

LEE COUNTY

NORTH CAROLINA

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REGULAR MEETING
OF THE
LEE COUNTY BOARD OF COMMISSIONERS
106 HILLCREST DRIVE
SANFORD, NORTH CAROLINA 27330

SEPTEMBER 19, 2016

The regular meeting of the Board of Commissioners for the County of Lee, State of North Carolina, convened at 5 p.m. in the Commissioners' Room, First Floor, Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina, on said date. Commissioners present when the meeting was called to order were Amy M. Dalrymple, Dr. Ricky D. Frazier, Dr. Andre Knecht, Larry "Doc" Oldham, Robert T. Reives, Timothy S. Sloan, and Kirk D. Smith.

Chair Dalrymple called the meeting to order and the following business was transacted:

Commissioner Sloan delivered the invocation.

The pledge of allegiance was recited.

The Board considered changes/additions to the Agenda. The following changes/additions were made:

1. Chair Dalrymple stated she was adding a report from the County Manager's on the pool at O.T. Sloan Park to New Business,
2. Chair Dalrymple stated she was moving New Business items for an application to Wal-Mart for a Community Grant and an application for Title X and Women's Health Service Funding to the Consent Agenda,
3. Commissioner Frazier stated he would like to add discussion of the installation of a caution light at Hwy. 42 and Plank Road, and
4. Chair Dalrymple stated she would like to add discussion of a new project for the County to consider on New Business.

With no other changes made, Commissioner Reives moved to approve the *Agenda* as amended. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously.

Commissioner Oldham moved to approve the *Consent Agenda* which consisted of the following items:

- Minutes from the August 15, 2016 regular meeting,
- Minutes from the August 29, 2016 special called meeting,
- Tax Releases and Refunds for August 2016 (copy attached),
- Purchase of two new vehicles for the Tax Office,
- Purchase of one new vehicle for Emergency Services,
- Purchase of mobile shelving for the Detective Division in the Sheriff's Office,
- Purchase of stainless steel showers for the Jail,
- Purchase of one new vehicle for Parks & Recreation,
- FY 2017 Seniors Health Insurance Information (SHIIP) Grant,
- Application to Wal-Mart for a Community Grant for the Health Department, and
- Application for Title X and Women's Health Service Funding for the Health Department.

Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously.

Pursuant to N. C. General Statute §153A-52.1, Chair Dalrymple opened the floor for *Public Comments*. The following signed up to speak and were allowed 3 minutes for comments:

1. Ashley Long, 2300 Wimberly Woods Drive, Sanford (Sanford Swim Team)
2. Lisa Stephens, 4212 S. Plank Road, Sanford (Sanford Swim Team)
3. Tanner Carroll, 2020 Beachwood Drive, Sanford (Sanford Swim Team)
4. Carolee Munsie, 29 Tamben Lane, Sanford (Sanford Swim Team)
5. Walter Holden, Jr., 309 Dycus Road, Sanford (Sanford Swim Team)
6. Megan Mosier & Son Dustin, 318 W. Weatherspoon Street, Sanford, (Sanford Swim Team)
7. Terica Luxton, 3616 Lee Avenue, Sanford (Coal Ash/Colon Water)
8. Melissa Lima, 160 Christian Chapel Church Road, Chapel Hill, (Sanford Swim Team)
9. Kristan Hickman, 303 W. Harrington Avenue, Broadway (Sanford Swim Team)

County Manager John Crumpton presented an update on the Colon/Osgood water situation. As addressed during the August 29th special called meeting of the Board, Environmental LEE and Blue Ridge Environmental stated they could not administer the water filter grant program for the Colon/Osgood area. At the special meeting, staff was directed to find a new non-profit to administer the program. Mr. Crumpton stated he had signed a Memorandum of Understanding with Willing Hands Inc. to accept the funds donated to the County. To date, nine (9) filters have been installed and ten (10) remaining residents have stated they would like a filter. One resident has plans to connect to the City water system and does not want a filter. Commissioner Oldham moved to accept the *Agreement between the County and Willing Hands, Inc.*, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously.

Carol Carlson, President of Willing Hands was present and stated the motto of their organization is to bring people and projects together and they were looking forward to assisting with the project. She further stated it just seemed like a natural fit for their non-profit to assist the County.

The Board considered a Leasehold Agreement with the Lee County Arts & Community Center. Attorney Whitney Parrish stated at the Board's June 6th meeting, members of the Lee County Arts and Community Center approached the Board about transferring the grassy area near the basketball goal to the Arts Center. The Arts Center currently owns the building and paved areas. The Board of Commissioners voted unanimously to sell the grassy area to the Center for \$10.00 and authorized the County Manager, County Attorney, and Chair to execute closing documents. While preparing the required documents, it has been determined the easiest way to transfer the property is to transfer the grassy area and the basketball lot to the Arts Center and for the County to enter into a Leasehold Agreement with them to lease the basketball court. After discussion, Commissioner Reives moved to approve a *Leasehold Agreement between the Lee County Arts & Community Center and the County of Lee*, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously. Commissioner Reives asked Parks & Recreation Director John Payne to check on the possibility of placing porta potties on sit for those using the basketball area.

At this time County Manager John Crumpton gave a report on the O.T. Sloan Pool. He stated approximately 4 weeks ago he was made aware of the situation where the Sanford Aquatics Swim Team were faced with having no practice facility for part of their season and they might have to disband the Club. The Club, which has been in existence since the 1960's has used the Sanford Nautilus as its home pool. With the upcoming sale of the Nautilus to the YMCA, the pool will be closed for renovations from late September to November 1st, and then again in February until more significant renovations are completed. Mr. Crumpton stated discussions are underway to keep O.T. Sloan Pool open through the end of October. Several long term issues with the pool were addressed which include the following:

- Pool needs to be drained and painted to come into compliance before it can be reopened.
- Weather permitting, painting can begin in November.
- Issue with leaves falling and getting into the pool area.
- Staff will be working with a pool consultant on deepening the pool by 1 foot and enclosing and heating the pool and bath house.
- Working with Pentair on a proposal to heat the pool.
- It will cost \$4,100 per month to the County to keep the pool open year round, heating not included.
- Pentair has quoted a price between \$12,000 - \$20,000 for heating.
- The County's permit with Environmental Health is only until October 31st.
- The County's General Services department will have to complete prep work before painting can begin.
- Temperature must stay between 65-75 degrees for 6 consecutive days for painting to be completed.

All of these issues will have to be overcome to make the pool usable year-round, such as enclosing the pool and heating the pool and bathhouse, and to become compatible to hold USA Swimming meets. Mr. Crumpton stated he was working with the YMCA to let the swim team continue swimming at the Nautilus for a little longer. After discussion, Commissioner Oldham made a motion for staff to *move forward with pool renovations as referenced above*. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously.

At this time Chair Dalrymple called for a 5-minute recess before the scheduled public hearings with the Lee County Planning Board.

Upon returning from recess, with all members present, Chair Dalrymple called the meeting back to order and went into the Public Hearing session of the meeting that had been advertised for this date and time.

Director of Planning and Development Marshall Downey outlined the public hearings for text amendments to the Unified Development Ordinance (UDO) for "Wine Shops" and "Outdoor Advertising Billboard Signs".

Chair Dalrymple opened the public hearing for Wine Shops.

No one present spoke for or against text amendments to allow Wine Shops as proposed.

Chair Dalrymple closed the public hearing and opened the public hearing for Billboard Signs.

No one present spoke for or against text amendments in reference to Outdoor Advertising of Billboard Signs as proposed.

Chair Dalrymple closed the public hearing.

Planning Board members and Planning staff adjourned at this time to the Gordon Wicker Conference Room to continue discussion. Action on the text amendments will be considered at the October 3rd meeting of the Board of Commissioners.

Mr. Rick Lanier representing US Motto Action Committee (USMAC) completed the required paperwork to appear before the Board and discuss the installation, at no cost to the County, "In God We Trust" motto's on the entrance to the Lee County Courthouse, Lee County Government Center, and in the Board's Chambers. Mr. Lanier shared with the Board a brief history of the Committee and some of the recent motto's installed on Town Hall and County Courthouses across the State. Commissioner Smith moved to approve a Resolution presented to place "In God We Trust" at the Lee County Courthouse, Lee County Government Center, and Commissioners Chambers. After discussion, Commissioner Reives moved to table the matter for further discussion. Upon a vote of Commissioner Smith's original motion, the results were as follows:

Aye: Knecht and Smith
Nay: Dalrymple, Frazier, Oldham, Reives, and Sloan

The Chair ruled the motion had failed with a 5 to 2 vote.

Upon a vote of Commissioner Reives motion to table the matter, the results were as follows:

Aye: Dalrymple, Frazier, Oldham, Reives, and Sloan
Nay: Knecht and Smith

The Chair ruled the motion had been adopted by a 5 to 2 vote.

In November 2014 the Board of Commissioners approved a Resolution to place this motto in the Commissioners' Chambers with the understanding that then Commissioner's Charles Parks and Jim Womack would pay for the signage. To date, signage has not been installed. Commissioner Smith made a motion to allow the US Motto Action Committee to place signage in the Commissioners Chambers based on the 2014 Resolution. Upon a vote, the results were as follows:

Aye: Smith and Sloan
Nay: Dalrymple, Frazier, Knecht, Oldham, and Reives

The Chair ruled the motion had failed with a 5 to 2 vote.

The Board considered a contract with the North Carolina Alliance of Public Health Agencies. Health Director Heath Cain asked the Board to approve said contract that would allow the North Carolina Alliance of Public Health Agencies (NCAPHA) to provide a Health Education Specialist in their department for one year. This position will serve as the Infant Mortality Reduction Coordinator which will facilitate education classes at the health department with mothers to be and new mothers by working with the Maternal Health and WIC clients. The position will attend health fairs and community events to bring awareness of baby safe sleep practices and also educate women in an approved venue on contraception methods available and where to acquire them. If approved, \$39,836 in State funds will be received, with no county match. Commissioner Sloan moved to approve the *North Carolina Alliance of Public Health Agencies, Inc. Contract* as presented, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously.

The Board discussed the installation of a caution light at the intersection of Hwy. 42 West and Plank Road that had been added to the Agenda at the beginning of the meeting. Commissioner Frazier discussed a wreck that happened at the intersection this morning (September 19th) resulting in the death of an individual. He expressed concern about the dangerous intersection and a need for flashing lights indicating the upcoming intersection. After discussion, Commissioner Frazier moved for staff to *send a letter to the North Carolina Department of Transportation asking for a traffic study of this intersection*. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously.

The Board next considered a contract for construction of a workshop at San Lee Park. Parks & Recreation Director John Payne asked the Board to approve a contract with Sanford Metal Building, LLC for construction of a 24' x 36' workshop for the Park Manager and staff. The following bids were received for said project:

Thames Construction	\$66,523
Sanford Metal Building	\$46,540
CSI	\$93,026

Mr. Payne stated the project was posted on the county website, by phone and/or in person to vendors. A mandatory pre-bid meeting was scheduled for August 16th but only one bidder attended. A second mandatory pre-bid meeting was held on August 23rd with three bidders in attendance. A total of \$79,548 has been budgeted for the project. The low bid of \$46,540, from Sanford Metal Building, is for the building only. Other items such as HVAC, water, septic, drive improvements, and some landscaping still have to be considered and provided. After discussion, Commissioner Oldham moved to approve a *Service Contract with Sanford Metal Building*, in the amount of \$46,540, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously.

The Board considered a contract to provide guardianship services for Social Service cases that would benefit from clinical services. Social Services Director Brenda Potts asked the Board to approve a contract with Empowering Lives Guardianship Services through assistance from the Sandhills Center. It was noted that guardianship cases are individuals that are in need of supervision and there are no family members able or willing to accept that responsibility. If no other individual can be found to accept these responsibilities, Social Services is made the guardian by the courts. Numerous cases are those being discharged from mental health facilities. Ms. Victoria Whitt, Executive Director of the Sandhills Center presented this collaborative proposal to her board that has been approved for funding. Ms. Potts stated Social Services currently has 26 guardianship cases that could benefit from these services. The amount of the agreement would not exceed \$30,000. This would allow Social Services to contract for the day-to-day guardianship services rendered to 10 individuals. The cost would be \$250 per month, per client. With this contract, Social Services' only responsibility for the 10 individuals would be to monitor the cases to ensure guardianship services are rendered by Empowering Lives. Social Services will continue to provide payee services if appropriate. If the number of cases remain fairly stable, there will be a savings in county dollars for adult services. After discussion, Commissioner Smith moved to approve a *Contract between Empowering Lives Guardianship Services and the Lee County Department of Social Services effective October 1, 2016 through June 30, 2017*, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously.

The Board considered an addendum to the iasWorld SaaS Software Agreement in the Tax Office. Tax Administrator Mary Yow asked the Board to approve the addendum to the existing agreement to add three new modules – Public Access, Analyze and Conveyance. These modules will provide enhancements to our existing software that will aid the tax office and GIS in providing public information to citizens, analyzing data in preparation of the upcoming revaluation and streamlining the process of retrieving and processing deed information from the Register of Deeds to GIS and Tax. Mr. Steve Crysel from Tyler Technologies was present and gave a presentation on the upgrade. The following breakdown for the three new modules are as follows:

Public Access	\$21,180
Analyze	\$ 5,690
Conveyance	<u>\$ 3,000</u>
TOTAL	\$29,870

Commissioner Frazier moved to approve the *Addendum Software and Services Addendum with Tyler Technologies* as presented, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
 Nay: None

The Chair ruled the motion had been adopted unanimously.

The Board considered a Services Agreement between Tyler Technologies, Inc. and Lee County for appraisal related services including Street Level photography and CAMA sketch validation services. Tax Administrator Mary Yow asked the Board to approve the Services Agreement for appraisal related services which include Field Data Verification Services, Street View Imaging, Geo-Referenced Structure Locations, Parcel Address Verification, Sketch Validation services and Field Data Review software applications. This project will be a valuable tool in the upcoming revaluation scheduled for 2019 by validating data and providing street level photography. Ms. Yow stated analyzing our data is a critical step of the revaluation process. Today’s technology can greatly assist the county in conducting a revaluation project while reducing the number of field visits by staff. Tyler representative Jake Wilson was present and gave a short presentation on the above referenced services. The following breakdown is for services referenced:

Street Level Imaging	\$82,026.80
CAMA Validation services	\$19,427.40
(Discount for both services)	<u>(\$ 6,475.80)</u>
TOTAL	\$94,978.40

After discussion, Commissioner Oldham moved to approve a *Services Agreement with Tyler Technologies*, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
 Nay: None

The Chair ruled the motion had been adopted unanimously.

The Board considered an Agreement between Pictometry International, Corp. and Lee County for Imagery Services. Tax Administrator Mary Yow stated services provided by Pictometry include 3-D

high resolution aerial photography. This project is for two flights over 6-years, with Change Finder only on the second flight. Change Finder will compare the first flight to the second, identify changes and mark them for review. This product implementation will be a valuable tool for the appraisal process and will also prove useful to other county agencies as well. Mr. Bradley Robertson from Pictometry gave a short presentation on services referenced. The total cost of the entire project will be paid over 6-years without finance charges. The first flight will cost a total of \$80,405.91 and the second flight will cost \$115,440.58, which includes Change Finder. Total for both flights will be \$195,846.49. The cost in this current fiscal year is \$26,801.97. After discussion, Commissioner Reives moved to approve the *Agreement between Pictometry International, Corp. and Lee County*, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith

Nay: None

The Chair ruled the motion had been adopted unanimously.

Budget Amendment # 09/19/16/04 was presented for approval for the following departments:

General Services – rollover \$50,000 to complete the Elm Street property renovations. Funds originally appropriated in FY 2015-16, but not spent.

Social Service Programs – appropriate \$22,500 from Sandhills Center LME to be used for guardianship services for mental health clients.

Senior Services-COLTS – appropriate \$16,245 in additional funds received from the FY 17 ROAP grant to be used to cover an additional driver's wages and FICA.

Commissioner Frazier moved to approve the above referenced *Budget Amendment # 09/19/16/04*, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith

Nay: None

The Chair ruled the motion had been adopted unanimously.

Chair Dalrymple discussed a project the County might be interested in in the future from a retired group of veterans. She will see if a representative from the group, Foundation Forward, Inc., would like to come and do a presentation for the Board at a future meeting. No action was taken.

The *Monthly Financial Report for July 2016* was presented. No action was taken.

Joy Thrash, Executive Director of the Sanford Area Growth Alliance (SAGA), and Economic Development Director Bob Joyce gave monthly department reports to the Board. No action was taken.

Marshall Downey, Director of Planning and Development shared with the Board information on upcoming community meetings scheduled with the County, City of Sanford and Town of Broadway as part of the process for updating the future land use plan (UDO). Meetings are scheduled for September 27th (Broadway Community Center), September 29th (Dennis Wicker Civic Center), October 4th (Deep

River Elementary School), and October 6th (Greenwood Elementary School). These meetings will be a drop-in style format so interested citizens may attend at any time during the meeting (6:30 p.m. – 8 p.m.) to talk with staff, ask questions and receive comments regarding the update of the plan. No action was taken.

County Manager John Crumpton presented his *Monthly Report for September 2016*, a copy of which is attached to these Minutes and by this reference made a part hereof. No action was taken.

County Manager John Crumpton presented for the Boards' consideration a Change Order for a 30-day extension to the contract for the new San Lee Nature Center. The request is due to the impact of delivery of steel for the project. After discussion, Commissioner Frazier moved to approve *Change Order #1 with Construction Systems, Inc. for the San Lee Park Nature Center*, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously.

Commissioner Frazier moved to go into Closed Session to consider a personnel matter per N.C. General Statute §143-318.11(a) (6). Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Oldham, Reives, Sloan, and Smith
Nay: None

The Chair ruled the motion had been adopted unanimously and the Board was in Closed Session. Upon returning from Closed Session, with all members present except Commissioner Reives, the regular meeting resumed.

Commissioner Frazier moved to accept the retirement resignation of Clerk to the Board Gaynell Lee, effective January 1, 2017, and directed staff to advertise for said vacancy. Upon a vote, the results were as follows:

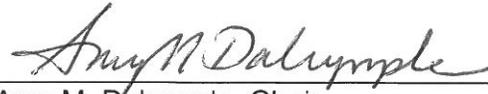
Aye: Dalrymple, Frazier, Knecht, Oldham, Sloan, and Smith
Nay: None
Absent: Reives

The Chair ruled the motion had been adopted unanimously.

With no further business to come before the Board, Commissioner Frazier moved to adjourn the meeting. Upon a vote, the results were as follows:

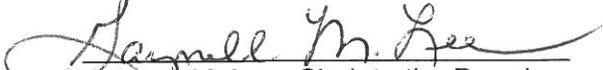
Aye: Dalrymple, Frazier, Knecht, Oldham, Sloan, and Smith
Nay: None
Absent: Reives

The Chair ruled the motion had been adopted unanimously and the meeting adjourned at 8:34 p.m.



Amy M. Dalrymple, Chair
Lee County Board of Commissioners

ATTEST:


Gaynell M. Lee, Clerk to the Board