

# LEE COUNTY

NORTH CAROLINA

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REGULAR MEETING  
OF THE  
LEE COUNTY BOARD OF COMMISSIONERS  
106 HILLCREST DRIVE  
SANFORD, NORTH CAROLINA 27330

SEPTEMBER 16, 2013

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The regular meeting of the Board of Commissioners for the County of Lee, State of North Carolina, convened at 6 p.m., in the Commissioners' Room, First Floor, Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina, on said date. Commissioners present were Amy M. Dalrymple, Dr. Ricky D. Frazier, Dr. Andre Knecht, Charles T. Parks, Robert T. Reives, Kirk D. Smith, and James K. Womack.

Chairman Parks called the meeting to order.

Commissioner Womack delivered the invocation.

The pledge of allegiance was recited.

The Board considered additions/changes to the Agenda. County Manager John Crumpton asked the Board to discuss Interlocal Agreements with the City of Sanford. Commissioner Womack moved to approve the Agenda as amended. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Commissioner Womack moved to approve the *Consent Agenda* which consisted of the following items:

- Minutes from the August 19, 2013 regular meeting,
- Annual Contract between Lee County and the NC Forest Service (copy attached),
- Proclamation for fall *Litter Sweep* (copy attached),
- Resolution honoring Moen, Inc. for 40 years of service in Lee County (copy attached),
- Tax Releases and Refunds for August 2013 (copy attached), and
- Juvenile Crime Prevention Council Annual Grant Application (copy attached).

Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

At this time the Board conducted a public hearing to consider the Rural Operating Assistance Grant Application for Senior Services. Senior Services Director Debbie Davidson outlined the grant application as follows:

Elderly and Disabled Transportation Assistance - \$64,908 with no match required. These funds assist clients of Lee County Senior Services, Lee County Industries, and The Center for Independent Living, dialysis patients and other elderly or disabled Lee County residents with needed transportation services.

Employment Funds - \$16,205 with no match required. These funds assist Department of Social Services Work First clients, Workforce Development programs or other citizens in need of employment transportation.

Rural General Public - \$88,976 – minimum match – 10% fare charged to passengers. These funds will be used to transport the general public for various transit needs on a space available and location basis.

Grant application is for a total of \$170,089.00

Chairman Parks opened the public hearing that had been advertised for this date and time.

The following spoke in favor of the grant application:

1. Sidney Morgan, COLTS Transportation Coordinator – in support of the application

No one spoke in opposition to the grant application.

Chairman Parks closed the public hearing.

Mr. Dan Parks from the North Carolina's Business and Technology Extension Service and Mr. Ted Abernathy from the Southern Growth Policies Board presented information they had collected over several months on a Strategic Initiatives Plan for Lee County. After the presentation, Commissioners shared various opinions of the plan. Six goals were listed in the strategic plan which are (1) provide clear economic leadership, (2) tell the Lee County story better, (3) improve the Lee County product, (4) reinvent economic development delivery, (5) promote diversified economic growth, and (6) evaluate, select and apply clear metrics to gauge success. No action was taken.

Ms. Susan Condlin, Director of the Lee County Cooperative Extension thanked Commissioners for their assistance and support of the recent Lee County "Young Commissioners" program. The two-week youth leadership program was made up of twelve 7<sup>th</sup> – 10<sup>th</sup> graders from Lee County. During the two-week period participants gained leadership skills through hands-on activities and field visits. Ms. Condlin stated the youth developed a greater awareness and understanding of local government and relevant issues facing their community and has decided to meet monthly to continue looking at issues facing the County. Commissioner Smith also shared his appreciation to the participants and to Cooperative Extension and all departments and individuals that contributed to the program. Ms. Condlin presented Commissioners with a Certificate thanking them for their support.

The Board considered a budget proposal for the School Resource Officer (SRO) Program now administered by the Sheriff's Department. County Manager John Crumpton stated the Sheriff's Office

is requesting a separate budget for the SRO Program in order to keep expenses and revenues separate. Action on this item was deferred at the August 19<sup>th</sup> meeting until the Sheriff (or staff) could provide an update/report on the program. The proposal requested by the Sheriff's Department is for \$137,225 of which \$40,000 would be supported by State drug asset funds and a transfer of \$33,220 from the Animal Control budget into the SRO budget. A difference of \$86,404 is being requested from the County to support this budget proposal if funding of \$261,800 is received from the schools, and \$342,204 if funding is not received from the schools. A written report was provided to Commissioners, from Sheriff Tracy Carter, detailing the SRO Program and an assignment of the school each SRO is working in. The report stated that all schools in Lee County currently have either a permanent SRO assigned to their campus or have an SRO that will be checking in daily with each school. The SRO will also work extra security assignments at their base schools such as sporting events which are paid for by the school. After discussion, Commissioner Reives moved to approve the request from the Sheriff for additional funding for the SRO Program in the amount of \$342,204.00. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously. Commissioner Womack asked the County Manager to make every endeavor he could to seek recovery of funding from the schools for this program.

The Board considered a request from the Sheriff's Department to restore part-time salaries to the equitable level of the last two budget years. Action on this item was deferred at the August 19<sup>th</sup> meeting until more information could be provided on how the funding would be used. County Manager John Crumpton outlined a letter provided to Commissioners requesting the restoring of part-time salary to be the same consistent amount as in the previous budget years. Sheriff Carter stated in his letter that his office has had an increase in calls for service every year and with the transfer of the Animal Control Program and now the School Resource Officer program there are even more demands being placed on their existing services. Sheriff Carter is requesting \$70,000 in additional funds to support the two part-time dispatchers along with the support of reserve deputies working court, civil division, patrol and security for Commissioners meetings. A total of 7 to 8 bailiff's are needed each month for the two-week long Superior Court sessions. The Civil Division has 3 full-time and one part-time deputy to handle the increase of civil judgments and papers. Reserve deputies are assisting each month to replace deputies out of work due to injuries, sickness, and annual leave. County Manager John Crumpton recommended the Board approve funding one-half of the above request now and the other half in the spring after the Sheriff's budget is evaluated. After discussion, Commissioner Reives moved to approve the recommendation of the County Manager to approve one-half of the request (\$35,000) at this time. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered a revised Lee County Communications Policy that had been deferred at the August 19<sup>th</sup> meeting until it could be revised to address that appropriate notifications are submitted to the County Manager or Clerk to the Board when State representatives and other dignitaries come to the County. County Manager John Crumpton presented a revised Policy adding a paragraph to address the above referenced notification. After discussion, Commissioner Reives moved to approve the Revised Lee County Communications Policy as presented, and to add additional verbage in the first

paragraph to read "All Commissioners may speak on their own individual position with the media and general public but must make it clear they are speaking for themselves and not the Board", a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered five (5) appointments to the Triangle South Workforce Development Board. Action on these appointments was deferred at the August 19<sup>th</sup> meeting and the Clerk was directed to advertise the vacancies. An ad ran in the *Sanford Herald* on August 24<sup>th</sup> and a notice was placed on the County website. Clerk to the Board Gaynell Lee presented eight applications for consideration to said Board. Commissioner Smith nominated Ms. Meg Moss to serve in the "Community Based Organization" position. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Commissioner Smith then nominated Commissioner Jim Womack, Max Dolan, Bob Kain, and Ken Armstrong to fill the "private" vacant positions. Commissioner Reives nominated Tony Lett. Commissioner Frazier moved to close the nominations. Upon a vote for Mr. Tony Lett, the results were as follows:

Aye: Dalrymple, Frazier, and Reives  
Nay: Knecht, Parks, Smith, and Womack

The Chairman ruled the motion failed with a 4 to 3 vote.

Upon a vote for Mr. Bob Kain, the results were as follows:

Aye: Dalrymple, Knecht, Parks, Reives, Smith, and Womack  
Nay: Frazier

The Chairman ruled the motion had been adopted by a 6 to 1 vote.

Upon a vote for Mr. Max Dolan, the results were as follows:

Aye: Knecht, Parks, Reives, Smith, and Womack  
Nay: Dalrymple and Frazier

The Chairman ruled the motion had been adopted by a 5 to 2 vote.

Upon a vote for Commissioner Jim Womack, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Upon a vote for Mr. Ken Armstrong, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Chairman Parks announced that Ms. Meg Moss, Mr. Bob Kain, Mr. Max Dolan, Commissioner Jim Womack, and Mr. Ken Armstrong had been appointed to serve on the Triangle South Workforce Development Board.

The Board considered an appointment to the Sandhills Mental Health Board that had been deferred at the August 19<sup>th</sup> meeting until the Clerk could advertise the vacancy. An ad ran in the *Sanford Herald* on August 24<sup>th</sup> and a notice was placed on the County website. The person serving in this position must have insurance expertise consistent with the scale and nature of the managed care organization. Clerk to the Board Gaynell Lee presented two (2) applications for consideration to said Board. Commissioner Smith nominated Tom Snell to serve in said position. Commissioner Womack moved to close the nominations. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously and Mr. Tom Snell had been appointed to the Sandhills Mental Health Board.

The Board considered an appointment to the Agriculture Advisory Board. Clerk to the Board Gaynell Lee presented one application from Mr. A. K. Griffin to serve as the Cape Fear Township representative on said Board. Commissioner Smith moved to approve the application presented by Mr. A. K. Griffin to the Agriculture Advisory Board. Commissioner Dalrymple moved to close the nominations. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously and Mr. A. K. Griffin was appointed to the Lee County Agriculture Advisory Board.

Clerk to the Board Gaynell Lee stated that Mr. Ray Covington had volunteered to move from the Pocket Township on the Agriculture Advisory Board to the Jonesboro Township. The Board was asked for their approval for Mr. Covington to change townships. Commissioner Womack moved to approve Mr. Ray Covington's move from the Pocket Township to the Jonesboro Township as stated. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered an appointment to the Juvenile Crime Prevention Council (JCPC). Clerk to the Board Gaynell Lee presented one application for consideration to said Board. Commissioner Dalrymple moved to approve the application presented by Mr. Robert Woods to serve on the Juvenile Crime Prevention Council in a "concerned citizen" capacity. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack

Nay: None

The Chairman ruled the motion had been adopted unanimously.

No one signed up to speak during the *Public Comments* section of the meeting.

Mr. Jim Womack from Lee County Industries (LCI) completed the required paperwork to appear before the Board and discuss the scanning project currently underway between LCI and the Lee County Health Department. Mr. Womack thanked the Board for their support and presented a short video of the document conversion line of business they offer. No action was taken.

At this time the Board took a 10-minute recess. Upon returning from recess, with all members present, the meeting resumed.

The Board considered an agreement with Tyler Technologies, Inc. for iasWorld Software Services. Tax Administrator Mary Yow stated funds for this system were approved in the FY 2013-14 budget for an annual fee of \$77,000. The administration and CAMA software as a service system includes necessary applications for administration and mass appraisal for the Tax Department to appraise real property for property tax purposes. After discussion, Commissioner Reives moved to approve the agreement with Tyler Technologies as presented above, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack

Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered the bad debt write-off for several Health Department programs for FY 2011-12. Ms. Carol Kivett, on behalf of Health Director Terrell Jones, asked the Board to approve \$11,810.35 in bad debt write-offs. Their department is contractually bound (by the State) to make every effort to collect revenues owed and write-off those debts if they become uncollectible. Ms. Kivett stated that if clients with over-due accounts return to the department for services, staff continues to try and collect those overdue accounts. After discussion, Commissioner Womack moved to approve the bad debt write-off for the Health Department in the amount of \$11,810.35 as presented. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack

Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered the purchase of eight (8) new vehicles for the Sheriff's Office. Lt. David Prevatte asked the Board to approve the following vehicle purchases:

- Four (4) Dodge Charger's Police Packages at \$23,042 each from Butler Dodge, Beaufort, SC, for a total of \$92,168,

- Two (2) 2014 Ford Fusion SE's at \$20,700 each from Capital Ford of Raleigh for a total of \$41,400,
- One (1) 2014 Ford F150 Truck XL at \$16,760 from Capital Ford of Raleigh for a total of \$16,760, and
- One (1) 2014 Chevrolet Impala at \$23,400 from Wilkinson Cadillac-Chevrolet, Sanford for a total of \$23,400.

Mr. Prevatte stated the total for all 8 vehicles is \$173,728.00. The Sheriff's Office will use \$171,500.00 of the approved capital from the FY 2013-14 budget, with the balance of \$2,228.00 coming from drug asset forfeiture funds. After discussion, Commissioner Reives moved to approve the purchase of the eight (8) vehicles described above for a total of \$173,728.00. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
 Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered bids for cabinetry for the new CSI Lab at the Courthouse. Lt. David Prevatte presented the following bids:

Patterson Pope, Morrisville, NC	\$39,843.00
Blankenship Associates, Raleigh, NC	\$21,370.00

Lt. Prevatte stated the project was approved in the FY 2013-14 budget and he was asking the Board to approve the low bid from Blankenship Associates in the amount of \$21,370.00. After discussion, Commissioner Reives moved to approve the low bid from Blankenship Associates, Raleigh, NC, as presented above. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
 Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered bids for the roof replacement project at the Lee County Government Center. General Services Director Russell Spivey presented the following bids for said project:

- McRae Roofing, Inc., Asheboro	\$ 77,517.00 (\$1.86 /board foot insulation replacement)
- Waynco Roofing Matthews	\$136,700.00 (\$6.00/board foot insulation replacement)
- Allied Roofing Kernersville	\$ 99,866.00 (\$.085/board foot insulation replacement)
- Owens Roofing Raleigh	\$ 92,270.00 (\$2.00/board foot insulation replacement)
- Burns & Scalo NC, Inc. Garner	\$ 94,865.00 (\$2.50/board foot insulation replacement)

Mr. Russell asked the Board to approve the low bid from McRae Roofing, Inc. for the Government Center roofing project in the lump sum amount of \$77,517.00, plus \$1.86 per board foot for any insulation replacement, only if needed, not to exceed an additional \$22,483.00. Mr. Spivey further stated he had checked several references and received good responses on McRae Roofing. This company also did the re-roofing project for the Mental Health Building in 2006. After discussion, Commissioner Reives moved to approve the low bid from McRae Roofing, Asheboro, NC, in the amount of \$77,517.00 as presented. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Finance Director Lisa Minter presented Budget Amendment # 09/16/13/01 for the following departments:

Social Services – appropriate \$94,254.00 in Duke Energy Progress funds to provide assistance exclusively for Duke Energy Progress low-income customers.

Social Services – appropriate \$48,349.00 for rollover of restricted funds and \$2,864.00 in capital outlay funds appropriated in FY 2012-13.

Health Department – re-class budgeted funds to cover contracted services for vacant WIC Director position.

General Services – re-appropriate \$23,750.00 from FY 2012-13 for a van ordered but not received by June 30, 2013.

E-911 – rollover of \$398,351 appropriated in FY 2012-13 to establish backup PSAP in courthouse basement and a new appropriation of \$52,081.00 for equipment to be bought by the City of Sanford for the backup PSAP.

After discussion, Commissioner Womack moved to approve Budget Amendment # 09/16/13/01, a copy of which is attached to these Minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered Interlocal Agreements between the City of Sanford and Lee County that were added at the beginning of the meeting. County Manager John Crumpton presented four (4) joint agreements to Board members for Geographic Information Services (GIS), Tax Collections, Planning and Inspections. After a meeting held on September 9<sup>th</sup> between the County and City Managers and Attorneys, the City has now agreed to all changes recommended by the County. The City has asked that the joint committee to discuss Interlocal Agreements meet again to finalize the agreements and also discuss the recent bonds that were approved for parks and recreation issues and to also discuss HAVEN. Commissioner Womack and Commissioner Reives stated that the joint committees needed to meet again to finalize the agreement and make decisions instead of staff. After further discussion, Commissioner Dalrymple moved that the current Interlocal Agreements with the City of Sanford be extended until October 21, 2013, and the Interlocal Sub-Committee meet again to finalize the agreements. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

After still further discussion, Commissioner Womack moved to expand the roll of the Interlocal Sub-Committee to meet jointly and also discuss the recent bonds approved by the City of Sanford that pertain to parks and recreation issues and the reopening of HAVEN. Upon a vote, the results were as follows:

Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Finance Director Lisa Minter presented the Monthly Financial Report for month ending August 2013. No action was taken.

County Manager John Crumpton presented his Monthly Report for September 2013, a copy of which is attached to these Minutes and by this reference made a part hereof. No action was taken.

Chairman Parks stated he would like the full Board to meet sometime in October to start working on assignments for the Strategic Initiative Plan and get the process started. No action was taken.

With no further business to come before the Board, Commissioner Dalrymple moved to adjourn the meeting. Upon a vote, the results were as follows:

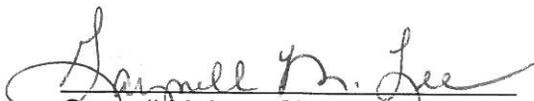
Aye: Dalrymple, Frazier, Knecht, Parks, Reives, Smith, and Womack  
Nay: None

The Chairman ruled the motion had been adopted unanimously and the meeting adjourned at 9:20 p.m.



Charles T. Parks, Chairman  
Lee County Board of Commissioners

ATTEST:



Gaynell M. Lee, Clerk to the Board