Shane Seagroves, Director Nancy Veroni, EM Coordinator Roger Millikin, EM Planner Tim Lawson, EM Specialist Jennifer Gamble, County PIO, Clerk to the Board Don Kovasckitz, Sanford / Lee County Strategic Services Robin Dail, NC Division of Emergency Management Yancy King, NC Division of Emergency Management</p>
<p>E. Health Department</p> <p>Heath Cain, Director, Lee County Health Department Anthony Williams, Lee County Health Department Ashley Graham, Lee County Health Educator Kelley Richardson, Lee County Health Education Specialist Shannon Cagle, Lee County Health Department</p>
<p>F. Fire</p> <p>Bill Rogers, Lee County Deputy Fire Marshal Aaron Bullard, Lee County Fire Inspector Wayne Barber, Chief, City of Sanford Fire Department Ken Cotten, Fire Marshal, City of Sanford Fire Department</p>

G. Environmental (Professional, Local/State Government or other Environmental Official)

Mitch McCallister, Shamrock Environmental
Shawn Tucker, A & D Environmental Services

H. Hospital

Sam Mabe, Central Carolina Hospital

I. Transportation

Aberdeen Office, NCDOT

J. Media

Jennifer Gentile, Sanford Herald
Margaret Murchison, Radio

K. Community Groups

Sabrina Amon, American Red Cross
Chris Kelley, The Salvation Army
Kendra Martin, United Way

L. Industrial Representatives

Aaron Kramer, Moen
Ann McMillan, STI Polymer
Barry Pearson, Static Control
Charles Powell, Pfizer
Chris Carmichael, Hepaco
David Buffaloe, Dixie Pipeline
David Vann, Coty – Vice-Chair
Debbie Bigelow, Static Control
Donald Wright, SCS
Donna Matthews, City of Sanford
Ed Davis, Dixie Pipeline
Greg Lacy, Dixie Pipeline
Indira Everett, Duke Energy
Jerry Holt, Pfizer
Jim Murray, Pfizer
Kevin Godwin, Static Control
Kevin Staubus, Caterpillar
Kimberly Killian, GKN Driveline
Michael B. Kanoy, Dixie Pipeline
Phillip Ferrell, Dixie Pipeline
Ray Houser, Dixie Pipeline

<p>Rich Draskinis, SCS Robert Plank, Pilgrim's Pride Scott Tomberlin, Dixie Pipeline Tina Pedley, Pilgrim's Pride Tony Armen, Dixie Pipeline Van Dowdy, City of Sanford Yoke Chung, Nobile Oil Services</p>
<p>M. Public Roger Tankersley, Chair George McRae</p>
<p>N. Agriculture Bill Stone, Director, NC Cooperative Extension Bruce Akers, NC Department of Agriculture & CS</p>
<p>O. Labor, OSHA Trey Schneller, NC Department of Labor</p>
<p>P. Others as desired by the Board of County Commissioners</p>

Meets quarterly on the 3rd Wednesday of March, June, September, and December – 11:30 am – 12:30 pm – location varies.

PURPOSE: To provide a mechanism for ensuring that effective emergency plans as they pertain to hazardous materials within the community exist, are updated, and tested.

Lee County LEPC

Voting Member/Designee

Attendance

Agency	Voting Member	Designee	Agency Quarterly Attendance 2016			
			Mar	Jun	Sep	Dec
A & D Environmental	Shawn Tucker			Y		
American Red Cross	Sabrina Amon	Angela Raley	Y			Y
CAPRAC (Wake Medical Center)	Dale Hill	Greg Bauer				
Caterpillar Inc	Scott Fister	TC Britt	Y			Y
Central Carolina Hospital EMS	Jonathan Kelly	Michael Sperico	Y	Y		Y
Coty US	David Vann		Y			Y
Dixie Pipeline	Ed Davis	Any Dixie Rep	Y	Y		
Duke Energy Progress	Indira Everett			Y		Y
GKN Driveline, Precision Forming Facility	Kimberly Killian	Brian Warren	Y			
Lee County Administration	Gaynell Lee			Y		Y
Lee County Deputy Fire Marshal	Bill Rogers		Y	Y		Y
Lee County Elected Official	Tim Sloan		Y			
Lee County Emergency Services	Shane Seagroves		Y	Y		Y
Lee County Environmental Health	Anthony Williams		Y	Y		Y
Lee County Health Department	Heath Cain			Y		Y
Lee County Sheriff's Office	Carlton Lyles					
Lee County Strategic Services	Don Kovasckitz			Y		
Moen Inc	Aaron Kramer		Y	Y		Y
NC Cooperative Extension	Bill Stone					Y
NC Dept of Ag - Emergency Programs Div	Bruce Akers			Y		Y
NC Emergency Management	Yancy King		Y	Y		
Noble Oil Services	Yoke Chung			Y		Y
Pfizer Corp	Jerry Holt		Y	Y		Y
Pilgrims Pride	Robert Plank	Tina Pedley	Y	Y		
Private Citizen	Roger Tankersley		Y	Y		Y
Sanford City Administration	Donna Matthews	Van Dowdy	Y	Y		Y
Sanford Fire Department	Wayne Barber	Ken Cotten	Y	Y		Y
SCS	Donald Wright	Richard Draskinis		Y		Y
Static Control Components Inc	Debbie Bigelow	Kevin Godwin	Y	Y		Y
STI Polymer	Ann McMillan	David Croom	Y			
			19	21	0	20

----- No Meeting -----

LEE COUNTY

Committed Today for a Better Tomorrow

LEE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes of March 30, 2016

Attendees:

Aaron Kramer - Moen
 Ann McMillan – STI Polymer
 Betty Osborne – Pilgrim’s
 Bill Rogers – Lee County Emergency Services
 David Vann – Coty US LLC
 Deborah Bigelow – Static Control
 Donna Matthews – City of Sanford
 Jerry Holt - Pfizer
 Jonathan Kelly – Central Carolina Advanced Life Support
 Kimberly Killian – GKN
 Mike Sperico – Central Carolina Advanced Life Support
 Mike Tatum – Lee County Emergency Services
 Nancy Veroni – Lee County Emergency Services
 Robert Plank – Pilgrim’s
 Roger Millikin – Lee County Emergency Services
 Roger Tankersley – Public
 Sabrina Amon – Red Cross
 Scott Fister - Caterpillar
 Shannon Cagle – Lee County Health Department
 Tim Sloan – County Commissioner
 Tina Pedley – Pilgrim’s
 Tony Armen – Dixie Pipeline
 Wayne Barber – Sanford Fire Department
 Yancy King – NC Emergency Management

The Lee County Local Emergency Planning Committee met on March 30, 2016 at Lee County Emergency Services, 204 West Courtland Drive, Sanford, NC.

Chairman Roger Tankersley called the meeting to order at 11:39 a.m. and welcomed everyone; individual introductions followed.

A motion was made by Kimberly Killian to accept the meeting minutes, as presented, from the December 16, 2015 meeting; seconded by Wayne Barber; unanimous vote.

Chairman Tankersley asked for a motion to approve the agenda, as so altered; motion made by Kimberly Killian, seconded by David Vann; motion carried unanimously.

No one was present to make public comments.

Shannon Cagle, Lee County Health Department, updated the committee on the "Bright Ideas" grant and provided information and handouts referencing the Zika virus. (copy attached)

Scott Fister announced that Caterpillar Appreciation Day is going to be held at their facility on May 21st. The committee discussed the possibility of educational resources and service offerings within Lee County that could tie in with the event. Information in the format of flyers and brochures on a variety of topics to hands-on demonstrations were some suggestions of the committee.

David Vann mentioned that the 86th Annual N.C. Statewide Safety Conference is going to be held on May 10-12, 2016 at the Joseph S. Koury Convention Center in Greensboro, NC. He added that the conference provides a great networking opportunity for environmental industries. Anyone interested in attending this free conference will need to register at www.ncsafetyconference.com.

Donna Matthews stated that the 2016 Safety Award Banquet has been scheduled for June 14th, 11:30 a.m. at the City of Sanford Public Works Service Center.

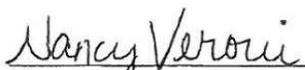
Chairman Tankersley opened the floor for suggestions on topics of information they would like to see presented through the LEPC. This discussion further led to Chairman Tankersley asking if any organization/company would like to volunteer to share what resources are available at their facility and the types of materials that are being dealt with. The committee agreed that having presentations from the various facilities would provide a broader knowledge base and understanding of what takes place in industries throughout the county. In response to presenting to the LEPC at future meetings, two volunteers came forward, Kimberly Killian, GKN for the June meeting and David Vann, Coty for December.

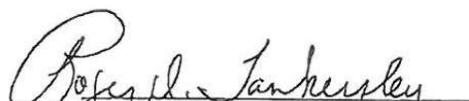
Michael Tatum presented a short video on "Oclansorb", a natural oil absorbent, and provided contact information for A-1 Supply Company, distributor of this product and other hazmat clean-up supplies.

Therefore being no further business, the meeting was adjourned at 12:28 p.m. by a motion made by Wayne Barber; seconded by Kimberly Killiam and motion carried.

The next meeting date has been pre-scheduled for June 15, 2016.

Attest:


Nancy Veroni, Secretary


Roger Tankersley, Chairperson

LEE COUNTY

Committed Today for a Better Tomorrow

LEE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes of June 15, 2016

Attendees:

Aaron Bullard – Lee County Emergency Services
Aaron Kramer - Moen
Bill Rogers – Lee County Emergency Services
Bruce Akers – NC DA&CS
Deborah Bigelow – Static Control
Donna Matthews – City of Sanford
Don Kovasckitz – Lee County GIS
Don Wright - SCS
Gaynell Lee – Lee County Administration
Indira Everett – Duke Energy
Jerry Holt - Pfizer
Jonathan Kelly – Central Carolina Advanced Life Support
Mike Sperico – Central Carolina Advanced Life Support
Nancy Veroni – Lee County Emergency Services
Richard Draskinis - SCS
Robert Plank – Pilgrim’s
Roger Millikin – Lee County Emergency Services
Roger Tankersley – Public
Shane Seagroves – Lee County Emergency Services
Shannon Cagle – Lee County Health Department
Shawn Tucker – A&D Environmental
Tina Pedley – Pilgrim’s
Tony Armen – Dixie Pipeline
Wayne Barber – Sanford Fire Department
Yancy King – NC Emergency Management
Yoke Chung – Noble Oil Services

The Lee County Local Emergency Planning Committee met on June 15, 2016 at Lee County Emergency Services, 204 West Courtland Drive, Sanford, NC.

Chairman Roger Tankersley called the meeting to order at 11:34 a.m. and welcomed everyone; individual introductions followed.

A motion was made by Gaynell Lee to accept the meeting minutes, as presented, from the March 30th meeting; seconded by Rich Draskinis; unanimous vote.

Chairman Tankersley asked for a motion to approve the agenda, as amended; motion made by Wayne Barber, seconded by Gaynell Lee; motion carried unanimously.

No one was present to make public comments.

Shannon Cagle, Lee County Health Department, provided an update and info packets with a focus on tick and mosquito prevention entitled "Tip and Toss". She also gave an update on the "Bright Idea" Grant Emergency Kits, which are now assembled and ready for distribution. She brought along a completed kit to show what contents are included.

A roster circulated during the meeting for members to review, and if necessary, update information for the active voting members and their designees.

Tony Armen, Dixie Pipeline, presented general and safety information about the pipeline in an effort to heighten public awareness and knowledge. Additional materials were made available to the committee for further information.

Shane reminded everyone that now is a good time to check contingency plans and warning devices before severe weather threatens. He also mentioned that in light of the mass shooting in Orlando, active shooter plans and security at facilities be reviewed as a precautionary measure.

Chairman Tankersley stated that Kimberly Killian is on board for the overview of GKN for the September meeting, and David Vann, Coty, for December.

Therefore being no further business, the meeting was adjourned at 12:17 p.m.

The next meeting date has been pre-scheduled for September 21, 2016.

Attest:

Nancy Veroni
Nancy Veroni, Secretary

Roger H. Tankersley
Roger Tankersley, Chairperson

LEE COUNTY

Committed Today for a Better Tomorrow

LEE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes of December 14, 2016

Attendees:

Aaron Bullard – Lee County Emergency Services
Aaron Kramer - Moen
Aaron Maule – Static Control
Angie Raley – ARC
Anthony Williams – Lee County Health Department
Bill Rogers – Lee County Emergency Services
Bill Stone – Cooperative Extension
Brooke Kelly - ARC
Bruce Akers – NCDA&CS
Chris Kelley – The Salvation Army
David Vann – Coty US LLC
Debbie Bigelow – Static Control
Donald Wright – SCS
Donna Matthews – City of Sanford
Gaynell Lee – Lee County Administration
Indira Everett – Duke Energy
Jennifer Gamble – Lee County Administration
Jerry Holt - Pfizer
Jonathan Kelly – CCH - EMS
Kelley Richardson – Lee County Health Department
Ken Cotten – Sanford Fire Department
Kendra Martin – United Way of Lee County
Kevin Staubus - Caterpillar
Mike Sperico – CCH - EMS
Nancy Veroni – Lee County Emergency Services
Rich Draskinis – SCS
Roger Millikin – Lee County Emergency Services
Roger Tankersley – Public
Shane Seagroves – Lee County Emergency Services
Shannon Cagle – Lee County Health Department
Tim Lawson – Lee County Emergency Services
Van Dowdy – City of Sanford
Wallie Tyler - Coty
Yoke Chung – Noble Oil

The Lee County Local Emergency Planning Committee met on December 14, 2016 at Coty US LLC, 1400 Broadway Road, Sanford, NC.

Chairman Roger Tankersley called the meeting to order at 11:40 a.m. and thanked David for hosting the December meeting. Individual introductions were made.

A motion was made by Van Dowdy to accept the meeting minutes, as presented, from the June 15, 2016 meeting; seconded by David Vann; unanimous vote.

A motion was made by Gaynell Lee to approve the agenda for December 14, 2016, seconded by Jennifer Gamble; unanimous vote.

No one was present to make public comments.

Shannon Cagle provided the quarterly SNS update. (copy attached)

A presentation was made by David Vann focusing on OSHA Safety featuring the OSHA's top 10 safety violations.

The 2015 Annual Report, distributed in draft form to the committee in August, was approved by a motion made by David Vann; seconded by Rich Draskinis; all in favor.

Chairman Tankersley opened the floor for nominations of 2017 LEPC officers. Mike Sperico made a motion for the existing officers to remain the same; seconded by Jonathan Kelly. Hearing no additional nominations from the floor, the existing officers of Roger Tankersley, Chair, David Vann, Vice-Chair, and Nancy Veroni, Secretary, were re-elected by acclamation.

Emergency Services Year in Review was presented by Shane Seagroves with elaboration on "Hurricane Matthew". Winter storms, drownings and wildfires were among other events that emergency services staff responded to throughout the year.

The next meeting has been pre-scheduled for March 15, 2017.

Being no further business to come before the LEPC, the meeting was adjourned at 12:23 pm.

Attest:

Nancy Veroni
Nancy Veroni, Secretary

David Vann
for Roger Tankersley, Chairperson