



Lee County Libraries Board of Trustees

APPROVED January 10th, 2018 Meeting Minutes

(Rescheduled from January 3rd, 2018)

- I) Call to Order: Chairwoman Dutton called the meeting to order at 5:36PM
- II) Roll Call
 - a) Library Trustees Present: Chairwoman Mary Dutton, Vice-Chairman Jeff Hockaday, Trustee Sue Porr, Trustee Cathy Griffith, Trustee Bill Tannenbaum,
 - b) Library Trustees absent: Trustee Bill Cline arrived at approximately 6:00PM
 - c) Library Staff Present: Director Beth List
 - d) Others Present: Lee County Commissioner Chairwoman Amy Dalrymple

III) Public Comments: NA

IV) Adoption of Current Agenda

MOTION: Trustee Tannenbaum motioned to adopt the agenda as presented for the January 10th, 2018 meeting. Seconded by Trustee Porr. Motion carried.

*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum
NAY: 0/0*

V) Approval of Previous Meeting Minutes as submitted:

MOTION: Vice-Chairman Hockaday motioned to approve the minutes of the December 6th, 2017 meeting as submitted. Seconded by Trustee Tannenbaum. Motion carried.

*AYE: 5/5: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum
NAY: 0/0*

VI) Library Director Report (see attached)

- a) Safety Report (NA)
- b) Friends Report
 - i) Friends meeting scheduled for January 18th 3:30 pm in the library auditorium with a Director Meet & Greet to follow

VII) Old Business

- a) Bylaws



- i) The Board received recommended revisions to the Library Board of Trustee Bylaws. Discussion ensued. If no changes are presented at the next meeting, the board will vote to approve.
- b) Circulation Desk
 - i) The desk has been ordered and is slated to arrive mid-April. Director List will connect with General Services Director, Russell Spivey regarding removal of the old desk and installation of the new. Commissioner Dalrymple will reach out to Director Spivey about repurposing the desk for another County department.

VIII) New Business

- a) Internet Use Policy
 - i) Director List presented a revision to the Internet Use Policy

MOTION: Vice-Chairman Hockaday motioned to approve the Internet Use Policy changes for a trial period of six (6) months at which time a review of the policy parameters will be done. Seconded by Trustee Cline. Motion carried.

*AYE: 6/6: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum, Trustee Cline*

NAY: 0/0

IX) Other Business

- a) Trustee recruitment
 - i) All trustees with expiring terms were supplied the County's application to apply for reappointment.
- b) Annual meeting
 - i) Discussion ensued.
- c) It was recommended the annual meeting be removed from the Bylaws. This will be removed from the Bylaws revision submitted this evening to be voted upon at the next board meeting
- d) Spring Thaw/Amnesty Week at the library
 - i) Director List presented a fine forgiveness program "Spring Thaw" for the Library to hold in March 2018. The program includes forgiving fines prior to 2012 (when the Library joined NC Cardinal) as well as a method of amnesty to encourage patrons to return or replace lost items.
(1) Discussion ensued.

MOTION: Trustee Griffith motioned to approve the fine forgiveness program "Spring Thaw" to be held in March 2018. Seconded by Trustee Porr. Motion carried.

*AYE: 6/6: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum, Trustee Cline*

NAY: 0/0

- e) Important Dates:



- i) The Libraries will be closed for Martin Luther King, Jr. Day on Monday January 15th, 2018.
- ii) The Friends Meeting will be Thursday, January 18th, 2018 at 3:30PM.
- iii) The next Library Board Meeting is scheduled for Wednesday, February , 2018 at 5:30PM

X) Adjournment

MOTION: Vice-Chairman Hockaday motioned to adjourn the meeting at 7:02PM. Seconded by Trustee Tannenbaum. Motion carried.

*AYE: 6/6: Chairwoman Dutton, Vice-Chairman Hockaday, Trustee Porr, Trustee Griffith
Trustee Tannenbaum, Trustee Cline*

NAY: 0/0

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read 'Beth List', written over a horizontal line.

Beth List, Library Director

Accepted and approved:

A handwritten signature in cursive script, appearing to read 'Mary Dutton', written over a horizontal line.

Mary Dutton, Chairwoman