

LEE COUNTY

Committed Today for a Better Tomorrow

REGULAR MEETING
OF THE
LEE COUNTY BOARD OF COMMISSIONERS
106 HILLCREST DRIVE
SANFORD, NORTH CAROLINA 27330

MAY 7, 2007
9:00 A.M.

A G E N D A

- CALL TO ORDER – Chairman Brown
- INVOCATION – Commissioner Kelly
- PLEDGE OF ALLEGIANCE
- I. PRESENTATION TO FORMER COMMISSIONER AMY STEVENS –
Chairman Brown
- II. PRESENTATION OF EMPLOYEE OF THE MONTH – Marc Clark (pages 1-2)
- III. ADDITIONAL AGENDA
- IV. APPROVAL OF CONSENT AGENDA (All items listed below are routine and will be approved by one motion. No separate discussion will be held except by a request of a member of the Board).
 - A. Minutes from April 16, 2007 regular meeting (pages 3-9)
 - B. Minutes from April 16, 2007 Finance Committee meeting ((pages 10-11)
 - C. Minutes from April 25, 2007 special meeting (page 12)
 - D. Resolution to accept bid for vacant lots in Santa-Lee Park Subdivision (pages 13-20)
 - E. Proclamation for *Older Americans Month* (pages 21-23)
 - F. Request to foreclose on 2002 delinquent real estate taxes (pages 24-44)
 - G. Annual Emergency Management Performance Grant (pages 45-64)
 - H. Revision to Lee County Personnel Policy (pages 65-70)
 - I. Budget amendment # 05/07/07/#18 (pages 71-77)
 - J. County of Lee Transit Advertising Agreement (pages 78-83)
- V. PUBLIC COMMENTS
- VI. OLD BUSINESS
 - A. Centennial Committee request for donor funding – Lynn Sadler (pages 84-86)

LEE COUNTY

FLORIDA

Committed Today for a Better Tomorrow

MEMORANDUM

TO: Robert H. Brown, Chairman, Lee County Board of Commissioners

FROM: Lesa E. Price, Strategic Initiatives Director *Lesu*

DATE: April 24, 2007

SUBJECT: May 2007 Employee of the Month

The Employee Selection Committee for the Employee of the Month program is proud to announce that Ms. Doris Powell, Children's Librarian with the Lee County Library, has been selected as the May 2007 Employee of the Month. The committee respectfully request to have Ms. Powell recognized and awarded at the May 7, 2007 Board of Commissioners' meeting.

The committee also requests to have the Chairman of the Lee County Board of Commissioners present Ms. Powell her awards. She will receive a day off with pay, a star award, a framed certificate, a pizza, compliments of Papa John's Pizza, Coca Cola products, compliments of Sanford Coca Cola Bottling Co. and a movie rental, compliments of Movie Gallery.

Thank you for your support of this program. If you have any questions please let me know.

APR 24 2007



LEE COUNTY
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MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF COMMISSIONERS
FOR THE
COUNTY OF LEE, STATE OF NORTH CAROLINA

APRIL 16, 2007

The regular meeting of the Board of Commissioners for the County of Lee, State of North Carolina, convened at 3:00 p.m. in the Commissioners' Room, Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina, on said date. Commissioners present were Robert H. Brown, James C. Kelly, Jerry M. Lemmond, Nathan E. Paschal, Robert T. Reives, and Linda A. Shook.

Chairman Brown presided and the following business was transacted:

Commissioner Shook delivered the invocation.

Chairman Brown asked for a moment of silence in memory of the students and faculty members that had been killed earlier in the day at Virginia Tech.

Chairman Brown led the pledge of allegiance.

The following new employees were introduced to the Board:

Jennifer Edwards, Health Department
Linda Henderson, Health Department
Suzanne Shue, Tax Office
Candace Gust, Tax Office

The Board considered changes/additions to the agenda. Commissioner Lemmond asked to be excused from voting on Tax Releases and Refunds due to a family member being listed on the report. Commissioner Shook asked the Board to consider appointing an Interim Fire Marshal. Chairman Brown asked that discussion concerning the resignation of Commissioner Amy Stevens be moved to the first order of business under New Business. Interim Manager Lisa Minter asked the Board to consider, on the Consent Agenda, an agreement between the Board of Education, Sheriff Tracy Carter, and the County of Lee for extra school security for the remainder of the school year. Commissioner Reives

moved to approve the agenda as amended. Upon a vote, the results were as follows:

Aye: Brown, Kelly, Lemmond, Paschal, Reives, and Shook
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Commissioner Paschal moved to approve the consent agenda as amended, which allowed Commissioner Lemmond to abstain from voting on Tax Releases and Refunds, and consisted of the following items:

- Minutes from March 14, 2007 special meeting;
- Minutes from March 19, 2007 closed session;
- Minutes from March 29, 2007 special meeting;
- Minutes from April 2, 2007 regular meeting;
- Minutes from April 2, 2007 closed session;
- Tax Releases and Refunds for March 2007 (copy attached);
- Application to request \$511,541 from the FY 2006-07 Public School Building Capital Fund for construction of Broadway Elementary School (copy attached);
- Budget Amendment # 04/16/07/#17 (copy attached);
- Renewal Lease Agreement for the Probation and Parole Office located at the old Lee County Courthouse (copy attached); and
- Agreement between the Lee County Board of Education, Sheriff Tracy Carter, and the County of Lee for extra school security for the remainder of the school year (copy attached)

Upon a vote, the results were as follows:

Aye: Brown, Kelly, Paschal, Reives, and Shook
Nay: None
Abstained: Lemmond (from voting on Tax Releases and Refunds)

The Chairman ruled the motion had been adopted unanimously.

Mr. Eugene Bareufkin of 376 Kittery Point, Carolina Trace, addressed the Board during the *Public Comments* section of the meeting in reference to Mental Health as it relates to BRAC issues.

The Board considered an agreement with Southern Health Partners for jail health services that had been tabled at the April 2, 2007 meeting. Interim Manager Lisa Minter told the Board that a meeting was held on April 3, 2007, to resolve issues addressed by the Board at their April 2, 2007 meeting. All parties involved in the meeting agreed to amend the draft of the agreement as follows:

- Base compensation \$169,800.00 annually
 \$ 14,150.00 monthly

- Adjust the inmate population to \$1.85 per inmate over the average daily inmate population of 125.
- Terms of the agreement will be changed to begin on June 1, 2007, and expire on May 31, 2008, with the option to extend with mutual consent.
- Base compensation will increase by 3.5% each year.
- Up to \$50,000 will be paid by Southern Health Partners for inmate medical services rendered outside the jail with the remainder being paid by Lee County.

Commissioner Reives requested the Board be furnished with a six-month follow-up on savings for the program. After some discussion, Commissioner Kelly moved to approve the amended agreement between Southern Health Partners Inc. and the County of Lee, effective June 1, 2007, a copy of which is attached to these minutes and by this reference made a part hereof. Upon a vote, the results were as follows:

Aye: Brown, Kelly, Lemmond, Paschal, Reives, and Shook
Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered the resignation of Commissioner Amy L. Stevens as a member of the Lee County Board of Commissioners, effective April 15, 2007. Commissioner Reives moved to accept Commissioner Stevens letter of resignation dated April 5, 2007. Upon a vote, the results were as follows:

Aye: Brown, Kelly, Lemmond, Paschal, Reives, and Shook
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Commissioner Paschal moved that the Board elect a new Vice-Chairman to replace the position held by former Commissioner Stevens. Upon a vote, the results were as follows:

Aye: Brown, Kelly, Lemmond, Paschal, Reives, and Shook
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Commissioner Reives nominated Commissioner Jerry Lemmond to serve as Vice-Chairman. With no other nominations submitted, Commissioner Reives moved that Commissioner Lemmond be accepted as Vice-Chairman by acclamation. Upon a vote, the results were as follows:

Aye: Brown, Kelly, Lemmond, Paschal, Reives, and Shook
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Commissioner Kelly moved that Commissioner Lemmond be placed on the Lee County Manager's Search Committee to replace former Commissioner Amy Stevens. Commissioner Shook stated she wanted a balanced committee and felt it was only fair to have both political parties represented on the Search Committee, and therefore asked that she be placed on said Committee. Commissioner Paschal moved that Commissioner Shook be placed on the Lee County Manager's Search Committee to replace former Commissioner Amy Stevens. Upon a vote of Commissioner Paschal's motion for Commissioner Shook, the results were as follows:

Aye: Paschal and Shook
Nay: Brown, Kelly, Lemmond, and Reives

The Chairman ruled the motion failed by a four to two vote and Commissioner Lemmond would be a member of the Lee County Manager's Search Committee.

The Board considered a proclamation to be presented to the North Carolina House of Representatives and Senate for Lee County's Centennial Celebration. Ms. Lynn Sadler, Chairperson of the 2007 Centennial Committee had been asked by Representative Jimmy Love to draft a proclamation to be read in the House and Senate in recognition of Lee County's 100th Birthday Celebration. Ms. Sadler presented a proclamation for the Board's review, a copy of which is attached to these minutes and by this reference made a part hereof. No action was taken.

The Board considered a request from the 2007 Centennial Committee for a donor contribution to help offset expenses for the 2007 Centennial Celebration. Ms. Lynn Sadler presented a list of projects and funding totaling \$11,819.51. After some discussion, Commissioner Kelly moved to table the matter and forward to the Finance Committee for a recommendation at the regular May 7, 2007 meeting. Upon a vote, the results were as follows:

Aye: Brown, Kelly, Lemmond, Paschal, Reives, and Shook
Nay: None

The Chairman ruled the motion had been adopted unanimously.

The Board considered a request of change to the health insurance coverage for County employees. Human Resource Director Joyce McGehee told the Board that Mark III had notified her that the current health insurance carrier

had submitted a 23% renewal increase for FY 2007-2008. A quote from Blue Cross Blue Shield of North Carolina was obtained with a 12% increase over CIGNA's current rate. The savings would be approximately \$196,517 to the County if coverage is changed. Ms. McGehee stated that co-pays would be minimal with the most significant being a 75% co-pay on certain drugs not to exceed \$100. The plan also offers free generic drugs for the first six months of the plan year. After careful review, Ms. McGehee recommended the Board approve a change to the County's health insurance plan from CIGNA to Blue Cross Blue Shield of North Carolina. After some discussion, Commissioner Lemmond moved to accept Ms. McGehee's recommendation to change the County's health insurance plan from CIGNA to Blue Cross Blue Shield of North Carolina, effective August 1, 2007. Upon a vote, the results were as follows:

Aye: Brown, Kelly, Lemmond, Paschal, Reives, and Shook
 Nay: None

The Chairman ruled the motion had been adopted unanimously.

Commissioner Shook stated she would like the Board to appoint an Interim Fire Marshal since the position has been vacant for a couple of months. Ms. Shook stated this position carries a lot of responsibility and addresses safety issues; along with being the liaison to all volunteer fire departments. Ms. Shook stated she felt someone with decision-making authority should be appointed at this time. After some discussion, Commissioner Shook moved that the Interim County Manager, Assistant County Manager, and Human Resource Director appoint an Interim Fire Marshal until a County Manager is hired. Upon a vote, the results were as follows:

Aye: Paschal and Shook
 Nay: Brown, Kelly, Lemmond, and Reives

The Chairman ruled the motion had failed by a four to two vote.

Strategic Initiatives Director Lesa Price gave the Board an update on BRAC activities. No action was taken.

Interim Manager Lisa Minter presented the Monthly Financial Report for the month ending March 31, 2007. No action was taken.

Chairman Brown reminded Finance Committee members there would be a meeting immediately following the regular meeting in the Small Conference Room next to the Commissioners' Room.

Chairman Brown stated he thought the Board of Commissioner's should authorize the Interim County Manager, Assistant County Manager, and Human Resource Director to hire a Fire Marshal. After some discussion, Commissioner

Shook moved to authorize the above-mentioned individuals to review the recent applications for the Fire Marshal's position and hire a Fire Marshal as soon as possible. Upon a vote, the results were as follows:

Aye: Brown, Kelly, Lemmond, Paschal, Reives, and Shook
Nay: None

The Chairman ruled the motion had been adopted unanimously.

Chairman Brown recessed the meeting until 7:00 p.m.

The meeting resumed at 7:00 p.m. in Courtroom #4 at the old Lee County Courthouse. A public hearing had been advertised for this date and time to consider text amendments to the Unified Development Ordinance (UDO). Commissioners present were Robert H. Brown, Jerry M. Lemmond, Nathan E. Paschal, Robert T. Reives, and Linda A. Shook. Commissioner James C. Kelly was absent.

Chairman Brown called the meeting to order.

Assistant Community Development Director Marshall Downey discussed an amendment to Section 5.1 to the Unified Development Ordinance (UDO) that would allow for accessory structures with the issuance of a Special Use Permit to be located on a parcel without a principle structure within the Residential Agricultural (RA) and Restricted Residential (RR) zoning districts. The amendment, as proposed, would only apply to the unincorporated areas of Lee County's zoning jurisdiction.

Chairman Brown opened the public hearing.

No one present spoke in favor of or in opposition to the above-referenced amendment to Section 5.1 of the UDO.

Mr. Downey discussed an amendment to delete Section 6.4 - Cluster Subdivision in its entirety from the UDO. Mr. Downey stated that as the community continues to see increased demands for development, UDO policies need to be monitored constantly to ensure that such policies promote desired outcomes. Because of the desire for higher density and the need for urban infrastructure, this issue is primarily an issue for the two municipalities. Mr. Downey further stated the Joint Planning Commission had considered this issue and recommends the Board of Commissioners, City of Sanford, and Town of Broadway amends the UDO to delete Section 6.4 as it relates to Cluster Subdivisions in its entirety.

No one present spoke in favor of or in opposition to the above-referenced amendment to delete Section 6.4 - Cluster Subdivision's in its entirety from the UDO.

Chairman Brown closed the public hearing.

With no further business to come before the Board, Commissioner Lemmond moved to adjourn the meeting of the Lee County Board of Commissioners. Upon a vote, the results were as follows:

Aye: Brown, Lemmond, Paschal, Reives, and Shook
Nay: None
Absent: Kelly

The Chairman ruled the motion had been adopted unanimously and the meeting adjourned in keeping with the motion.

Robert H. Brown, Chairman
Lee County Board of Commissioners

ATTEST:

Gaynell M. Lee, Clerk

LEE COUNTY

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MINUTES OF THE FINANCE COMMITTEE MEETING
OF THE
BOARD OF COMMISSIONERS
FOR THE
COUNTY OF LEE, STATE OF NORTH CAROLINA

APRIL 16, 2007

The Finance Committee meeting of the Board of Commissioners for the County of Lee, State of North Carolina, convened at 5:00 p.m. in the Small Conference Room, Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina, immediately following the regular meeting, on said date. Committee members present included Robert H. Brown, James C. Kelly, and Robert T. Reives. Interim County Manager Lisa Minter and Clerk to the Board Gaynell Lee were also present.

Finance Committee Chairman Robert Reives called the meeting to order.

Ms. Minter discussed the Board of Education's Capital Improvement Program (CIP) request along with other county requests.

After discussion, the Finance Committee discussed and recommended the following:

- Lee County Industrial Park - move the \$587,490 requested in FY 2007-08 to FY 2008-09 and obtain more information from the Economic Development Office as to their request;
- San-Lee Park Dam - reduce the amount for FY 2007-08 from \$949,068 to \$500,000. Also find out what steps can be taken in the coming year to ensure that fines are not imposed on the County.
- Financial Policy – add a statement in reference to positions that are created and funded with grant money that if the grant runs out the position is no longer funded unless funds can be appropriated, from that department, to cover the position in question;
- New Positions Requested – discussed, but no recommendation submitted at this time (18 new requested positions);

- Pay for Performance Program – discussed program as it relates to the Sheriff's Department;
- Economic Development Department Budget – recommended the County fund on the same level as the City of Sanford; and
- Centennial Celebration Committee Request – Guidelines need to be established for the booklets the Commissioners are being asked to fund.

Committee members discussed the four-year tax rate the Commissioners had hoped to set in the FY 2007-08 budget. Commissioner Brown moved to suspend the four-year tax rate and focus on one year at a time. Upon a vote, the results were as follows:

Aye: Brown, Kelly, and Reives
Nay: None

Chairman Reives moved the motion had been adopted unanimously.

With no further business to come before the Committee, Chairman Reives adjourned the meeting at 6:40 p.m.

Robert T. Reives, Chairman
Lee County Finance Committee

ATTEST:

Gaynell M. Lee, Clerk

LEE COUNTY

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MINUTES OF THE SPECIAL MEETING
OF THE
BOARD OF COMMISSIONERS
FOR THE
COUNTY OF LEE, STATE OF NORTH CAROLINA

April 25, 2007

The special meeting of the Board of Commissioners for the County of Lee, State of North Carolina, convened at 5:00 p.m., on said date in the Media Room (Library Building), Lee Senior High School, Nash Street, Sanford, North Carolina, with members of the Lee County Board of Education. Commissioners present were Robert H. Brown, James C. Kelly, Jerry M. Lemmond, Nathan E. Paschal, and Linda A. Shook. Commissioner Robert T. Reives was absent. Staff members in attendance included County Attorney K. R. Hoyle, Interim County Manager Lisa Minter, Assistant County Manager Kenny Cole, and Clerk to the Board Gaynell Lee.

Mr. Bill Tatum, Chairman of the Lee County Board of Education welcomed everyone. At this time the meeting was turned over to Mr. Jimmy Hite from Hite Associates for a power-point presentation on the restoration project for Lee Senior High School.

No action was taken.

Mr. Tatum adjourned the meeting at 6:00 p.m.

Robert H. Brown, Chairman
Lee County Board of Commissioners

ATTEST:

Gaynell M. Lee, Clerk

LEE COUNTY

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AGENDA ITEM: IV. D.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Resolution to Accept Bids for Vacant Lots in Santa-Lee Subdivision

EXPLANATION:

At the January 8, 2007 meeting, County Attorney K. R. Hoyle discussed with the Board an offer to purchase four (4) lots in the Santa-Lee Park Subdivision for \$1,000.00. The County had required title to the vacant property by tax foreclosure in 1999. The Board adopted a resolution at that meeting setting out the upset bid procedure.

A public notice was advertised in *The Sanford Herald* on April 3, 2007, which began the upset bid process.

Mr. Hoyle is reporting that no upset bid was received within the time limit allowed by law, and therefore is asking the Board to approve a resolution to accept the \$1,000 bid for the four (4) above-referenced lots in the Santa-Lee Park Subdivision.

RECOMMENDATION BY THE COUNTY ATTORNEY:

Approve Resolution Accepting Bid for Vacant Lots in Santa-Lee Park Subdivision as presented.

ATTACHMENTS:

- Resolution adopted at the January 8, 2007 meeting to begin the upset bid process;
- Resolution accepting bid for vacant lots in Santa-Lee Park Subdivision;
- Map and property card; and
- Public Notice from the April 3, 2007 *Sanford Herald*

LEE COUNTY

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DRAFT

RESOLUTION AUTHORIZING THE ADVERTISEMENT OF AN OFFER TO PURCHASE LOTS IN SANTA-LEE SUBDIVISION

WHEREAS, the County of Lee acquired title to a vacant lot 100 feet wide and 190 feet long on the South side of Lee Boulevard in Santa-Lee Park Subdivision in the Northview Community by a Deed recorded in Book 672 at Page 579 in the Office of Register of Deeds for Lee County with property bearing Pin # 9644-28-8945-00, and more particularly described as follows:

Being all of lot numbers 13, 14, 15, and 16 in Block B of the Santa-Lee Park Subdivision, as per Plat recorded originally in Map Book No. 5 at Page 15 but presently recorded in Plat Cabinet No. 2 on Slide 527 in the Lee County Registry, to which plat reference is hereby made for greater certainty of description.

But this conveyance is made subject to all restrictions under which the County acquired title to said lands and particularly those in Deed recorded in Book 109 at Page 315 in the Lee County Registry.

WHEREAS, the Board of Commissioners of the County of Lee desires to dispose of said property as being surplus to their needs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Lee as follows:

1. That the vacant lots identified at Santa-Lee Subdivision herein before described is hereby declared to be surplus to the needs of the County of Lee.
2. That the County of Lee has received an offer from Mr. Paul Utley for the sum of One Thousand Dollars (\$1,000.00) for the property herein before described.
3. That the County of Lee proposes to accept the offer provided deposits are made in accordance with the other provisions of this resolution.
4. The offeror shall deposit with the Lee County Finance Office the sum of One Hundred Twenty-Five Dollars (\$125.00) to defray the cost of

advertising and administrative services in connection with this offer. Failure to make such deposit within thirteen (13) days following mailing of notice of such requirement by the Clerk to the Board will negate any further proceeding under this resolution. If made, the deposit will be used for the purposes specified and there will be no refund of said sum to the offeror regardless of the outcome of the sale in this procedure.

5. The offeror shall deposit with the Lee County Finance Office a sum equal to five percent (5%) of his offer. A failure to make such deposit within thirteen (13) days following the mailing of the notice of such requirement by the Clerk to the Board will negate any further proceedings under this resolution. If made, the deposit will be retained until an upset bid (with appropriate deposit) is made, the offer is accepted and the sale is executed, or the offer is rejected. If the offeror fails to complete the sale within thirteen (13) days following the notice of acceptance of the offer by the Clerk to the Board, the deposit shall be forfeited and become the property of Lee County.
6. After the qualifying deposits have been made, the Clerk to the Board shall cause a notice of such offer to be published in accordance with the requirements of N.C. General Statute § 160A-269.
7. Within ten (10) days following the publication of the notice of such offer, any person may upset the bid by a sealed written offer to purchase the property at a sum which is greater than the original offer by ten percent (10%) of the first One Thousand Dollars (\$1,000.00) and five percent (5%) of the remainder, accompanied by a deposit of five percent (5%) of the increased bid and the sum of One Hundred and Twenty-Five Dollars (\$125.00) to defray advertising and administrative services. Said sum is to be paid either in cash, certified check, cashier's check or bank money order. The increased or upset bid should be delivered to the County Finance Office at the Lee County Government Center, 106 Hillcrest Drive, Sanford, North Carolina, on or before 5:00 p.m. on or before the 10th day following publication of said notice. Use of the mail or any other means of delivery is at the bidder's risk and any bids received after the deadline will not be considered. At 5:00 p.m. on said date, the Finance Officer shall open and read all qualifying bids. Bids with conditions or terms not contained in the original offer will not be accepted or considered. The higher qualifying bid becomes the new offer under consideration. In the case of identical bids, the one submitted earliest will be accepted as the high bid.
8. The Clerk to the Board is directed, should a qualifying upset bid as herein before described, be received within the time allowed by law, to re-advertise the offer at the increased bid amount as often as is

necessary until a final qualifying bid which has not been upset is received.

9. The Clerk to the Board shall report the final qualifying bid to the Board of Commissioners at the first regular meeting of the Board, which meets more than five (5) days after the bid, acquires such status.
10. The Board of Commissioners shall make a final decision within thirty (30) days after the date of the regular session on which the final qualifying offer is listed on the agenda for consideration. Failure to act on said offer within said period shall constitute rejection and the deposit shall be returned to the last and highest bidder.
11. The Board of Commissioners may at any time reject any and all offers.
12. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate county officials are authorized to execute the instruments necessary to convey the property to Mr. Paul Utley.

Adopted this _____ day of January 2007.

Robert H. Brown, Chairman
Lee County Board of Commissioners

ATTEST:

Gaynell M. Lee, Clerk
Lee County Board of Commissioners

LEE COUNTY

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RESOLUTION ACCEPTING BID FOR VACANT LOTS IN SANTA-LEE PARK SUBDIVISION

WHEREAS, the Board of Commissioners received a bid for four vacant lots in Santa-Lee Park Subdivision and adopted a resolution authorizing sale of the lots through the upset bid procedure authorized by North Carolina General Statute § 16A-269 made applicable to counties by North Carolina General Statute § 153A-176; and

WHEREAS, the offeror made the required deposit of money and notice of the bid was published in *The Sanford Herald* on April 3, 2007; and

WHEREAS, no upset bid was received within the time allowed by law for such action after the April 3, 2007, publication of the notice that the Board of Commissioners proposed to accept the offer to purchase.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners accepts the bid of Mr. Paul Utley to purchase lots 13, 14, 15 and 16 in Block B of the Santa-Lee Park Subdivision as per plat recorded in plat cabinet number 2 in the Office of the Register of Deeds in Lee County and the appropriate county officials are authorized to execute the documents necessary to convey title upon the payment of the of the purchase price.

Adopted this _____ day of _____ 2007.

Robert H. Brown, Chairman
Lee County Board of Commissioners

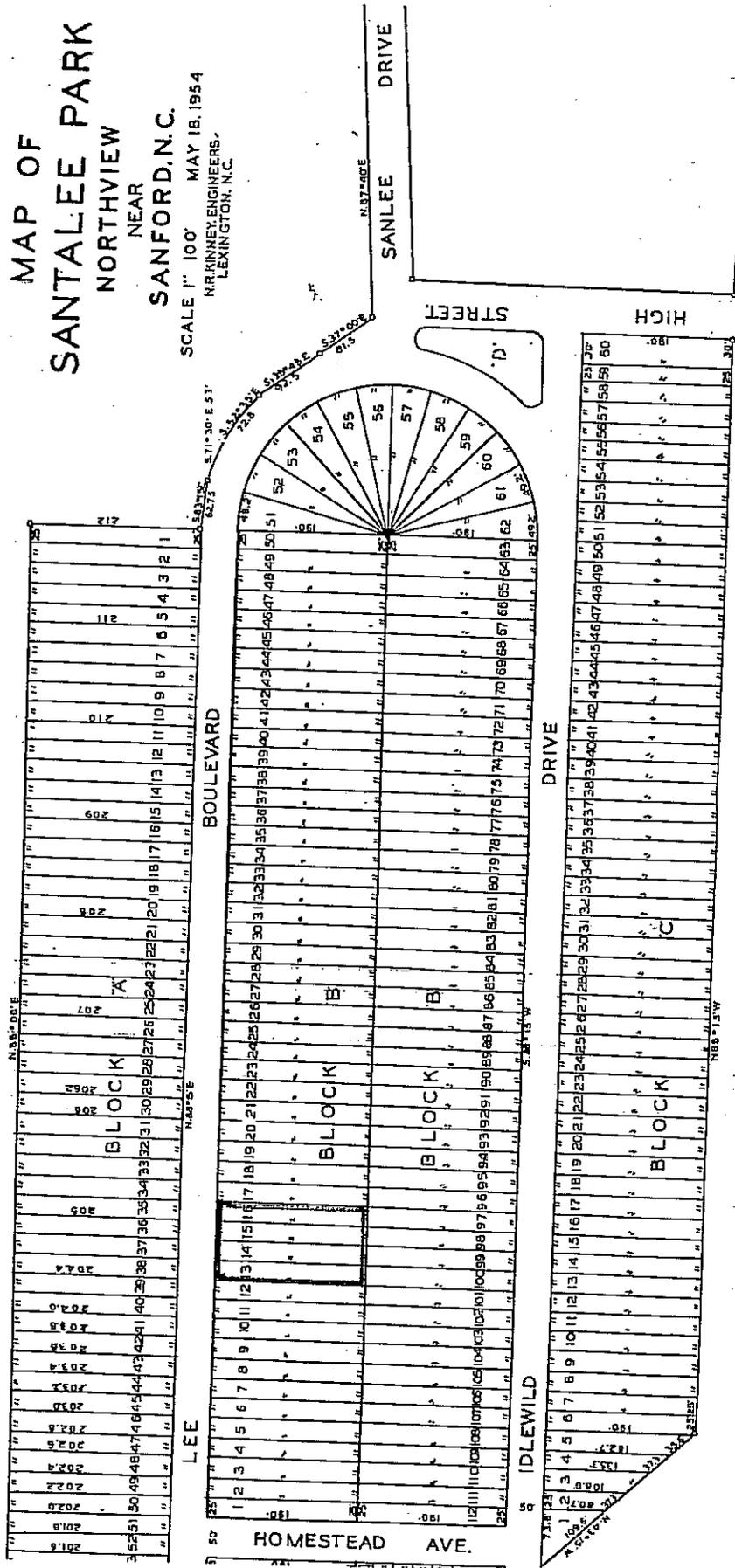
ATTEST:

Gaynell M. Lee, Clerk

MAP OF SANTALEE PARK NORTHVIEW NEAR SANFORD, N.C.

SCALE 1" = 100'
MAY 18, 1954
N.R. KINNEY ENGINEERS,
LEXINGTON, N.C.

4 LOTS MAKE
A PARCEL MEASURING
100' x 140'



NORTH CAROLINA
DAVIDSON COUNTY

NORTH CAROLINA
SANTALEE COUNTY

Filed for Registration on the 21st

4/3/07

numbered 13, 14, 15, and 16 in Block B of the Santa-Lee Park Subdivision, as per plat recorded in Plat Cabinet Number 2 on Slide 527 in the Lee County Registry to which Plat reference is hereby made for greater certainty of description. But this conveyance will make subject to all restrictions under which the County acquired title to said lands and particularly those in Deed recorded in Book 109 at Page 315 in the Lee County Registry.

Any person, within ten (10) days from the publication hereof, may increase the bid for both of said lots by submitting to the Finance Officer, Lee Government Center, 106 Hillcrest Drive, Sanford, NC, a sealed envelope containing an offer increasing the amount of the bid being considered by at least ten percent (10%) of the first One Thousand Dollars (\$1,000) and five percent (5%) of the remainder accompanied by a bid deposit equal to five percent (5%) of the increased bid amount in the form of cash, certified check, cashier's check, or bank money order together with a similar non-refundable deposit of One Hundred Twenty

Five Dollars (\$125.00) to defray re-advertising cost. The Finance Officer shall open all such qualifying bids at 5:00 p.m. on the 10th day following publication of this notice and the highest qualifying bid shall be the new offer under consideration. In the case of identical high bids, the one submitted earliest will be accepted as the high bid.

The offers so received shall be re-advertised until no upset bid is received and that final bid shall be reported to the Board of Commissioners for its consideration. The Board of Commissioners may reject any and all bids at any time.

This 29th day of March, 2007

Gaynell M. Lee
Clerk to the Board

PUBLIC NOTICE

The public will take notice that the Board of Commissioners for the County of Lee has received and proposes to accept an offer to purchase for the sum of One Thousand Dollars (\$1,000) the following property: Being all of the lots

LEE COUNTY

021

Committed Today for a Better Tomorrow

AGENDA ITEM: IV. E.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Proclamation for Older Americans Month

EXPLANATION:

Senior Services Director Debbie Davidson is asking the Board to approve a proclamation proclaiming May 2007 as *Older Americans Month*.

RECOMMENDATION:

Approve proclamation as presented.

ATTACHMENTS:

- April 20, 2007 memo from Ms. Debbie Davidson; and
- Proclamation

LEE COUNTY

Committed Today for a Better Tomorrow

PROCLAMATION

OLDER AMERICANS MONTH
MAY 2007

WHEREAS, Lee County is home to more than 9,000 citizens 60 years of age or older; and

WHEREAS, the older citizens of Lee County represent a dramatic trend in our nation's demographic make-up; and

WHEREAS, older persons are diverse, respected citizens who continue to contribute to our nation's social and economic well-being; and

WHEREAS, a growing number of baby boomers are rapidly becoming older citizens, and the number of individuals providing care to family members and friends is expanding significantly; and

WHEREAS, the opportunities and challenges that lie ahead require us to think differently about health and long term care, and work together to rebalance and modernize our current system so that we may adequately plan for and address the needs of current and future generations; and

WHEREAS, older persons are entitled to live lives of dignity and independence through:

- Streamlined access to information and community services;
- Information about cost-effective prevention practices and activities that will improve health and quality of life; and
- Provide innovative, affordable options of care and support that will provide an array of choices about how and where to live.

NOW, THEREFORE, We the Lee County Board of Commissioners do hereby proclaim May 2007 as *Older Americans Month* and urge all citizens to honor older adults, and those who care for them. Lee County citizens are urged to promote and participate in activities that contribute to helping older Americans make choices for a healthy and rewarding future.

Dated this 7th day of May 2007.

ATTEST:

Robert H. Brown, Chairman
Lee County Board of Commissioners

Gaynell M. Lee, Clerk

LEE COUNTY

024

Committed Today for a Better Tomorrow

AGENDA ITEM: IV. F.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: 2002 Tax Foreclosures

EXPLANATION:

The Tax Office is asking the Board's permission, per N.C. General Statute 105-375, to begin tax foreclosure proceedings for 2002 delinquent real estate taxes.

RECOMMENDATION:

Approve request as presented and begin tax foreclosure proceedings.

ATTACHMENTS:

- April 11, 2007 memo from Ms. Kathy Richardson;
- General Statute 105-375; and
- 2002 Foreclosure Listing

LEE COUNTY

NORTH CAROLINA

Committed Today for a Better Tomorrow

TO: Lee County Board of Commissioners
FROM: Kathy Richardson, Temporary Tax Collector *KR*
DATE: 11 April 2005
SUBJECT: Request to Foreclosure

I, Kathy Richardson, Lee County Temporary Tax Collector, in accordance with the General Statute 105-375 request permission to begin the tax foreclosure proceedings on the 2002 delinquent real estate taxes. Attached is a list of those individuals.

APR 16 2007

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N.C. Gen. Stat. § 105-375

GENERAL STATUTES OF NORTH CAROLINA
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*** ANNOTATIONS CURRENT THROUGH DECEMBER 29, 2006 ***

CHAPTER 105. TAXATION
SUBCHAPTER 02 . LISTING, APPRAISAL, AND ASSESSMENT OF PROPERTY AND COLLECTION
OF TAXES ON PROPERTY
ARTICLE 26. COLLECTION AND FORECLOSURE OF TAXES

GO TO CODE ARCHIVE DIRECTORY FOR THIS JURISDICTION

N.C. Gen. Stat. § 105-375 (2006)

§ 105-375. In rem method of foreclosure

(a) Intent of Section. -- It is hereby declared to be the intention of this section that proceedings brought under it shall be strictly in rem. It is further declared to be the intention of this section to provide, as an alternative to G.S. 105-374, a simple and inexpensive method of enforcing payment of taxes necessarily levied, to the knowledge of all persons, for the requirements of local governments in this State; and to recognize, in authorizing this proceeding, that all persons owning interests in real property know or should know that the tax lien on their real property may be foreclosed and the property sold for failure to pay taxes.

(b) Docketing Certificate of Taxes as Judgment. -- In lieu of following the procedure set forth in G.S. 105-374, the governing body of any taxing unit may direct the tax collector to file with the clerk of superior court, no earlier than 30 days after the tax liens were advertised, a certificate showing the following: the name of the taxpayer as defined in G.S. 105-273(17), for each parcel on which the taxing unit has a lien for unpaid taxes, together with the amount of taxes, penalties, interest, and costs that are a lien thereon; the year or years for which the taxes are due; and a description of the property sufficient to permit its identification by parol testimony. The fees for docketing and indexing the certificate shall be payable to the clerk of superior court at the time the taxes are collected or the property is sold.

(c) Notice to Taxpayer and Others. --

(1) Notice required. -- The tax collector filing the certificate provided for in subsection (b) of this section, shall, at least 30 days prior to docketing the judgment, send notice of the tax lien foreclosure to the taxpayer, as defined in G.S. 105-273(17), at the taxpayer's last known address, and to all lienholders of record who have a lien against the taxpayer (including any liens referred to in the conveyance of the property to the taxpayer).

(2) Contents of notice. -- All notice required by this subsection shall state that a judgment will be docketed and the proposed date of the docketing, that execution will be issued as provided by law, a brief description of the real property affected, and that the lien may be satisfied prior to judgment being entered.

(3) Service of notice. -- The notice required by this subsection shall be sent to the taxpayer

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by registered or certified mail, return receipt requested.

(4) Additional efforts may be required. -- If within 10 days following the mailing of the notice, a return receipt has not been received by the tax collector indicating receipt of the notice, then the tax collector shall do both of the following:

a. Make reasonable efforts to locate and notify the taxpayer and all lienholders of record prior to the docketing of the judgment and the issuance of the execution. Reasonable efforts may include posting the notice in a conspicuous place on the property, or, if the property has an address to which mail may be delivered, mailing the notice by first-class mail to the attention of the occupant.

b. Have a notice published in a newspaper of general circulation in the county once a week for two consecutive weeks directed to, and naming, all unnotified lienholders and the taxpayer that a judgment will be docketed against the taxpayer.

(5) Costs of notice added to lien. -- All costs of mailing and publication, plus a charge of fifty dollars (\$ 50.00) to defray administrative costs, shall be added to the amount of taxes that are a lien on the real property and shall be paid by the taxpayer to the taxing unit at the time the taxes are collected or the property is sold.

(d) Effect of Docketing Certificate of Taxes Due. -- Immediately upon the docketing and indexing of a certificate as provided in subsection (b), above, the taxes, penalties, interest, and costs shall constitute a valid judgment against the real property described therein, with the priority provided for tax liens in G.S. 105-356. The judgment, except as expressly provided in this section, shall have the same force and effect as a duly rendered judgment of the superior court directing sale of the property for the satisfaction of the tax lien, and it shall bear interest at an annual rate of eight percent (8%).

(e) Special Assessments. -- Street, sidewalk, and other special assessments may be included in any judgment for taxes taken under this section, or the special assessments may be included in a separate judgment docketed under this section. The tax collector may use such a judgment as a method of foreclosing the lien of special assessments. When used to foreclose the lien of special assessments, the procedure may be instituted at any time after the assessment or installment falls due and remains unpaid; the waiting period required by subsection (b) of this section does not apply to the foreclosure of special assessments.

(f) Motion to Set Aside. -- At any time prior to the issuance of execution, any person having an interest in the real property to be foreclosed may appear before the clerk of superior court and move to set aside the judgment on the ground that the tax has been paid or that the tax lien on which the judgment is based is invalid.

(g) Cancellation upon Payment. -- Upon payment in full of any judgment docketed under this section, together with interest thereon and costs accrued to the date of payment, the tax collector receiving payment shall certify the fact thereof to the clerk of superior court and cancel the judgment.

(h) Relationship between G.S. 105-374 and This Section. -- If, before the issuance of execution on the judgment under subsection (i), below, the taxing unit is made a defendant in a foreclosure action brought against the property under G.S. 105-374, it shall file an answer in that proceeding and thereafter all proceedings shall be governed by order of the court in accordance with that section.

(i) Issuance of Execution. -- At any time after three months and before two years from the indexing of the judgment as provided in subsection (b), above, execution shall be issued at the request of the tax collector in the same manner as executions are issued upon other

judgments of the superior court, and the real property shall be sold by the sheriff in the same manner as other real property is sold under execution with the following exceptions:

(1) No debtor's exemption shall be allowed.

(2) In lieu of personal service of notice on the taxpayer, the sheriff shall send notice by registered or certified mail, return receipt requested, to the taxpayer at the taxpayer's last known address at least 30 days prior to the day fixed for the sale. If within 10 days following the mailing of the notice, a return receipt has not been received by the sheriff indicating receipt of the notice, then the sheriff shall make additional efforts to locate and notify the taxpayer and all lienholders of record of the sale under execution in accordance with subdivision (4) of subsection (c) of this section.

(3) The sheriff shall add to the amount of the judgment as costs of the sale any postage expenses incurred by the tax collector and the sheriff in foreclosing under this section.

(4) In any advertisement or posted notice of sale under execution, the sheriff may (and at the request of the governing body shall) combine the advertisements or notices for properties to be sold under executions against the properties of different taxpayers in favor of the same taxing unit or group of units; however, the property included in each judgment shall be separately described and the name of the taxpayer specified in connection with each.

The purchaser at the execution sale shall acquire title to the property in fee simple free and clear of all claims, rights, interests, and liens except the liens of other taxes or special assessments not paid from the purchase price and not included in the judgment.

(j) Attorney's Fee. -- The governing body of the taxing unit may make whatever arrangement it deems satisfactory for compensating an attorney rendering assistance or advice in foreclosure proceedings brought under this section, but the attorney's fee shall not be added to the judgment as part of the costs of the action.

(k) Consolidation of Liens. -- By agreement between the governing bodies, two or more taxing units may consolidate their tax liens for the purpose of docketing a judgment, or may have one execution issued for separate judgments, against the same property. In like manner, one execution may issue for separate judgments in favor of one or more taxing units against the same property for different years' taxes.

(/) Purchase and Resale by Taxing Unit. -- The rights of a taxing unit to purchase real property at a foreclosure sale and resell it are governed by G.S. 105-376.

(m) Procedure if Section Declared Unconstitutional. -- If any provisions of this section are declared invalid or unconstitutional by the Supreme Court of North Carolina, a United States district court of three judges, the United States Circuit Court of Appeals, or the United States Supreme Court, all taxing units that have proceeded under this section shall have five years from the date of the filing of the opinion (or, in the case of appeal, from the date of the filing of the opinion on appeal) in which to institute foreclosure actions under G.S. 105-374 for all taxes included in judgments taken under this section and for subsequent taxes due or which, but for purchase of the property by the taxing unit, would have become due; and such judicial decision shall not have the effect of invalidating the tax lien or disturbing its priority.

HISTORY: 1939, c. 310, s. 1720; 1945, c. 646; 1957, cc. 91, 1262; 1971, c. 806, s. 1; 1973, c. 108, s. 52; c. 681, ss. 1, 2; 1983, c. 808, s. 9; c. 855, ss. 1, 2; 1987, c. 450; 1989, c. 37, s. 7; c. 682; 1999-439, ss. 2, 3; 2001-139, s. 9; 2006-106, ss. 4-6.

NOTES:

EDITOR'S NOTE. --Session Laws 1983, c. 808, which amended this section, provided in s. 12

that the act would not affect the validity of any tax lien sale held before July 1, 1983, and in s. 13 provided: "Anything in this act to the contrary notwithstanding, any person, firm, or corporation who purchased or took assignment of a tax lien sale certificate before July 1, 1983, pursuant to statutes amended or repealed by this act may initiate a foreclosure action under G.S. 105-374 no earlier than six months after the date of the original lien sale."

EFFECT OF AMENDMENTS. --Session Laws 2006-106, ss. 4 - 6, effective for taxes imposed for taxable years beginning on or after July 1, 2006, substituted "as defined in G.S. 105-273 (17), for each parcel on which the taxing unit has a lien for unpaid taxes" for "listing real property on which the taxes are a lien" in subsection (b), and rewrote subsection (c) and subdivision (i)(2).

LEGAL PERIODICALS. --For survey of 1977 law on taxation, see 56 N.C.L. Rev. 1128 (1978).

CASE NOTES

THIS SECTION WAS ENACTED AS AN ALTERNATIVE TO § 105-374, WHICH AUTHORIZES TAX FORECLOSURES by actions in nature of action to foreclose mortgage. *Jenkins v. Richmond County*, 99 N.C. App. 717, 394 S.E.2d 258 (1990), discretionary review denied, 328 N.C. 572, 403 S.E.2d 512 (1991).

NOTICES INDISPENSABLE TO VALID SALE. --The giving of the notices of the docketing of the judgment and of the sale under execution, required by this section, is indispensable to a valid sale under that statute and the provision of G.S. 105-394, to the contrary, is in conflict with N.C. Const., Art. I, § 19. *Henderson County v. Osteen*, 292 N.C. 692, 235 S.E.2d 166 (1977).

The giving of the notice of sale under execution, by mailing a copy of the notice to the listing taxpayer at his last known address at least one week prior to the day fixed for the sale, as required by subdivision (i)(2) of this section, is constitutionally indispensable to a valid sale. *Annas v. Davis*, 40 N.C. App. 51, 252 S.E.2d 28 (1979).

NOTICE AND OPPORTUNITY TO OBJECT. --It is axiomatic that prior to action affecting property, State must provide notice reasonably calculated, under all circumstances, to apprise interested parties of pendency of action and afford them opportunity to present objections. *Jenkins v. Richmond County*, 99 N.C. App. 717, 394 S.E.2d 258 (1990), discretionary review denied, 328 N.C. 572, 403 S.E.2d 512 (1991).

EXECUTION SALE INVALID DUE TO COUNTY'S FAILURE TO PROVIDE ATTEMPT TO PROVIDE NOTICE TO PROPERTY OWNERS. --Defendant county made no effort to determine location of or to send tax notice to three out of four current owners of real property in question, all of whom were listed on deed. This failure of the county to attempt to send mailed notices to each individual taxpayer rendered subsequent execution sale invalid. *Jenkins v. Richmond County*, 99 N.C. App. 717, 394 S.E.2d 258 (1990), discretionary review denied, 328 N.C. 572, 403 S.E.2d 512 (1991).

DUE PROCESS SATISFIED. --When notice of the execution sale is sent by registered or certified mail to the listing taxpayer at his last known address, as is required by this section, such notice, in conjunction with the posting and publication also required by the statute, would be sufficient to satisfy the fundamental concept of due process of law and therefore, to comply with N.C. Const., Art. I, § 19, and the due process clause of U.S. Const., Amend. XIV. *Henderson County v. Osteen*, 292 N.C. 692, 235 S.E.2d 166 (1977).

PRESUMPTION OF REGULARITY OF OFFICIAL ACTS APPLIES TO MAILING OF NOTICE. --Under this section the taxpayer has constructive notice of the tax lien. Before the tax sale can take place, however, the sheriff is required to mail notice of the sale to the taxpayer at his last known address. The presumption of regularity of official acts should be applicable to the mailing of this notice by the sheriff's office. *Henderson County v. Osteen*, 297 N.C. 113, 254

S.E.2d 160 (1979).

While strict compliance with the notice provisions of this section is essential to a valid sale, the purchaser at a sale under the statute is entitled to rely on the presumption that official duties in connection with the sale were regularly and properly performed until a party challenging the validity of the sale has produced ample evidence to the contrary. *Henderson County v. Osteen*, 297 N.C. 113, 254 S.E.2d 160 (1979).

FORECLOSURE SALE PERMISSIBLE AFTER DEATH OF JUDGMENT DEBTOR. --Foreclosure of a tax lien by judgment and execution, pursuant to this section, is an exception to the general rule that land may not be sold under an execution issued after the death of the judgment debtor. *Henderson County v. Osteen*, 292 N.C. 692, 235 S.E.2d 166 (1977).

MAILING OF NOTICE TO LAST KNOWN ADDRESS REQUIRED. --When a county which has purchased a tax lien at a valid sale thereof and which, after notice to the listing taxpayer, has docketed a judgment and issued execution in accordance with the procedures prescribed in this section, the county may not, after the death of the taxpayer, without mailing notice to his last known address by registered or certified mail, as specified in the statute, sell his land, at a sale otherwise held in conformity to the statute, and convey a valid title to the purchaser for the reason that the provision of G.S. 105-394 declaring the failure so to mail the prescribed notice to the listing taxpayer a mere irregularity, not affecting the validity of the deed, is unconstitutional. *Henderson County v. Osteen*, 292 N.C. 692, 235 S.E.2d 166 (1977).

THE COUNTY TAX DEPARTMENT PROVIDED A FOREIGN TAXPAYER WITH SUFFICIENT NOTICE of a tax foreclosure sale by mailing notice to the taxpayer's last known address in England and by publishing notice of the sale in the local newspaper, even though it could have gotten the taxpayer's new address by calling the country club where the lot was located, since such a call would place an "intolerable burden" on the local taxing unit. *Hardy v. Moore County*, 133 N.C. App. 321, 515 S.E.2d 84 (1999), *aff'd*, 351 N.C. 185, 522 S.E.2d 582 (1999).

TENANCY BY ENTIRETIES. --Where, tax foreclosure proceedings under this section are instituted in regard to land held by husband and wife by the entireties, but the proceedings are solely against the husband without notice to the wife, the tax sale on the certificate-judgment is wholly ineffectual, since the wife is not bound thereby and the husband has no divisible interest in the property which is subject to execution. *Edwards v. Arnold*, 250 N.C. 500, 109 S.E.2d 205 (1959) (decided under former similar provisions).

BURDEN OF PROOF IS ON PARTY ATTACKING VALIDITY OF TAX FORECLOSURE SALE. *Henderson County v. Osteen*, 297 N.C. 113, 254 S.E.2d 160 (1979).

JUDGMENT FORECLOSING TAX LIEN EXTINGUISHED ALL RIGHTS. --The effect of a judgment foreclosing a tax lien on real property was to extinguish all rights, title and interests in the property subject to foreclosure, including a claim based on adverse possession. The interest in the disputed property acquired by the purchaser at the tax foreclosure sale was fee simple and the purchaser's title defeated the claims of ownership based on adverse possession. *Overstreet v. City of Raleigh*, 75 N.C. App. 351, 330 S.E.2d 643 (1985).

FAILURE TO SERVE OWNER. --Where the evidence clearly showed that there was no personal service upon defendant-owner and that plaintiff town knew that defendant no longer resided at recorded address, trial court unerringly ruled that the judgment entered in the action was void. *Town of Cary v. Stallings*, 97 N.C. App. 484, 389 S.E.2d 143 (1990).

APPLIED in *Howell v. Treece*, 70 N.C. App. 322, 319 S.E.2d 301 (1984); *Murray v. Cumberland County*, 98 N.C. App. 143, 389 S.E.2d 616 (1990).

CITED in *Harden v. Marshall*, 69 N.C. App. 489, 317 S.E.2d 116 (1984).

OPINIONS OF THE ATTORNEY GENERAL

SURPLUS PROCEEDS OF EXECUTION SALE MAY NOT BE PAID FOR TAXES NOT INCLUDED IN THE JUDGMENT. --See opinion of Attorney General to Mr. John T. Page, Jr., Richmond County Attorney, 40 N.C.A.G. 778 (1970), issued under former similar provisions.

CIRCUMSTANCES WHEN CLERK AUTHORIZED TO ISSUE EXECUTION; NECESSITY OF DESCRIPTION OF PROPERTY. --See opinion of Attorney General to Mr. Edwin Roland, 41 N.C.A.G. 427 (1971), issued under former similar provisions.

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ACCT NO.	BILL YR.	CUSTOMER NAME 1	CUSTOMER NAME 2	PROP CODE	TREET N1	STREET	UNPAID BAL..
57366	2004 - 2006	AETNA LIFE & CASUALTY		964380553000	0	CHARLOTTE AVE	283.72
100052	2005 - 2006	AGUILERA, ROGELIO		965302628300	0	NORTH AVE	371.51
76547	2005 - 2006	AGUIRRE, TELESFORD		965126576300	0	LIBBY ST	612.47
100716	2005 - 2006	ALLEN, NICHOLAS A	NICOLASA, NICOLE	965070526200	3,845	ST ANDREWS CHURCH RI	1,183.95
56260	2003 - 2006	ALLEN, RICHARD S	ALLEN, JESSICA L	952847925300	2,082	CEDAR LANE RD	1,434.29
56260	2003 - 2006	ALLEN, RICHARD S		952856179700	0	CEDAR LANE RD	737.61
96465	2003	ALPHINE PROPERTIES LLC		965208398000	0	OAKWOOD AVE	731.39
58488	2004 - 2006	ALSTON, JAMES MONROE		965218586900	1,005	GOLDSBORO AVE	1,525.65
746	2004 - 2006	ALSTON, JOHN M	ALSTON, MATTIE L	966516783400	3,703	FARRELL RD	547.29
106042	2005 - 2006	ALVAREZ, GABRIELA TADEO		964285672700	418	EVERGREEN LN	806.76
108048	2005 - 2006	ALVAREZ-TADEO, GUADALUPE		965219037300	511	OAKWOOD AVE	2,220.23
24722	2004 - 2006	ANDRUS, REGINALD		965086092800	5,201	LAUREL RIDGE DR	3,520.51
35400	2005 - 2006	ARAJO, MIGUEL ANGEL MOJICA	ANDRUS, MARIE S	952891189800	6,764	JEFFERSON DAVIS HWY	425.39
24180	2005 - 2006	ASBILL, DAN MARSH		964269675900	110	STEELE ST	1,427.47
98531	2005 - 2006	ASBILL, PATRICIA		964522803700	0	OAKHILL DR	128.53
98531	2005 - 2006	ASBILL, PATRICIA		964532013000	3,531	HAWKINS AVE	1,690.90
93750	2003	ATWOOD, CAROL P		956964119800	573	SHARPE RD	1,796.45
36658	2005 - 2006	AUSTIN, PAUL JOHN JR		952835642800	122	KEY RD	1,256.87
39099	2004 - 2006	BAKER, CAROL L		960362955200	0	PLANK RD	43.91
488	2005 - 2006	BALDWIN, ERNEST		964264636600	1,403	BOYKIN AVE	1,480.75
488	2004 - 2006	BALDWIN, ERNEST		964264642000	1,401	BOYKIN AVE	105.94
82859	2004 - 2006	BALDWIN, MAGNOLIA M		964284292900	615	PINELAND ST	1,562.28
33082	2005 - 2006	BANKS, TAMMY R		954992255900	116	UPCHURCH FARM RD	1,490.04
901	2005 - 2006	BASS, CHARLES T	BASS, PAMELA J	963033733700	468	TRIPLE LAKES RD	879.79
1476	2005 - 2006	BECK, ELLA MAY (HEIRS)		962473404800	2,133	VALLEY RD	1,089.07
36458	2004 - 2006	BENTON, CHRIS MARIE		954730533500	1,255	BLACK RD	671.19
100325	2005 - 2006	BERTA, OSCAR F	BERTA, ROSANNA R	963299235400	1,705	CARBONTON RD	2,384.78
1775	2003 - 2006	BESS, SHIRLEY ANN		964277858100	600	MAGNOLIA ST	3,898.36
22359	2005 - 2006	BLACKNALL CHURCH		966788000000	9,224	DEEP RIVER RD	187.21
53045	2004 - 2006	BLANTON, ANGELA STAFFORD		964141177900	0	MONTCLAIR CIR	475.67
53045	2004 - 2006	BLANTON, ANGELA STAFFORD		964141180800	0	MONTCLAIR CIR	530.00
53045	2004 - 2006	BLANTON, ANGELA STAFFORD		964141258800	0	MONTCLAIR CIR	481.10
53045	2004 - 2006	BLANTON, ANGELA STAFFORD		964141262700	0	MONTCLAIR CIR	524.56
2343	2004 - 2006	BLOUNT, THOMAS F	BLOUNT, PAULA M	967108584000	2,869	COX MILL RD	2,762.51
2343	2004 - 2006	BLOUNT, THOMAS F	BLOUNT, PAULA M	967108688500	0	COX MILL RD	74.24
39672	2005 - 2006	BLUE, GERALDINE MARKS		969384511500	0	BUCKHORN RD	454.77
41277	2004 - 2006	BLUE, WILLIAM		965242591300	2,110	LOUISE ST	197.20
25955	2004 - 2006	BOGGS, JAMES GERALD	BOGGS, MARGARET ANI	966388447600	1,010	POPLAR SPRINGS CHURC	473.45
72877	2003 - 2006	BOGGS, TIMMY JAMES		966387581500	922	POPLAR SPRINGS CHURC	1,369.07
37980	2004 - 2006	BOWDEN, HAZEL J		968167068800	522	MAIN ST	863.73
2726	2005 - 2006	BOWEN, LARRY W SR		964279875600	146	MCIVER ST	441.17
2726	2005 - 2006	BOWEN, LARRY W SR	BOWEN, DORIS D	964279888300	146	MCIVER ST	1,317.65
2732	2005 - 2006	BOWEN, LARRY WAYNE JR	BOWEN, SUZANNE N	964269800200	225	HORNER BLVD	2,244.16
56512	2004 - 2006	BOWEN, LARRY WAYNE JR	BOWEN, SUZANNE NEAL	964279774300	0	LONG ALY	1,072.83
2732	2005 - 2006	BOWEN, LARRY WAYNE JR	BOWEN, SUZANNE N	964279960500	0	JENKINS ST	368.63
2825	2003 - 2006	BOWLING, FRAN H		965103816500	991	ST ANDREWS CHURCH RI	2,364.17

38127	2005	BRADANINI, JAMES S	966150170700	BRADANINI, LINDA A	3,293 LEEDS CT	13.95
45458	2006	BRANTLEY, JOSEPH	953865458900	BRANTLEY, DOROTHY	2,900 PILSON RD	1,147.46
22790	2005 - 2006	BREWER, FRANKIE LYNN	965629726400		397 BADDERS RD	989.50
621	2005 - 2006	BREWINGTON, HARVEY R	965253229600	BREWINGTON, CARROL	0 DALRYMPLE ST	111.74
93720	2003 - 2006	BRITT, RONALD D	952890422000	BRITT, JENNIFER S (MAF)	0 GRASSMERE CT	298.98
1264	2004 & 2006	BROOKS, ARCHIE T	952890422000		7,009 JEFFERSON DAVIS HWY	1,435.89
1264	2004 - 2006	BROOKS, ARCHIE T	952799273600		0 JEFFERSON DAVIS HWY	234.62
50837	2002	BROOKS, W M (HEIRS)	966046792400		87 NC 87 HWY	13.68
95967	2004	BROUETTE, GARY L	963284759300		0 CONDOR ST	144.35
58645	2004 - 2006	BROWN, MARILYN G	964299434900		314 FOURTH ST	364.68
58645	2003 - 2006	BROWN, MARILYN G	964299450500		308 FOURTH ST	2,430.90
58645	2004 - 2006	BROWN, MARILYN G	964299654600		309 FOURTH ST	325.68
72023	2004 - 2006	BROWN, RICHARD C TR	952998889700	BROWN, ASHLEY LANE	0 BLUEJAY DR	660.37
71259	2004 - 2006	BROWN, RICHARD CULVER	966080816000		0 SHADY LN	140.22
1942	2005 - 2006	BROWN, WILSON H	964156149900	BROWN, HELEN M	0 BROOKHAVEN DR	72.73
1942	2004 - 2006	BROWN, WILSON H	964156151300	BROWN, HELEN M	2,604 BROOKHAVEN DR	1,288.09
25985	2005	BRYAN, CLINTONE	965238854200	BRYAN, JANE B	902 COBB CT	87.63
2088	2003 - 2006	BRYCE, NINA W	964274949000		0 LANSING ST	189.04
102536	2005 - 2006	BUCHANAN, B DARRELL	968288728100		971 BUCKHORN RD	1,227.97
2939	2005 - 2006	BUCHANAN, RICHARD M	955914400100		2,688 SHERIFF WATSON RD	1,761.75
2939	2005 - 2006	BUCHANAN, RICHARD M	955914966500		0 SHERIFF WATSON RD	295.60
14211	2005 - 2006	BUCHANAN, ROY LEE	968106409700		720 DIXIE FARM RD	2,198.06
15742	2004 - 2006	BUCHANAN, SHERON E (HEIRS)	964284667900		604 MAKEPEACE ST	1,644.19
72912	2005 - 2006	BURR, JAMES JOSEPH	956945699900		962 FRANK WICKER RD	1,295.66
49970	2005	CAJ CORPORATION	060415359300		328 FALLS CREEK RD	1,057.87
57290	2003 - 2006	CAMPBELL, KAREN G	965227893700	CAMPBELL, HAROLD L	1,405 RAY AVE	3,246.60
73203	2003 - 2006	CC HOME LENDERS SERVICES INC	964287523300		615 MAGNOLIA ST	1,799.78
34008	2003 - 2006	CEM INVESTMENTS LLC	967613845200		0 LOWER MONCURE RD	1,196.52
34008	2003 - 2006	CEM INVESTMENTS LLC	967623238000		0 LEES CHAPEL RD	1,196.52
34008	2003 - 2006	CEM INVESTMENTS LLC	967623682200		0 LOWER MONCURE RD	736.21
34008	2003 - 2006	CEM INVESTMENTS LLC	967633428100		4,800 LOWER MONCURE RD	864.48
37500	2003 - 2006	CHAVEZ, HARRIETT B	965223466500		308 LYONS ST	2,345.14
5432	2003 - 2006	CHERRY, LUCINDA	955872200200		0 OLIVIA RD	494.38
59278	2005 - 2006	CHESNEY, ALBERT	960372076000	CHESNEY, SARAH C	0 PLANK RD	45.83
59278	2005 - 2006	CHESNEY, ALBERT	960372078500	CHESNEY, SARAH C	604 PLANK RD	150.55
88501	2004 - 2006	CHESNEY, MELVIN M	961404108800		672 PLANK RD	716.06
53232	2004 - 2006	CHESNEY, RAY A	962316897400		428 WAKEFIELD RD	942.33
78194	2005 - 2006	CHESNEY, WILBUR L JR	965351358100		0 GROVE ST	120.80
93128	2005 - 2006	GILBERTO, CRAIG	964286319200		0 FIELDS DR	99.63
93128	2005 - 2006	GILBERTO, CRAIG	964286408300		406 RIDGECREST DR	2,058.79
28020	2004 - 2006	GILBERTO, CRAIG A	962362233800		3,862 CARBONTON RD	3,771.59
13761	2003 - 2006	CLARK, BARBARA N	967025422900		0 NEW JERSEY CIR	262.30
57715	2004 - 2006	CLAY, WILLIAM A	964287130600		612 MAGNOLIA ST	2,322.07
51831	2004 - 2006	COFERY, WILBUR KIAL SR	954844889400	COFERY, JUDITH SHAR	1,029 NICHOLSON RD	1,533.63
4909	2003	COLE, GENERAL FOISTER	967108584000	COLE, PEGGY JANE	2,869 COX MILL RD	664.88
24628	2004 - 2006	CONWAY, EILEEN E	967019683000		0 TURNBERRY CIR	167.04
104374	2005 - 2006	COVINGTON, EVA	960374687100		148 DORSETT RD	353.39

50449	2005 - 2006	COVINGTON, JUDY L (LINDSEY)	967704402500	65 LINDSEY LN	389.90
93513	2003, 2004, 2006	COVINGTON, JUDY LYLES (LIND)	953916676900	998 WILDLIFE RD	604.42
76044	2004 - 2006	COVINGTON, LEWIS E	967705579400	0 FOREST OAKS DR	222.94
80705	2005 - 2006	COVINGTON, LINDA C	963141657700	5,816 MINTER AVE	720.21
79949	2005 - 2006	COX, CARLISA Y	960374060500	7,215 DORSETT RD	72.48
6196	2004 - 2006	COX, GARFIELD JR	966526057200	68 ALFRED ALSTON RD	1,070.74
6350	2001	COX, RADESTA	964277262600	625 WASHINGTON AVE	623.28
44327	2003 - 2006	CRAIG, CHARLES H	963460858600	1,625 BOONE TRAIL RD	4,645.64
39086	2003	CRAIG, CHARLES S JR	963359475200	0 COOL SPRINGS RD	640.41
39086	2003	CRAIG, CHARLES S JR	963359869800	0 SANDY CREEK CHURCH R	135.06
39086	2003	CRAIG, CHARLES S JR	963369422700	0 SANDY CREEK CHURCH R	2,918.44
39086	2003 - 2006	CRAIG, CHARLES S JR	963450302800	2,226 COOL SPRINGS RD	2,599.91
22220	2003 - 2006	CRAIG, CHARLES S JR	963359382600	0 COOL SPRINGS RD	568.70
6613	2005 - 2006	CRAIG, PAUL K	963482485600	0 GREEN VALLEY DR	223.56
515	2004 - 2006	CRAIG, PAUL K	963491547300	0 GREEN VALLEY DR	2,108.98
6613	2005 - 2006	CRAIG, PAUL K	963492108500	0 GREEN VALLEY DR	4,028.58
515	2004 - 2006	CRAIG, PAUL K	964401100400	0 MCNEILL RD	393.40
67570	2004 - 2005	CROSS, KENNETH R	966237701900	1,320 O'QUINN RD	22.86
22997	2005	CROSS, ROSA LEE	964293003800	1,213 CREST ST	679.04
93562	2005 - 2006	DANDRON, MICHAEL A	954731392000	0 BLACK RD	149.75
398	2005 - 2006	DAVIS, BILLIE JOYCE	964283550800	811 ROSE ST	598.26
28083	2005	DAVIS, SARAH JANE	968272432200	0 SION KELLY RD	10.00
98703	2004 - 2006	DEAN, TIMOTHY VAN	965159100200	2,800 CAMERON DR	915.14
61352	2003 - 2006	DECIUCIS, VICTOR SR	956979098800	0 PINE RD	209.54
61352	2004 - 2006	DECIUCIS, VICTOR SR	966070220800	0 PINE RD	301.15
76580	2004 - 2006	DELPALAZZO, FRANK J	961356282300	0 ROLLING HILL RD	66.78
28746	2005	DELVECCHIO, JOSEPH S	963262056500	3,208 WINDMERE DR	10.98
13343	2005	DENNIS, RUSSELL JR	966090042700	0 EAGLES NEST DR	2.30
16119	2005 - 2006	DEW, RICKY K	964342011500	317 QUEEN RD	1,287.00
54502	2004 - 2006	DICKENS, BILLY GENE	969497335400	96 WOODCREEK RD	3,139.80
39924	1996 - 2006	DICKENS, JOE	967705410400	0 BREEZEWOOD RD	183.89
1595	2005 - 2006	DOLLAR, CHARLES G	964371688800	201 TEMPLE AVE	370.57
1595	2005 - 2006	DOLLAR, CHARLES G	964372607100	300 FIRST ST	1,146.23
1595	2003 - 2006	DOLLAR, CHARLES G	965311001500	520 CHARLOTTE AVE	1,925.10
51906	2004	DOUGLAS, JOHN L	953799864900	2,550 NICHOLSON RD	237.04
51906	2004	DOUGLAS, JOHN L	954709073400	0 NICHOLSON RD	31.83
2404	2005 - 2006	DOUGLAS, MARY L	966137053300	3,504 JUNE RD	1,183.11
2404	2005 - 2006	DOUGLAS, MARY L	966137054700	0 JUNE RD	126.85
2383	2005 - 2006	DOUGLAS, WILLIAM	966517912400	1,675 FARRELL RD	662.80
2334	2005 - 2006	DOUGLASS, RAYMOND	969307625000	0 BUCKHORN RD	537.38
79455	2005 - 2006	DOWD, JAMES NORMAN JR	963104017000	118 NUTBUSH RD	1,292.39
53009	2004 - 2006	DRAPER, JAMES EUGENE	966417436900	0 POST OFFICE RD	383.53
50653	2005 - 2006	DRZEWICKI, GERALD THOMAS	960272678300	5,122 STEEL BRIDGE RD	682.11
56173	2005 - 2006	DUNLAP, FRED THOMAS	966168134000	3,501 RENEE DR	1,384.81
51340	2005 - 2006	DUPREE, JAMES L	967642225200	0 CLETUS HALL RD	1,517.26
19431	2005 - 2006	DURHAM, LONNIE E	964278921700	0 WADDELL ST	114.74
19431	2005 - 2006	DURHAM, LONNIE E	964278924400	507 WADDELL ST	114.74

COX, EMALENE

CRAIG, SARAH M

CRAIG, SARAH M

CROSS, THALIA L

DANDRON, JANICE M

DECIUCIS, VITA

DECIUCIS, VITA

DELPALAZZO, DIANE M

DELVECCHIO, BRENDA

DENNIS, SHERYL J

DEW, TERESA H

DOLLAR, ELIZABETH H

DOLLAR, ELIZABETH H

DOLLAR, ELIZABETH H

DOUGLAS, PATRICIA D

DOUGLAS, PATRICIA D

DOWD, ROBIN ANNETTE

DUNLAP, MARY

DUPREE, BARBARA H

78268	2005 - 2006	ELLERBY, JOHNNITA DIANE	964285751900	415 EVERGREEN LN	1,607.14
98651	2005 - 2006	ELLIOTT, STEPHANIE MCN	965612232300	2,030 DEEP RIVER RD	564.80
4271	2003 - 2006	ELLIS, W LEON	966041836400	125 WINSTEAD RD	4,086.55
33560	2005 - 2006	EPPS, JAMES	964352292900	104 MCGILL ST	1,305.66
2591	2005 - 2006	EVANS, ALINE P	966716452200	8,724 PEACH TREE DR	1,483.36
68957	2003 - 2006	EVERETT, JAMES HOWARD	967716963100	5,951 LOWER MONCURE RD	851.41
49033	2005 - 2006	EVERETTE, ANDREW	953743655800	0 COUNTY LINE RD	75.14
105941	2005	EXCLUSIVE DESIGN HOMES INC	967028781600	5,190 CARDINAL CIR	565.57
37178	2005 - 2006	FEASTER, ELSIE MAE	965362010000	0 SAN-LEE DR	202.40
100766	2005 - 2006	FEASTER, SYLVESTER EMANUEL	965361097600	1,015 SAN-LEE DR	1,544.21
100766	2005 - 2006	FEASTER, SYLVESTER EMANUEL	965362004200	0 SAN-LEE DR	108.71
3289	2004 - 2006	FIELDS, MILDRED MUSE(LIFE ESTATE)	963257725300	506 FRANKLIN DR	7,285.12
15169	2004 - 2006	FLEMING, LOIS I	966420423600	1,686 LOWER MONCURE RD	2,050.50
57608	2005 - 2006	FLEMING, LOIS INGRAM	964380731300	0 MCIVER ST	33.14
57608	2005 - 2006	FLEMING, LOIS INGRAM	964380733300	0 MCIVER ST	33.14
57608	2005 - 2006	FLEMING, LOIS INGRAM	964380736400	0 MCIVER ST	33.14
57608	2005 - 2006	FLEMING, LOIS INGRAM	964380830300	110 THIRD ST	1,341.71
62761	2005 - 2006	FLEMING, REGINALD E	963390047100	1,605 TRUMAN DR	3,375.76
48548	2003 - 2006	FLOW, BENNY GRAY	968105336700	700 SWANNS STATION RD	2,356.38
103292	2005 - 2006	FORDE, ADRIAN	967015023100	1,327 MICHIGAN BLVD	130.12
57110	2005 - 2006	FOSNOUGH, FAYE J	966480318300	3,120 POPLAR SPRINGS CHURCH	662.72
93966	2005 - 2006	FOWLER, ROBERT THOMAS	952835230800	618 MODDY RD	764.83
4021	2005 - 2006	FOX, FRED V	966168907100	3,409 EVERS AVE	1,785.64
4057	2004 - 2006	FOX, JOHNNIE FAYE	964293980700	609 GARDEN ST	1,062.87
4071	2003 - 2006	FOX, LOIS	953906675000	4,104 JEFFERSON DAVIS HWY	798.33
4080	2004 - 2006	FOX, MARGARET K	966295930300	0 THOMAS RD	363.33
4080	2004 - 2006	FOX, MARGARET K	966295940800	2,928 THOMAS RD	1,706.90
4080	2004 - 2006	FOX, MARGARET K	967205141800	0 THOMAS RD	126.54
4093	2005 - 2006	FOX, MONROE	964162276000	40 IVEY DR	386.75
79668	2003 - 2006	FOX, ROBERT E	954796945000	7,012 SHERIFF WATSON RD	3,203.03
3986	2004 - 2006	FOXX, CLARENCE	953917237500	4,019 JEFFERSON DAVIS HWY	1,185.30
12014	2005 - 2006	FREEMAN, LULA (HEIRS)	964277662800	617 RAILROAD ST	247.73
50484	2005 - 2006	FRENCH, WADE C	966795785000	557 FOREST OAKS DR	803.18
57169	2005 - 2006	GADSON, MAXINE H	965340258900	532 SAN-LEE DR	1,012.26
57169	2005 - 2006	GADSON, MAXINE H	965340354700	536 SAN-LEE DR	95.20
47876	2005 - 2006	GARNER, STEVEN	962034325400	2,082 CHRIS COLE RD	2,273.09
90976	2005	GARRETT, DANA L	963303260700	2,628 BUCKINGHAM DR	665.82
92064	2003 - 2006	GAUTIER, WADE L	060405008700	3,640 BUCKHORN RD	1,950.29
73965	2005	GET SMART INC	964264975900	0 HUDSON AVE	221.96
73965	2005	GET SMART INC	964264985800	1,309 WASHINGTON AVE	190.71
73965	2005	GET SMART INC	964264995700	0 WASHINGTON AVE	71.16
73965	2004 - 2005	GET SMART INC	964275006400	1,309 OAKDALE ST	12,957.46
62100	2003 - 2006	GILMORE, LUCETTA D	965330284800	400 SAN-LEE DR	3,704.09
85997	2005 - 2006	GLADNEY-COVINGTON, PATRICIA	966420374100	1,717 LOWER MONCURE RD	1,706.51
2546	2005 - 2006	GODFREY, JESSIE W	955814538400	306 JOHN GODFREY RD	384.63
2583	2005 - 2006	GODFREY, ROBERT LEE	955814009700	404 JOHN GODFREY RD	356.81
97910	2005 - 2006	GODFREY, STEPHEN DWAYNE	953799864900	2,550 NICHOLSON RD	709.06
		ELLIS, MAYBELLE C			
		FLEMING, LOIS T			
		FLOW, BRENDA K			
		FOX, ROSA M			
		FOX, LOUISE M			
		FOX, BRENDA			
		FOXX, ELIZABETH			
		GARNER, LOU ANN			
		GLADNEY, JAMES			
		GODFREY, BEVERLY			

97910	2005 - 2006	GODFREY, STEPHEN DWAYNE	954709073400	0 NICHOLSON RD	93.97
72231	2005 - 2006	GOINS, EDWARD L	966158744600	3,406 RENEE DR	1,788.89
20893	2005 - 2006	GOINS, PAUL LARRY	963041856200	641 PEACH ORCHARD RD	1,369.77
93764	2005 - 2006	GOLD, DEANNA	955716120600	0 SHERIFF WATSON RD	64.02
2917	2003 - 2006	GOLDSTON, MAXWELL P	966137000000	0 DERBY PL	261.93
96001	2004 - 2006	GONZALEZ, HECTOR	964277396100	612 STEELE ST	1,843.38
95222	2003 - 2006	GONZALEZ, MARIA MAYELA	964267999700	700 ODDFELLOW ST	3,092.56
12824	2005 - 2006	GORDON, JOHN	966080952600	0 EAGLES NEST DR	111.95
22218	2004 - 2006	GORDON, THELMA CRAIG	963359475200	0 COOL SPRINGS RD	640.41
22218	2004 - 2006	GORDON, THELMA CRAIG	963359869800	0 SANDY CREEK CHURCH R	135.06
22218	2004 - 2006	GORDON, THELMA CRAIG	963369422700	0 SANDY CREEK CHURCH R	2,918.44
100308	2004 - 2006	GRAND SUMMIT LLC	965208398000	0 OAKWOOD AVE	539.41
107685	2005	GREENPOINT MORTGAGE FUNDING INC	954794208300	7,381 SHERIFF WATSON RD	2,125.77
36736	2003	GREGORY, CHARLES	963482954700	3,329 SMOKETREE CT	15.60
19547	2004 - 2006	GRIFFIN, JUSTICE	968262084100	712 BURGESS CIR	938.74
3862	2005	GUNTER, CAROLYN L	968605459000	3,525 LOWER RIVER RD	491.71
4119	2004 - 2006	GWYN, RICHARD HOWARD	963152267400	5,708 BRYAN DR	1,809.12
9902	2005 - 2006	HACKNEY, IVA S (RUTH) (HEIRS)	966789746200	9,713 STONE QUARRY RD	1,200.13
81180	2004 - 2006	HALL, BARRY G	965740539900	0 CEDAR LAKE RD	74.84
1318	2001	HALL, JAMES L	964267512300	913 ODDFELLOW ST	2,348.03
56103	2004 - 2006	HAMILTON, GERALD W	965261241000	2,603 DALRYMPLE ST	2,448.73
89323	2004 - 2006	HAMPTON, EARL TIMOTHY	965483342700	0 RIDDLE RD	627.70
1879	2002 - 2003	HANCOCK, WILLIAM M	964269800200	225 HORNER BLVD	1,043.93
93821	2004	HANDBAKER, REX A	964144952700	2,137 TRAMWAY RD	887.27
2927	1996 - 2006	HARRINGTON, LEILA	111111111500	0 OSGOOD RD	17,135.91
79908	2005 - 2006	HARRINGTON, WADE LEWIS	964177674800	0 KILDARE CIR	78.27
46361	2003 - 2006	HARRIS, LARRY F	967706132700	0 FOREST OAKS DR	464.56
46361	2003 - 2006	HARRIS, LARRY F	967706204800	307 FOREST OAKS DR	638.08
91503	2003 - 2006	HARRIS, VIOLA ELIZABETH	963441836200	604 NIXON DR	4,304.95
16495	2004 - 2006	HARRISON, TERRY L	961230999500	1,914 STEEL BRIDGE RD	207.67
16495	2004 - 2006	HARRISON, TERRY L	961231403100	0 STEEL BRIDGE RD	126.00
5752	2005 - 2006	HART, BETTY THOMAS	963048130500	2,451 HICKORY HOUSE RD	1,622.61
5752	2005 - 2006	HART, BETTY THOMAS	963048233700	0 HICKORY HOUSE RD	286.84
5752	2005 - 2006	HART, BETTY THOMAS	963048249500	0 HICKORY HOUSE RD	33.98
59954	2005 - 2006	HART, JAMES MELVIN	967166649600	1,428 PALMER SLOAN RD	746.43
50897	2005 - 2006	HART, JOEY WAYNE	967047621600	5,311 COX MILL RD	521.50
25543	2005 - 2006	HASH, DAVID JUNIOR	954822327700	1,879 NICHOLSON RD	1,012.45
50416	2005 - 2006	HECK, JULIE A	965360854400	0 SAN-LEE DR	147.45
35980	2005 - 2006	HERNANDEZ, ROGELIO AGUILERA	964380498500	0 MIDLAND AVE	190.31
40579	2000 - 2006	HINNANT, MARY D	968105558700	632 SWANNS STATION RD	3,591.66
81763	2005 - 2006	HOBBS, LAURIE M	952823733200	259 JJ LN	1,565.89
17609	1999	HOLDER, BILLY RAY	955821200400	0 9328 DOUGLAS FARM RD	129.80
62923	2005 - 2006	HOLLAND, CHARLIE M	953956643400	0 ROCKY FORK CHURCH RC	213.24
21741	2005 - 2006	HOLLAND, CHARLIE M	953956843000	0 ROCKY FORK CHURCH RC	110.24
16057	2005 - 2006	HOLT, BARRY LYNN	962114939600	2,283 HENLEY RD	958.75
16057	2003 - 2006	HOLT, BARRY LYNN	962124317900	0 HENLEY RD	366.50
75239	2005 - 2006	HORTON, THOMAS ANDRE	964293011200	1,211 CREST ST	1,311.49

75239	2005 - 2006	HORTON, THOMAS ANDRE	965161497300	1,419 CHEROKEE TR	3,916.89
75239	2005 - 2006	HORTON, THOMAS ANDRE	965162407600	0 CHEROKEE TR	479.37
39325	2005 - 2006	HUFF, GEORGE T JR	962570726700	4,309 FORESTWOOD PARK RD	605.94
5775	2004 - 2006	HUNTER, LOUISE	964391893600	301 SIXTH ST	931.17
45653	2005 - 2006	INGRAM, CLARENCE	953802139700	6,623 JEFFERSON DAVIS HWY	481.36
93926	2004 - 2006	ISAAC, PHILLIP ANDREW ROLAND	953917501000	1,028 WILDLIFE RD	2,196.87
37601	2005 - 2006	JACKSON, ALEXANDER	964278374700	330 STEELE ST	712.79
100015	2004 - 2006	JACKSON, JERRY WAYNE	967015866600	1,377 TENNESSEE CIR	676.64
78156	2005 - 2006	JACKSON, MARY T	964380087500	208 MIDLAND AVE	590.39
20565	2004 - 2006	JACKSON, ROBERT	965542246800	2,755 COLON RD	2,883.08
45352	2005 - 2006	JACKSON, SARAH M	966158777700	3,321 RENEE DR	614.53
43760	2004 - 2006	JACOBS, JESSIE	965137000900	2,813 KENDALE DR	2,325.51
50735	2004 - 2006	JAMES, CHARLES JR	964287031900	608 MAGNOLIA ST	2,161.08
99909	2005 - 2006	JAMES, JANICE M	964416995600	754 COTTEN RD	1,730.15
72227	2003 - 2006	JENKINS, FRANCES MICKLE	965320779400	629 SCOTT AVE	1,328.72
6749	2005 - 2006	JENNINGS, DELLA MAE	954809162900	0 SANDERS RD	106.97
6908	2005 - 2006	JOHNSON, ALFRED	966526031900	50 ALFRED ALSTON RD	221.26
103886	2004 - 2006	JOHNSON, CRYSTAL A	953802245500	6,603 JEFFERSON DAVIS HWY	803.15
95716	2005 - 2006	JOHNSON, DAVID G	961353700800	0 PICKARD RD	30.59
38698	2005 - 2006	JOHNSON, GENNIS B	961221159300	4,234 STEEL BRIDGE RD	904.73
7286	2004 - 2006	JOHNSON, HERMAN L	965320956600	624 SCOTT AVE	1,394.74
7428	2005 - 2006	JOHNSON, JIMMY	964265746500	608 FIELDS DR	849.52
90396	2005 - 2006	JOHNSON, JIMMY	966156524500	534 COX MADDOX RD	1,305.48
7488	2005 - 2006	JOHNSON, JOYCE B	964294301100	616 SPRUCE ST	1,921.62
7580	2005 - 2006	JOHNSON, LOSSELL A	964449279400	3,321 HAWKINS AVE	1,476.31
7891	2005 - 2006	JOHNSON, MILDRED	964353407000	110 MCGILL ST	1,842.79
51943	2003 - 2006	JOHNSON, NATHANIEL	964247875300	212 CIRCLE AVE	1,659.48
68360	2004 - 2006	JOHNSON, ROSS	964297017100	712 MAGNOLIA ST	1,401.01
56296	2004 - 2006	JONES, GEORGE E SR	964567612100	1,407 CARY CT	506.96
8194	2005 - 2006	JONES, GERALDINE C	961402299700	0 PLANK RD	426.66
8194	2005 - 2006	JONES, GERALDINE C	961403001800	0 PLANK RD	42.01
8194	2003, 2005 - 2	JONES, GERALDINE C	961403031300	0 PLANK RD	294.98
8194	2005 - 2006	JONES, GERALDINE C	961403364600	570 PLANK RD	1,268.20
8194	2003 - 2006	JONES, GERALDINE C	961403593300	678 PLANK RD	734.74
8194	2003, 2005 - 2	JONES, GERALDINE C	964285369100	433 EVERGREEN LN	1,880.25
8324	2005 - 2006	JONES, MABLE W	964420216300	912 DELWOOD ST	775.61
39583	2003 - 2006	JUDD, JOHNNIE MAE	964283608800	0 JUNIPER DR	113.67
8667	2005 - 2006	JUDD, WILLIE MAE	964059738600	133 CASTLEBERRY RD	893.82
93197	2005 - 2006	KANE, MICHELE DORSEY	965288096300	0 CLEARWATER DR	63.69
64542	2005 - 2006	KELLY, GREGORY RAY	966374549800	77 BLACKBERRY LN	623.39
56758	2004 - 2006	KELLY, WILLIAM DALE SR	952804399000	12 HOLLYWOOD RD	2,097.09
39477	2005 - 2006	KENDRICK, NETTIE RUTH	964268616000	510 RAMSEUR ST	1,538.18
43918	2005 - 2006	KERSEY, ESSIE MAE	964171275100	651 MINTER SCHOOL RD	699.40
33048	2003 - 2006	KING, ANTONIO V	954774451100	7,717 SHERIFF WATSON RD	2,306.12
5057	2004 - 2006	KNOTT, W H	964278363000	0 STEELE ST	210.88
5057	2004 - 2006	KNOTT, W H	964278367100	0 STEELE ST	261.07
50808	2004 - 2006	KNOTTS, HARVEY	965340459100	0 SAN-LEE DR	224.57

50808	2004 - 2006	KNOTTS, HARVEY	965340555000	604 SAN-LEE DR	3,502.70
50808	2004 - 2006	KNOTTS, HARVEY	965341752600	521 SAN-LEE DR	2,848.13
14065	2005 - 2006	KNOTTS, W H SR	964278364600	400 STEELE ST	525.83
97742	2005 - 2006	KNOTTS, WILLIAM HARVEY SR	964268945800	0 HORNER BLVD	486.50
97742	2005 - 2006	KNOTTS, WILLIAM HARVEY SR	964268954200	0 HORNER BLVD	407.93
97742	2005 - 2006	KNOTTS, WILLIAM HARVEY SR	964268955600	0 HORNER BLVD	287.02
39494	2005 - 2006	KOTTCAMP, THURLEEN J (HEIRS)	964268955900	411 HORNER BLVD	1,524.58
39494	2005 - 2006	KOTTCAMP, THURLEEN J (HEIRS)	965439819000	11 BURCHARD RD	773.52
57117	2004 - 2006	KOTTCAMP, WILLIAM H	965439972100	2,224 COLON RD	966.60
53440	2003 - 2006	LAWRENCE, JOAN M	965438390500	2,006 COLON RD	2,338.86
6643	2005 - 2006	LEAK, HERVIS	965087754600	1,214 FIRST POINTE	4,068.06
6738	2004 - 2006	LEE MEMORIAL GARDENS INC	965202299300	1,509 PINEHURST ST	1,936.85
53069	2005 - 2006	LEMMOND, R B JR	964463692600	2,600 HAWKINS AVE	4,604.76
3010	2004 - 2006	LEMMOND, R B JR	954725284200	1,367 BLACKS CHAPEL RD	410.69
3010	2004 - 2006	LEMMOND, R B JR	954726333800	1,278 BLACKS CHAPEL RD	733.98
3010	2005 - 2006	LEMMOND, R B JR	954726572900	1,198 BLACKS CHAPEL RD	861.28
53069	2004 - 2006	LEMMOND, R B JR	954727703000	1,160 BLACKS CHAPEL RD	675.84
53069	2004 - 2006	LEMMOND, R B JR	954736107100	8,591 SHERIFF WATSON RD	633.91
7364	2004 - 2006	LEMMOND, R B JR	954736110200	0 SHERIFF WATSON RD	196.21
7364	2004 - 2006	LEMMOND, R B JR	954758144900	0 BLACKS CHAPEL RD	63.46
7364	2004 - 2006	LEMMOND, R B JR	960367384800	0 DORSETT RD	952.20
92966	2003	LEMMOND, R B JR	962420172200	0 TEMPTING CHURCH RD	120.36
7364	2004 - 2006	LEMMOND, R B JR	964361029100	313 MOORE ST	4,471.60
7364	2004 - 2006	LEMMOND, R B JR	965212176600	1,610 CHAFFIN ST	1,577.24
7364	2004 - 2006	LEMMOND, R B JR	965216558400	0 GARDEN ST	115.06
7364	2004 - 2006	LEMMOND, R B JR	966362741000	0 POPLAR SPRINGS CHURC	1,203.07
7364	2004 - 2006	LEMMOND, R B JR	967725381700	0 FOREST OAKS DR	295.57
7364	2004 - 2006	LEMMOND, R B JR	969436117400	0 BEAVER FARM LN	1,712.40
53069	2005 - 2006	LEMMOND, R B JR	969466707900	0 BUCKHORN RD	588.22
53069	2004	LEMMOND, R B JR	969466823000	0 BUCKHORN RD	445.56
7364	2004 - 2006	LEMMOND, R B JR	969476676500	0 BUCKHORN RD	225.67
68149	2005 - 2006	LEMONS, KENNETH WAYNE	954774549000	7,681 SHERIFF WATSON RD	526.57
19811	2004 - 2006	LILES, DANIEL GILBERT	963051523600	133 MOSSY OAK LN	626.40
52757	2005	LILES, DENISE E	961071832500	3,249 CHRIS COLE RD	361.37
24903	2005 - 2006	LINDSEY, JACOB L	967703478200	476 BREEZEWOOD RD	544.79
103665	2005	LINEBERRY, PAMELA A	963370625600	1,006 BRYANT DR	84.43
91504	2003 - 2006	LOPEZ, SANTIAGO	954724046100	127 SANDSPUR LN	3,422.80
80708	2005 - 2006	LOVE, JUANA H	967045142100	5,559 COX MILL RD	2,331.90
8323	2004 - 2006	LYLES, GENNETTE (HEIRS)	964274042800	1,406 HUDSON AVE	210.88
47294	2005 - 2006	MAD INVESTMENTS	966091956400	456 HARBOR TRACE NORTH	1,488.23
42141	2005 - 2006	MADDOX, LOUIS DENSON	965184913800	3,509 LEE AVE	1,642.62
71878	2004	MADDOX, ROY B	966242673500	1,305 BROADWAY RD	487.11
90456	2005 - 2006	MADDOX, TRACY	953797682400	2,911 NICHOLSON RD	1,479.01
79111	2005 - 2006	MARSH, CURTIS	965330895300	0 SAN-LEE DR	247.73
23024	2005 - 2006	MARSH, JAMES A	952844362400	779 HOLLYWOOD RD	1,280.56
7411	2003 - 2006	MARSH, LORENA	964293088100	1,110 PINEHURST ST	2,356.62
7710	2004 - 2006	MARTINEZ, GERMAN RUIZ	964297666800	715 THIRD ST	3,022.25
		KNOTTS, NETTIE I			
		KOTTCAMP, PHYLLIS C			
		TRUSTEE CHARLES IVE			
		LOPEZ, TAMMY RAE			
		MARSH, REASIE			
		MARSH, SHARON B			
		MARTINEZ, GRACIELA G			

7710	2005 - 2006	MARTINEZ, GERMAN RUIZ	MARTINEZ, GRACIELA G 964297784200	0 THIRD ST	98.16
7712	2003 - 2006	MASHBURN, FLETA	869472729200	573 WOOLARD RD	1,717.59
9579	2003 - 2006	MATTHEWS, CHARLES (HEIRS)	967120046800	0 COX MILL RD	71.78
7987	2004 - 2006	MATTHEWS, DOROTHY B	963152955800	2,808 CHESHIRE DR	1,956.13
34838	2005 - 2006	MATTHEWS, PETER MARVIN	955945234500	259 POT HOLE LN	507.88
34838	2005 - 2006	MATTHEWS, PETER MARVIN	955945250000	229 POT HOLE LN	491.07
8309	2003 - 2006	MATTHEWS, THOMAS WILSON	954917778400	0 LEMON SPRINGS RD	734.99
105255	2005 - 2006	MAXWELL, GRAHAM	967199552600	49 STONEWALL CT	1,880.73
39749	2005 - 2006	MAYNOR, ELIZABETH GAYLE	962597309600	120 CUMNOCK RD	1,082.44
3942	2003 - 2006	MCAULEY, CHARLES E	964535572000	84 OAK POINT LN	2,515.16
61910	2005 - 2006	MCCATHAN, JEROME M	954722093700	678 BLACK RD	1,241.55
4343	2005 - 2006	MCCORMICK, ELLIE	964264385000	1,321 VANCE ST	418.92
4347	2005 - 2006	MCCORMICK, JAMES A	965330777200	0 SAN-LEE DR	190.31
24604	2005 - 2006	MCDONALD, ROBERT LEWIS JR	965342931500	0 RUSS ST	253.79
95052	2004 - 2006	MCDUGALD, DOROTHY R	968262092600	714 BURGESS CIR	577.52
18470	2005 - 2006	MCDUGALD, RUTH	954628769500	1,573 BLACK RD	620.19
4715	2004 - 2006	MCDUFFIE, J WAYNE	966329640700	5,024 VALLEY VIEW DR	2,137.41
69453	2005 - 2006	MCEVERS, C DAVID	954917228800	54 DENSON LN	4,070.80
69453	2005 - 2006	MCEVERS, C DAVID	954917740300	1,023 JOE MATTHEWS RD	1,571.19
4817	2005 - 2006	MCFADDEN, JAMES W	964247839500	226 CIRCLE AVE	436.90
89365	1998 - 1999	MCFARLAND, DOYLE	964269667500	0 S HORNER BLVD	52.92
4834	2004 - 2006	MCGEE, ADDIE W	964284138500	0 LANSING ST	105.94
61349	2004 - 2006	MCGILVARY, HARVEY (HEIRS)	955800963900	880 DOUGLAS FARM RD	574.46
61349	2004 - 2006	MCGILVARY, HARVEY (HEIRS)	955801602000	9,404 DOUGLAS FARM RD	271.56
67931	2003 - 2006	MCGILVEARY, MONA LISA	955810933000	0 DOUGLAS FARM RD	730.40
89364	1998 - 2006	MCIVER, A H	964269667500	0 S HORNER BLVD	308.53
5124	2005 - 2006	MCIVER, FRED J	966227335300	0 BROADWAY RD	359.80
107206	2005 - 2006	MCIVER, JAMES	965212046500	719 COURTLAND DR	1,026.63
27351	2004 - 2006	MCIVER, SHENISE DEZERAY	965544804200	0 COLON RD	576.11
5386	2003, 2005 - 2006	MCIVER, WILLIAM H (ch 13 Elnor)(resp MCIVER, ELNORA G	963041248200	769 PEACH ORCHARD RD	318.09
58883	2005 - 2006	MCKAY, DOROTHY BEESON	961240532100	3,741 STEEL BRIDGE RD	884.76
5871	2005 - 2006	MCKOY, ERNESTINE (HEIRS)	964268735300	602 WALL ST	1,755.68
103594	2005 - 2006	MCKOY, JAMES	964102892700	101 HAYES RD	359.34
97776	2004 - 2006	MCKOY, LARRY	964112097100	0 HAYES RD	413.36
6093	2003 - 2006	MCLAIN, F S (HEIRS)	961172611000	7,420 HENLEY RD	6,617.47
6108	2005 - 2006	MCLAUGHLIN, BARBARA	964294140400	1,016 HALL ST	1,062.38
46039	2004 - 2006	MCLEAN, ANTONIO	953889868200	8,418 PILSON RD	824.98
44329	2003 - 2006	MCLEAN, HELEN (LIFE ESTATE)	964254488400	1,380 HOOKER ST	1,749.22
6116	2003 - 2006	MCLEAN, HERDIE D (HEIRS)	964264365900	0 VANCE ST	159.93
6151	2003 - 2005	MCLEAN, THIRLEAN (HEIRS)	964247845900	222 CIRCLE AVE	1,298.70
44914	2003 - 2006	MCLEOD, PAUL	962322635600	204 COUNTRY ESTATES DR	982.40
6553	2005 - 2006	MCNEILL, MARGARET	965352426800	204 REGISTER ST	600.70
109339	2005 - 2006	MCNEILL, SARAH (ESTATE)	962348192700	0 TEMPTING CHURCH RD	70.57
6612	2005 - 2006	MCNEILL, THERMOND M	968253515600	830 BURGESS CIR	317.55
6616	2005 - 2006	MCNEILL, THURMOND	968253611400	0 BURGESS CIR	258.24
65528	2004 - 2006	MCRAE, SHARON	954628371900	1,600 BLACK RD	1,460.71
13206	2005 - 2006	MEHAFFEY, MICHAEL K	966180490300	0 IRISH BLVD	130.12

96028	2003 - 2006	MENDEZ, MANUEL CARRILLO	954812115600	120 THOROUGHFARE BRANCH	1,376.72
37066	2005	MILLER, BARNEY	965157493400	2,919 ACADEMY ST	20.84
45551	2005 - 2006	MILLER, NEIL	961395583500	4,613 CARBANTON RD	602.05
55669	2003 - 2006	MINARD, PATRICIA SMITH	968241211800	123 MAIN ST	662.49
75777	2003 - 2006	MINTER, JANICE D	966407696100	1,909 POST OFFICE RD	2,470.37
7795	2004 - 2006	MINTER, SANDRA	965342110800	110 SIXTEENTH ST	1,597.90
53604	2005 - 2006	MITCHELL, EARLIE W	967730469500	0 LOWER MONCURE RD	69.99
7916	2004 - 2006	MITCHELL, MACARTHUR	964268117300	0 PEARSON CIR	69.45
7916	2004 - 2006	MITCHELL, MACARTHUR	964268123100	0 PEARSON CIR	69.45
7916	2004 - 2006	MITCHELL, MACARTHUR	964268532100	504 WALL ST	119.63
40668	2005	MOFFITT, LOUISE P	965310209700	520 MAPLE AVE	2,243.40
8056	2004 - 2006	MONROE, LILLIE MAE	964351219500	217 CHISHOLM ST	1,061.95
56336	2005	MOORE, BOSSIE T	955861978900	131 NEIL BLUE LN	1,683.61
8322	2005 - 2006	MOORE, LIZZIE SPIVEY	965119375100	1,016 SOMMERS ST	2,078.07
55180	2004 - 2006	MOORE, SANDRA FAYE (WEEDON)	964528603200	4,113 HAWKINS AVE	922.29
8379	2005	MORRIS, CARL NEAL (HEIRS)	966299631300	0 POPLAR SPRINGS CHURC	930.63
68964	2005 - 2006	MORRIS, WACK G	963256872900	0 WICKER ST	2.42
51522	2005 - 2006	MORRISON, LEVADA	954714407100	393 BLACK RD	513.51
8906	2004 - 2006	MURCHISON, DOROTHY H	964275923500	600 GREENLAND DR	1,493.58
38366	2004 - 2006	MURCHISON, GEORGE ED III	955915835800	1,110 KENTYREWOOD FARM RD	1,367.08
41784	2003 - 2006	MURCHISON, JIMMY	965793249200	4,730 DEEP RIVER RD	2,194.84
9090	2005 - 2006	MURCHISON, WINNIE MAY (HEIRS)	964059011500	1,311 MINTER SCHOOL RD	3,529.65
5297	2004 - 2006	NEAL, DAVID	955915611800	1,169 KENTYREWOOD FARM RD	368.41
108016	2005 - 2006	NEIRA, VICTOR M	964162150200	3,320 BEULAH BROWN RD	226.01
18502	2003 - 2006	NEWBY, GLYDE	964381737100	204 THIRD ST	1,220.83
92125	2004 - 2006	NEWELL, KIMBERLY GILMORE	961137607800	212 WORTHY RD	3,008.91
96009	2003 - 2006	NORTH CAROLINA FIBER GROUP LLC	962174899200	287 PYRANT RD	625.24
101948	2005 - 2006	NUNNERY, JULIA	963474822400	0 MCNEILL RD	2,882.38
74777	2005 - 2006	OCAMPO, ENRIQUE	964364251300	913 HAWKINS AVE	706.97
74777	2004 - 2006	OCAMPO, ENRIQUE	964295213900	417 MAKEPEACE ST	1,559.32
93921	2005 - 2006	OCAMPO, ENRIQUE	964295227500	413 MAKEPEACE ST	1,922.16
93921	2004 - 2006	OCAMPO, ENRIQUE	965225105700	1,603 HORNER BLVD	9,441.72
99363	2003 - 2006	OCHELTREE, DEVONA	965225212900	0 BIRCH ST	470.95
6484	2005 - 2006	OCHELTREE, ROBERTA	967688099600	0 LOWER RIVER RD	981.47
98225	2005	OLESON, MELODY	966178046500	2,017 HOPE ST	1,154.64
56130	2005 - 2006	O'MALLEY, JANICE M	966180267800	1,718 MARGARITA LN	1.41
72851	2004 - 2006	OQUINN, SHERRY L	969487874600	229 WOODCREEK RD	1,142.10
71982	2005 - 2006	OWENS, JACKIE	956964119800	573 SHARPE RD	1,482.10
48554	2005 - 2006	OWENS, JAMES W JR	968135904000	619 VERNON ST	771.24
26041	2005 - 2006	PALMER, FRANKLIN GRAHAM	963372126800	1,710 SPRING LN	4,229.66
56569	2004 - 2006	PALMER, THURMAN	966178110000	1,909 CARR CREEK DR	2,629.25
59503	2003 - 2006	PAR NINE, INC.	964267602700	830 BOYKIN AVE	1,245.83
25842	2005 - 2006	PARKER, SALLY G	952988264300	0 MOCKINGBIRD LN	337.35
7567	2003 - 2006	PARRIES, WILLIAM ROGER	963362584300	1,621 BRIARCLIFFE DR	3,929.63
7567	2004 - 2006	PARRIES, WILLIAM ROGER	965624695600	2,630 DEEP RIVER RD	946.59
7770	2005 - 2006	PARSON, LOIS	965635053200	2,752 DEEP RIVER RD	1,681.15
			969323261600	1,656 BUCKHORN RD	646.13

7802	2005 - 2006	PARTRIDGE, JOHNNY M	PARTRIDGE, DORETHA	966795677900	575 FOREST OAKS DR	1,238.61
89810	2004 - 2006	PATE, WILLIAM JUNIOR		954746648200	8,314 SHERIFF WATSON RD	1,871.35
7911	2003 - 2006	PATTERSON, IZETTA (HEIRS)		965252224800	2,226 BUCHANAN ST	2,294.36
106832	2005 - 2006	PATTERSON, MARY B		9623444192400	261 TEMPTING CHURCH RD	840.10
24485	2003 - 2006	PATTERSON, REGINALD B		961115673300	551 KING FARM RD	1,747.43
92022	2004 - 2006	PEARSON, CARLITA		965320880400	633 SCOTT AVE	1,377.29
77144	2003	PEARSON, MARY ALICE	PEARSON, RAYMOND	967169675500	0 JOHN ROSSER RD	422.51
77144	2003	PEARSON, MARY ALICE	PEARSON, RAYMOND	967260416900	1,356 JOHN ROSSER RD	344.60
8401	2005 - 2006	PEARSON, WILBERT (HEIRS)		968115617200	455 UNION LN	560.43
87805	2004 - 2006	PEGRAM, SHODRE DURANT	PEGRAM, ANITA RICHA F	967705964800	406 FOREST OAKS DR	481.70
87805	2005 - 2006	PEGRAM, SHODRE DURANT	PEGRAM, ANITA RICHA F	967715160700	321 FOREST OAKS DR	1,959.49
47936	2005	PERDUE, BLAINE DOUGLAS	PERDUE, BRENDA ALLE I	956913422700	0 SWANNS STATION RD	165.23
37128	2005 - 2006	PERKINS, PHYLLIS A		966157952200	1,720 CARR CREEK DR	1,185.08
23917	2004 - 2006	PINNACLE INC		963180480100	0 BRUCE COGGINS RD	38.38
23917	2005 - 2006	PINNACLE INC		963300459400	0 ST ANDREWS CHURCH RC	36.17
54024	2004 - 2006	POTTER, GARY MELVIN	POTTER, CAROL LYNN	966407289500	25 COTTONTAIL LN	1,159.10
92869	2005 - 2006	POWELL, H WAYNE	POWELL, NANCY S	966098155600	3,070 STILL TURN	2,976.97
92671	2005 - 2006	POWELL, NANCY SHAW	POWELL, WAYNE	966098169200	3,071 STILL TURN	151.94
33523	2005 - 2006	PRECIADO, MARIA		964297670300	0 THIRD ST	147.88
8846	2004 - 2006	PRETLOW, ALEXANDER	PRETLOW, NETTIE C	964287901200	0 MAGNOLIA ST	112.56
71983	2003 - 2006	PRINCE, JOHN HARDIE		964382941700	0 LINDEN AVE	490.48
56594	2004 - 2006	PRINCE, WILLIE (LIFE ESTATE)		964156066300	2,600 BROOKHAVEN DR	641.40
75739	2004 - 2006	RADER, JAMES		960399416100	144 PLANK RD	1,358.31
77720	2005 - 2006	RAMCO INC		952823829500	0 JJ LN	78.88
77720	2005 - 2006	RAMCO INC		952823953800	0 JJ LN	52.77
51228	1996 - 1999	RATHORE, RAJENDRA S		961108402030	0 MINERAL RIGHTS	46.79
51228	1996 - 1999	RATHORE, RAJENDRA S		961109809432	0 MINERAL RIGHTS	43.99
33433	2005 - 2006	RAY, H MICHAEL		964025639800	0 MINTER SCHOOL RD	670.97
33433	2003	RAY, H MICHAEL		964034060900	205 MAIDELINE AV	121.26
33433	2005 - 2006	RAY, H MICHAEL		964034756900	0 MARINA RD	394.58
33433	2005 - 2006	RAY, H MICHAEL		964034937000	0 MARINA RD	431.93
32317	2003 - 2006	RAY, HUGH MICHAEL	RAY, SHEILA	961142911900	1,385 DYCUS RD	4,325.05
103927	2004 - 2006	RECA LIMITED PARTNERSHIP		966137043800	3,508 JUNE RD	1,531.62
35985	2003	REDDING, BONNIE		969308775600	2,211 BUCKHORN RD	1,843.89
8844	2005 - 2006	REDDING, FLOSSIE M (HEIRS)		965330381600	404 SAN-LEE DR	500.43
91998	2003 - 2006	REDMOND, PAUL R		954900794800	0 SANDERS RD	603.87
101159	2004 - 2006	REEVES, GUY D		954735056300	9,890 BLACKJACK DR	869.57
101159	2004 - 2006	REEVES, GUY D		954735258300	9,850 BLACKJACK DR	2,376.28
8942	2004 - 2006	REGISTER, DAVID M	REGISTER, VICKIE F	963354651300	1,713 LORD ASHLEY DR	9,108.53
8963	2005 - 2006	REIVES, ISIAH	REIVES, ALBERTA W	964265821500	1,204 WASHINGTON AVE	4,071.00
8963	2004 - 2006	REIVES, ISIAH	REIVES, ALBERTA W	964287347200	0 DAISY ST	60.32
8963	2004 - 2006	REIVES, ISIAH	REIVES, ALBERTA W	964287433800	208 SIMMONS ST	3,124.00
8963	2004 - 2006	REIVES, ISIAH	REIVES, ALBERTA W	966127804900	0 MEADE ST	347.00
8963	2004 - 2006	REIVES, ISIAH	REIVES, ALBERTA W	966127808100	0 MEADE ST	192.64
8963	2004 - 2006	REIVES, ISIAH	REIVES, ALBERTA W	966127808100	3,425 MEADE ST	1,371.92
16036	2005 - 2006	RICE, JOSEPH	REIVES, ALBERTA W	966127815600	612 GOLDSTON BLVD	477.13
48996	2004 - 2006	RICHMOND, JOHN R	RICHMOND, PAMELA	965213108100	4,572 STEEL BRIDGE RD	2,242.87
				961201498300		

48996	2004 - 2006	RICHMOND, JOHN R	961202741300	RICHMOND, PAMELA	0 STEEL BRIDGE RD	357.23
45810	2003	RIDZELSKI, TONY LEO	966173403200	RIDZELSKI, JACQUELINE	0 PICCADILLY CT	276.77
49107	2005 - 2006	RIVES, GEORGE RALPH JR	964287551500		601 YORK ST	871.80
889	2005 - 2006	ROBERTS, JENEVERETTE RIDDLE	966614482600		168 BELGIUM HORSE LN	609.35
90373	2005	ROBINSON, IRENE	953804025200	ROSSER, TAMMY REEVE	6,282 JEFFERSON DAVIS HWY	1,359.76
93217	2004 - 2006	ROSSER, MILTON DEAN	967108736300		2,951 COX MILL RD	3,333.49
61177	2004 - 2006	ROUSH, KEITH E	967532319500		299 R H LN	1,293.40
53059	2004 - 2006	RYALS, JIMMY WAYNE	965213590700		405 BIRCH ST	1,553.18
89844	2004 - 2007	S&B RENTALS	965219453000		522 OAKWOOD AVE	1,773.05
56414	2005	SANCHEZ, MIGUEL REYES	965223573000		306 LYONS ST	586.83
59491	2005 - 2006	SANCHEZ, RODRIGO FLORES	956944906200		1,341 FRANK WICKER RD	908.38
59471	2005 - 2006	SAWYER, HAROLD RANDOLPH	060402565800		0 BUCKHORN RD	371.39
72206	2004	SEARS, DAVID	961193260200		8,501 DYCUS RD	46.69
35498	2005 - 2006	SHEPPARD, ALTON JR (LIFE ESTATE)	966177174300		1,900 CARR CREEK DR	1,049.80
33502	2005 - 2006	SILER, JAMES LEWIS SR	964267406200		921 ODDFELLOW ST	1,162.07
33492	2005 - 2006	SIMMONS, ANTHONY L	964254489000		0 HOOKER ST	40.42
33492	2005 - 2006	SIMMONS, ANTHONY L	964254561600		0 HOOKER ST	120.80
33492	2005 - 2006	SIMMONS, ANTHONY L	964254570500		0 HOOKER ST	120.80
33492	2005 - 2006	SIMMONS, ANTHONY L	964355719000		0 STROUD ST	416.99
61274	2005 - 2006	SIMRIDGE TECHNOLOGIES LLC,	964565907300		0 REX MCLEOD DR	1,247.69
61274	2004 - 2006	SIMRIDGE TECHNOLOGIES LLC,	964575337100		0 WOMACK RD	4,160.00
93633	2005 - 2006	SLOAN, TROY L	969434185900		382 LANIER FARM RD	1,288.62
92586	2004 - 2005	SMITH, ALEVEOLUS	962593082200	SMITH, BEATRICE BREW	470 CUMNOCK RD	89.00
43058	2004	SMITH, CLARENCE	968144185000		0 VERNON ST	132.45
43058	2004	SMITH, CLARENCE	968144488600		0 VERNON ST	132.45
36066	2004 - 2006	SMITH, CLARENCE R	966147225200		511 LIZZIE HILL	752.91
36066	2004 - 2006	SMITH, CLARENCE R	966147243000		0 LIZZIE HILL	315.83
10976	2003 - 2006	SMITH, E R (HEIRS)	956963497400		0 SHARPE RD	63.79
42446	2005 - 2006	SMITH, FRED THOMAS II	962570124300	SMITH, ESTHER B	240 BRANCH RD	1,325.51
17201	2005 - 2006	SMITH, JOHN NEAL	966613722600	SMITH, DEBORAH T	147 ZION CHURCH RD	1,716.12
38978	2004 - 2006	SMITH, KATE	968250780000		306 THIRD ST	1,135.07
11278	2005 - 2006	SMITH, PATRICIA G (WARREN)	961332172400		0 HILLTOP RD	666.57
106760	2005 - 2006	SMITH, WILMA J	952854209100		984 HOLLYWOOD RD	472.02
40756	2005 - 2006	SPIVEY, ROY L	965280395100		707 GRIMM ST	52.96
36424	2004 - 2006	SPRUELL, ELEANOR	964267244100		405 DUDLEY AVE	2,153.41
65551	2004 - 2006	STAMPER, BETTY R	964257673600		311 SAUNDERS ST	1,024.38
34600	2005 - 2006	STARLING, WENDELL K	954741224100	STARLING, JENNIFER C	1,017 BLACK RD	970.48
22838	2005	STEWART, CORNELIA (HEIRS)	965340867100		0 SAN-LEE DR	65.68
10162	2004 - 2006	STEWART, HAL S	968263156600	STEWART, MYRTLE FRE	6,322 BRADLEY RD	1,644.87
10162	2004-2006	STEWART, HAL S	968263432700	STEWART, MYRTLE FRE		1,541.32
66380	2004 - 2006	STEWART, MIRIAM L	967725918800		3,944 LOWER MONCURE RD	924.06
10269	2005	STEWART, ROBERT LEE (HEIRS)	964267408800		917 ODDFELLOW ST	737.81
16248	2005 - 2006	STONE, BEULAH	954726705400		1,277 BLACKS CHAPEL RD	642.77
10721	2004 - 2006	STREET, CLIVE (HEIRS)	964287113800	STREET, VIOLA M (HEIR)	223 DAISY ST	1,420.22
68944	2004 - 2006	STUMP, GEORGE CLEVELAND SR	966090365000	STUMP, GLENDA LOUISE	0 WEST MOORING	121.72
25518	2005 - 2006	SWANN, DENISE LASHELLE	960386002300		176 TRIPLE FARM LN	367.52
8721	2004	TADEO, DOMINGO HERNANDEZ	965219037300		511 OAKWOOD AVE	558.15

45904	2005 - 2006	TAYLOR, ALIENE N	965351994900	1,011 SAN-LEE DR	688.53
51472	2003 - 2006	TAYLOR, MICHAEL LEWIS	968107247900	0 DIXIE FARM RD	760.58
90883	2005 - 2006	TERRELL, ANDREA BREWER	966237658800	1,304 O'QUINN RD	1,013.06
90883	2004 - 2006	TERRELL, ANDREA BREWER	966238514900	1,300 O'QUINN RD	879.21
35976	2003 - 2006	TERRY, MARK A	960374915900	15 DORSETT RD	194.30
10832	2003 - 2006	THOMAS, GARY L	968242657700	205 HARRINGTON AVE	3,076.93
11244	2005	THOMAS, JAMES (HEIRS)	966146677200	0 COX MADDOX RD	17.60
11983	2004 - 2006	THOMAS, RUBY C	963359665900	0 SANDY CREEK CHURCH R	247.39
22219	2004 - 2006	THOMAS, RUBY C	963359798600	0 SANDY CREEK CHURCH R	753.84
11983	2004 - 2006	THOMAS, RUBY C	963359882100	0 SANDY CREEK CHURCH R	324.95
22219	2004 - 2006	THOMAS, RUBY C	963450415100	2,230 COOL SPRINGS RD	2,235.36
81172	2004 - 2006	THOMAS, RUBY CRAIG	963369378200	0 COOL SPRINGS RD	440.66
33024	2005 - 2006	TIDEWATER FUNDING GROUP INC	954811874300	27 GUNTER LAKE RD	1,075.62
24731	2004 - 2006	TILLEY, LAWRENCE P DR	966088851100	3,063 BOURBON ST	569.37
36621	2005 - 2006	TODD, RONNIE LEE	964194175800	515 ST ANDREWS CHURCH RI	1,969.62
36621	2005 - 2006	TODD, RONNIE LEE	964195340700	0 HILLANDALE DR	297.91
21815	2005 - 2006	TOMLINSON, CLEO	965179858900	305 SEAWELL ST	1,072.83
50471	2001 - 2006	TOMLINSON, SHEILA DIANE	964567748700	5,309 NORTH LAKES DR	1,748.89
28445	2004 - 2006	TOOMER, ELIZABETH ANN	953917226500	4,021 JEFFERSON DAVIS HWY	826.00
87963	2005 - 2006	TORRENCE, LARRY J	966096089700	279 FAIRWAY LN	348.25
87963	2005 - 2006	TORRENCE, LARRY J	967025524600	0 TEXAS SQ	102.86
104736	2005 - 2006	TOWNSEND, RUSSELL RYAN	967125686100	0 COUNTRY WAY	63.69
93100	2004 - 2006	TREVINO, INDALICIO TREVINO	964033297900	2,533 MINTER SCHOOL RD	1,437.62
71613	2005 - 2006	TRUE APOSTOLIC EVANGELISTIC ASSN INC	965241936000	123 MAIN ST	873.37
10034	2004 - 2006	TRUSELL, WILLIAM	965204230400	505 GARDEN ST	1,401.67
18753	2005 - 2006	TUCK, EVERETT	961163640800	996 DYCUS RD	606.72
88991	2001 - 2006	TUCKER, JOSEPH F JR	965157687100	2,928 CAMERON DR	5,749.55
72758	2004 - 2006	TULLOCH, JOHN LEONARD	968343589900	2,501 COPELAND RD	935.44
72758	2004 - 2006	TULLOCH, JOHN LEONARD	968343750100	2,433 COPELAND RD	1,970.65
35931	2005 - 2006	TURNER, STEPHEN ANTHONY	963530049900	0 COTTEN RD	823.28
58885	2003 - 2006	TYNER, WENDY JO	951986716500	2,834 WHITE HILL RD	2,232.97
10382	2005 - 2006	UPCHURCH, CLAUDE JR	966178443300	1,925 CARR CREEK DR	1,407.69
74479	2005 - 2006	UTLEY, ANNA M	965252067800	2,208 BUCHANAN ST	686.91
10578	2005 - 2006	VERBAL, MAMIE MCIVER (HEIRS)	965253015100	2,111 DALRYMPLE ST	657.08
93472	2003 - 2006	VERRETT, RHONDA W	961131230000	1,831 BLACKSTONE RD	3,838.14
105292	2005 - 2006	VILLATORO, JOSE AMILGAR	964287576500	618 MOORE ST	231.04
93127	2004	WALKER, TERRY	964286408300	406 RIDGECREST DR	695.80
43318	2005 - 2006	WARF, CHARLIE ALTON JR	963158218400	1,500 DOGWOOD ACRES DR	2,227.27
11013	2004 - 2006	WATSON, ALEX (HEIRS)	965453792000	0 RIDDLE RD	2,427.26
45487	2005 - 2006	WATSON, CLIFTON	954900003300	1,337 SANDERS RD	1,058.82
11086	2004 - 2006	WATSON, CURTIS O	963081230100	0 JEFFERSON DAVIS HWY	630.50
11118	2004 - 2006	WATSON, FRANCES CROSS	963091680000	0 WILLETT RD	1,214.93
11118	2003 - 2006	WATSON, FRANCES CROSS	963091680000	75 JOE MATTHEWS RD	386.61
15437	2003 - 2006	WATSON, FRANCES CROSS	963081207500	0 WILLETT RD	530.57
15437	2003 - 2006	WATSON, FRANCES CROSS & OTHERS	963091024300	31 WALTER LN	749.95
101453	2005 - 2006	WATSON, FRANCES CROSS & OTHERS	954809196100	1,381 SANDERS RD	1,807.60
33429	2004	WATTERS, BILLY DEAN JR	964020977100	3,175 MINTER SCHOOL RD	818.33

12857	2004	WEBSTER, WILLIAM R	967015023100	WEBSTER, ILEEN S	0 MICHIGAN BLVD	63.73
81291	2005 - 2006	WHITTEN, ALVAH PAUL SR	962339730000	WHITTEN, DARLENE MA	1,099 TEMPTING CHURCH RD	355.07
11429	2002 - 2006	WILDER, JIMMY LEWIS	965782177500	WILDER, OCTAVIA R	4,491 DEEP RIVER RD	4,786.45
11685	2004	WILLIAMS REALTY CO	964372607100		300 FIRST ST	387.72
79445	2004 - 2006	WILLIAMS, ATIYA	955728504000		6,417 SHERIFF WATSON RD	2,374.96
43368	2003 - 2006	WILLIAMS, BARRY WAYNE	961249632600		526 VALLEY PINE LN	774.95
11725	2004 & 2006	WILLIAMS, BROUGHTON	964184157600		0 ST ANDREWS CHURCH RI	217.99
59083	2005 - 2006	WILLIAMS, CLAUDE V	966175651500		721 COX MADDOX RD	1,878.89
11795	2004	WILLIAMS, EDWARD M	964371688800		201 TEMPLE AVE	125.86
11966	2003 - 2006	WILLIAMS, JAMES E	964274661700		0 LANSING ST	274.28
53386	2005 - 2006	WILLIAMS, JAMES EDWARD	964274586400		0 LANSING ST	91.90
53386	2005 - 2006	WILLIAMS, JAMES EDWARD	964284331200		0 LANSING ST	88.56
12058	2005 - 2006	WILLIAMS, JOSEPH A	966164767300	WILLIAMS, BESSIE	718 COX MADDOX RD	1,436.89
33495	2004 - 2006	WILLIAMS, KEITH	964265260900	WILLIAMS, JANET	0 VANCE ST	101.38
33495	2004 - 2006	WILLIAMS, KEITH	964265270600	WILLIAMS, JANET	0 VANCE ST	165.26
43382	2005 - 2006	WILLIAMS, LEOLA BATTLE	955727960800		6,343 SHERIFF WATSON RD	2,836.38
12098	2004 - 2006	WILLIAMS, MARY ALICE	960397923400		183 THISTLECONE LN	934.18
12098	2004 - 2006	WILLIAMS, MARY ALICE	961307486200		211 PLANK RD	783.00
21044	2004 - 2006	WILLIAMS, ROBERT (HEIRS)	961307100100		230 THISTLECONE LN	966.31
67344	2005 - 2006	WILLIAMSON, MARY LEE FIELDS	963257335800	WILSON, KATE W (HEIR)	500 FRANKLIN DR	1,930.20
13426	2005 - 2006	WILSON, D G SR (HEIRS)	961166869500		0 SHARPE RD	57.41
67973	2005 - 2006	WILSON, ROBERT BLAIN	963352470200		0 BLACKSTONE RD	110.56
13690	2005 - 2006	WILSON, WILLIE R	962335993900	WILSON, MAMIE	2,001 SPRING LN	1,681.07
20517	2003 - 2004	WIMBLEY, DONALD K	962335993900		58 SALAMANDER CREEK LN	247.82
19048	2005	WIMBLEY, GRIGGS CHANDLER	962335993900		58 SALAMANDER CREEK LN	327.49
13698	2002 - 2006	WIMBLEY, ROSA L MCMILLIAN	962344186400	WIMBLEY, WILLIE	221 TEMPTING CHURCH RD	1,685.69
96043	2005 - 2006	WOMACK, JOSEPHINE	965541926700		91 HAVKINBERRY LN	752.56
11547	2005 - 2006	WOMBLE, GUS MAY (HEIRS)	964333875800		0 STEELE ST	126.85
24792	2003 - 2006	WOMBLE, LEAR M	962324971300		4,274 CARBONTON RD	1,480.91
96917	2005 - 2006	WOMBLE, TIMOTHY R	954749851200		981 GUNTER LAKE RD	1,022.75
24363	2005 - 2006	WOOD, MARY A	966526459600		153 ALFRED ALSTON RD	547.84
67566	2005 - 2006	WOODLEY, BARBARA K	962174225800		434 PYRANT RD	574.28
67566	2005 - 2006	WOODLEY, BARBARA K	963141920600		3,213 ALPINE AVE	400.80
11817	2004 - 2005	WOODLEY, BARBARA KEY	963276734900		207 MCLEOD DR	5,825.25
11817	2004 - 2006	WOODLEY, BARBARA KEY	963283544200		500 WESTOVER DR	8,256.57
11817	2005 - 2006	WOODLEY, BARBARA KEY	964194543800		2,709 MEADOW VIEW LN	1,710.54
11817	2005 - 2006	WOODLEY, BARBARA KEY	965130174900		1,615 ST ANDREWS CHURCH RI	1,451.00
11817	2005 - 2006	WOODLEY, BARBARA KEY	965188078800		2,922 CORNELL DR	1,680.23
63804	2005 - 2006	WOODS, HARRY	964391703100	WOODS, ALBERTA A	104 FIFTH ST	772.86
11951	2004 - 2006	WORTHY, HOLTON (HEIRS)	961109697000		0 WORTHY RD	742.70
71580	2004 - 2006	WORTHY, HOLTON T	961220965200	WORTHY, LEOLA MARIE	4,027 STEEL BRIDGE RD	1,746.23
4240	2005 - 2006	WORTHY, JAMES (HEIRS)	964277652900		0 RAILROAD ST	54.31
12012	2005 - 2006	WORTHY, JAMES H (HEIRS)	965350587000		0 WINGATE ST	123.82
12019	2005 - 2006	WORTHY, JAMES H (HEIRS)	961230166700	WORTHY, LEOLA	2,017 STEEL BRIDGE RD	559.81
12021	2005 - 2006	WORTHY, THEODORE	965397264600	WRENN, LULA (HEIRS)	0 LOWER MONCURE RD	80.37
27344	2005 - 2006	WRENN, ELIGA	954852198200		442 JOHNSON CEMETERY RD	1,702.08
27344	2005 - 2006	WRIGHT, JAMES W	966246696500		1,325 O'QUINN RD	2,605.90
43460	2003 - 2006	YARBOROUGH, JAMES HENRY (HEIRS)				

LEE COUNTY

Committed Today for a Better Tomorrow

AGENDA ITEM: IV. G.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Annual Emergency Management Performance Grant

EXPLANATION:

Emergency Management Director Eric Griffin is asking approval to submit the FY 2006-07 Emergency Management Performance Grant to the State Emergency Management Office for funding of his department. Funds are distributed based on a percentage of the County budget, with Lee County receiving \$24,901.59 last year. The match requirement is met through the annual Emergency Management Director's salary.

Mr. Griffin will be present to answer questions on May 7th.

RECOMMENDATION:

Authorize the County Manager and Emergency Management Director to execute required documents as presented.

ATTACHMENTS:

- April 25, 2007 memo from Mr. Griffin;
- Application

LEE COUNTY

046

Committed Today for a Better Tomorrow

To: Gaynell Lee, Clerk to the Board

From: Eric Griffin, Emergency Management Director 

Cc: Kenny Cole, Assistant County Manager

Date: April 25, 2007

Subject: Request Approval to Submit Application for Annual Emergency Management Performance Grant (EMPG) To Subsidize Emergency Management Program

Attached is the application for the FY2006-2007 Emergency Management Performance Grant (EMPG) which I request approval to submit to state emergency management for funding to support the Emergency Management program. As you may know, this is an annual grant application utilizing federal funds, passed through the state to counties to ensure effectiveness and quality in emergency management programs in North Carolina.

Funds are distributed based on a percentage of the County budget to Emergency Management and varies year to year. Last year, Lee County received \$24,901.59. This grant application's match requirement is met through the annual salary paid to the Emergency Management Director, so no additional funds are required to receive grant. Additionally, this grant does not pose any additional personnel requirements or equipment requirements on the County, however staff time will be needed to accomplish the required tasks described in the application. These tasks are not abnormal, and when completed will enhance the emergency management program.

I request that the Commissioners authorize the Emergency Management Director, Finance Officer, and County Manager to sign all documents associated with the grant and authorize the Emergency Management Director to submit the application.

*Lee County Office of Emergency Management
PO Box 1154, 225 E. Weatherspoon St, Sanford, NC, 27331-1154
919 775-8279 FAX: 919 775-1224*

APR 25 2007



**NORTH CAROLINA LOCAL GOVERNMENT
APPLICATION FOR FFY 2007 FUNDING**

INSTRUCTIONS FOR COMPLETING EM FORM 66

- 1.1 **EM Agency Name** - Type or print the official legal title of the Emergency Management (EM) agency.
- 1.2 **Address, City, Zip Code** - Type or print the address, city, and zip code.
- 1.3 **Date Completed** - Type or print the date form was completed.
- 2.1 **EM Program Director** - Type or print the name of the local EM Program Director and other EM staff by name and title.
NOTE: Must be the same title on the Position Description and Organizational Chart.
- 2.2 **Time %** - EM Program Director will type or print the **percent of time they devote to Emergency Management program activities** (e.g. 50%, 75%, 100%).
- 2.3 **Current Salary** - Type or print the current **annual salary** for each EM program staff person. **(Round to the nearest dollar).**
- 2.4 **Benefits** - Type or print the **annual benefits** for the EM Program Director to include social security, retirement, insurance and unemployment. **(Round to the nearest dollar).**
- 2.5 **Date Hired As EM Program Director** – Type or print the starting date that the EM Program Director began work in this position.
- Type or print the Other EM Staff by name and job title, their % time with EM activities and current salary in the appropriate blocks.
- 2.6 **Travel** - Type or print the **annual expenses** for Transportation and Subsistence (Meals and Hotels) as it pertains to the Emergency Management personnel. **(Round to the nearest dollar).**
- 2.7 **All Other** - Type or print all other allowable **annual operating expenses** which are required for day-to-day operations of the emergency management office. **(Round to the nearest dollar).**

Rental - To include:

(Building or Space) - Rent of building or space occupied by emergency management personnel.

(Motor Vehicles) - Rent for temporary possession or use of motor vehicles utilized SOLELY on the Administration of Emergency Management Program. Vehicles must be rented from an established firm regularly engaged in the business of renting. Payments must be in accordance with the terms of a written contract.

Day-To-Day Operating Expenses

Postage

Office Supplies

Telephone

Utilities

Note: Janitorial/custodial services are allowable, however, limited to pro rata share of the cost if shared.

Others (Specify) – i.e. Special Cases

- **Administrative Office Equipment**
Purchase and repair of administrative office equipment and furniture (limited to cost of office machines, equipment and furniture required) for administration and operations of the Emergency Management Office.
- **Automated Data Processing (ADP) Equipment and Software**
Contribution for ADP equipment and software are limited to the pro rata share of the ADP equipment which supports emergency management activities.
- **Mobile and Portable Communications Equipment**
Federal contributions for mobile and portable communications equipment are limited to costs of equipment for day-to-day emergency management business for emergency management personnel (personnel must occupy positions listed on EM Form 66).
- **Liability Insurance costs for Emergency Management administrative facilities, vehicles, or equipment.**

UNALLOWABLE EXPENSES

- Rent for buildings or space which was constructed, in part or wholly, with federal funds.
- Rent for space occupied by employees assigned from other state or local governments (full-time or part-time).
- EXPENDITURES FOR THE PURCHASE OF VEHICLES.

NORTH CAROLINA LOCAL GOVERNMENT APPLICATION FOR FFY 2007 FUNDING

Fiscal Year: October 1, 2006 - September 30, 2007

1.1	EM Agency Name	Lee County Office of Emergency Management
1.2	Address, City, Zip Code	P.O. Box 1154 Sanford, NC 27331
1.3	Date Completed	May 7, 2007

LOCAL EMERGENCY MANAGEMENT STAFF BUDGET

<i>For 2.2 indicate actual percent of time devoted to Emergency Management activities only. Please do not include time for EMS, 911, Fire Marshal, Safety activities, etc.</i>					
2.1	EM Program Director (Name)	2.2 *	2.3	2.4	2.5
		Time (%) (e.g. 50%, 75%, 100%)	Current Salary	Benefits (SS, Retirement, Insurance, Unemployment, etc.)	Date Hired As EM Program Director
	Eric Griffin	100%	56911	14815	12/01/06
	Other EM Staff (Name - Title)				
a.	Nancy Veroni Administrative Assistant	50%	26673	10983	
b.					
c.					
d.					
e.					
f.					
			Total \$ for 2.1	\$ 83584	25798

OPERATING EXPENSES

2.6	Travel (Transportation)	\$ 4836
	Subsistence (Meals & Hotels)	\$ 2100
2.7	All Other	
	Rental	\$ 2400
	Postage	\$ 400
	Office Supplies	\$ 10090
	Telephone	\$ 11390
	Utilities	\$ 1100
	Other (Specify)	\$
	Vehicle gas and oil	2200
	Food and Special Activities	4000
	Uniforms	3350
	Insurance (vehicle)	5500
	Maintenance-equipment	5950
	Maintenance- Vehicles	4200
		5550

Printing	34640
Contract Services	3000
HazMat Supplies	
Total \$ for 2:7	\$ 95756

* Area Coordinator must verify the percent of times devoted to Emergency Management activities.

EM Form 66 (Rev. 03/07) _____ Signature of Area Coordinator

**INSTRUCTIONS FOR COMPLETING EM FORM 66A
(FEDERAL/STATE/LOCAL FFY 2007 EMPG AGREEMENT)**

It is important that the Finance Officer and the local Chief Executive Officer have information and knowledge of the local EM program and the financial status of the local EM Agency. By coordinating the program emphasis with your county officials, the State's "Comprehensive Emergency Management Criteria" and the state and federal required activities, your partnership agreement should serve as a master plan for the year's activities.

The Federal/State/Local FFY 2007 EMPG Agreement requires the signature of the Local Emergency Management Coordinator, the Local Finance Officer, and the Local Chief Executive Officer (the last may be the same individual).

Your Area Coordinator will monitor your EMPG for FFY 2007 quarterly.

REPORTING

EMPG reports are required. These reports serve a vital role in the evaluation of your agency's performance in the completion of scheduled activities and in the preparation of reports the State must provide to FEMA.

Your reports will be made by your Area Coordinator after quarterly consultations no later than ten (10) days following the end of each quarter. Each report (after the initial report) will incorporate and supercede the prior report.

The Division does recognize that circumstances may prevent the accomplishment of a scheduled activity. However, for Federal funding in FY07, all National Incident Management System (NIMS) requirements must be completed by **September 30, 2007**.

All requests for revisions (rescheduling or substitution of an equivalent activity) must be justified in writing to the Director of NC Division of Emergency Management through the appropriate Branch Manager.

FEDERAL/STATE/LOCAL FY 2007 EMPG AGREEMENT

AGENCY: Lee County Emergency Management

This is to certify that the above named agency agrees to successfully complete the activities below in full partnership with the North Carolina Division of Emergency Management and the Department of Homeland Security. The appropriate Branch Manager and/or Area Coordinator will review the progress of this agreement quarterly with the local Emergency Management Coordinator. This report will also be the basis for continued funding during this fiscal year.

Please list in priority the Emergency Management activities you will complete or have completed this federal fiscal year ending **September 30, 2007**. You are required to certify completion of the following activities:

- 2007.1 Update the NIMCAST baseline conducted in 2005 online by **September 30, 2007**;
- 2007.2 EM personnel complete the NIMS Awareness Course: National Incident Management System (NIMS), An Introduction (IS-700) by **September 30, 2007**;
- 2007.3 EM personnel complete the (IS-800) The National Response Plan (NRP) Course by **September 30, 2007**;
- 2007.4 EM personnel complete the (ICS-100) An Introduction to ICS (online) and (ICS-200) Basic ICS Course (classroom), ICS-300 for everyone and ICS-400 for those in senior management positions by **September 30, 2007**;
- 2007.5 Each county by **September 30, 2007** should complete the following:
 - Adopt NIMS at the community level for all government departments and agencies; as well as promote and encourage NIMS adoption by associations, utilities, non-governmental organizations (NGOs), and private sector incident management and response organizations;
 - Update and incorporate NIMS into Emergency Operations Plans (EOPs) and provided an electronic CD copy of your county EOP to the NCEM I&P Planning Support Branch Manager and your Branch offices;
 - Revise and update plans and SOPs to incorporate NIMS components, principles and policies, to include planning, training, response, exercises, equipment, evaluation, and corrective actions;
 - Provide letter from county manager certifying that tasks identified in the NIMS 2007 Local Matrix have been completed. Matrix to be provided by separate correspondence. Local Matrix provided as FY2007 NIMS Compliance Matrix Local/Tribal at **http://www.fema.gov/pdf/emergency/nims/comp_met_local.pdf**.
 - Incorporate NIMS into existing training programs and exercises;
 - Manage all emergency incidents and preplanned (recurring/special) events in accordance with ICS organizational structures, doctrine, and procedures, as defined in NIMS;
 - Incorporate corrective actions from after action reviews into preparedness and response plans and procedures;
 - Inventory community response assets to conform to homeland security resource typing standards;

- Review, promote, and facilitate mutual aid agreements;
 - Attend training on utilizing Homeland Security Exercise and Evaluation Program (HSEEP) and conduct exercises in compliance with HSEEP standards;
 - Report all training and exercises conducted utilizing federal preparedness funds to the Division Training & Exercise Branch
- 2007.6 Identify from available resources a dedicated WebEOC operator; training to be provided by NCEM. Recommendation would be from 24 hour Communication Center.
- 2007.7 Update your County Mutual Aid Agreement to include signed additional local governments or as necessary updated your current County Mutual Aid Agreement and send in the new or updated agreement by **September 30, 2007**;
- 2007.8 At a minimum verify at least one person from each funded jurisdiction attend the Spring All Hazards Conference. Attendance of all local EM staff at both the Spring and Fall conferences is encouraged, but not required;
- 2007.9 Each funded jurisdiction conduct an annual Training Exercise Planning Workshop (TEPW) sponsored by NCEM to determine the types of training needed to further develop and maintain a quality Emergency Management Program in that jurisdiction by **September 30, 2007**;
- 2007.10 Each funded jurisdiction plan for and participate in a minimum of two all hazards exercises. Exercises should include multiple local and/or state agencies, and may take the form of a table-top, functional or full scale activity. Exercise activity should be coordinated with your appropriate Branch Office; and the Division's Training and Exercise Branch, including dates, number personnel trained, scenario utilized, and planning meetings conducted. This information is required by the DHS National Exercise Scheduler (NEXS) system;
- 2007.11 During this fiscal year each funded jurisdiction test the satellite telephone by contacting your appropriate NC Division of Emergency Management's Branch Office the **first and last Fridays** of each month;
- 2007.12 During this fiscal year funded jurisdictions should continue the formation and support of a Local Emergency Planning Committee (LEPC). The LEPC should be County or Regional;
- 2007.13 Each funded jurisdiction sends in EM-43 Emergency Event Forms to advise the Division's Communication Officer of events such as, Hazardous Material Spills, Property Damage, Injuries and / or Deaths, Relocation of a minimum of 10 Residents, Opening of Shelter(s), and Terrorism related activities; (Reporting will be done on WebEOC by June 1st);
- 2007.14 Each funded jurisdiction develops a written plan for the implementation and operation of a county receiving and distribution point (CRDP) and develops written plan for distribution of resources from the CRDP to the county. County must provide copy of plans to the NCEM Logistics Chief;
- 2007.15 Each funded jurisdiction develops a written summary of shelter plans to include housing general populations of evacuees, and special populations of evacuees, (special populations would include residents of hospitals, nursing homes, assisted living facilities, and home health patients) and pet sheltering.

NOTE: In order to receive FY08 preparedness funding, the FY07 NIMS compliance requirements described above must be met. Applicants will be required to certify as part of their FY08 grant applications that they have met the FY07 NIMS requirements. NIMCAST is the primary tool for measuring NIMS compliance.

**Requirements that must be completed, updated or maintained
to continue NIMS Compliance in FY 2008 and Beyond**

FY 2008

- Amend or re-authorize, as necessary the executive order, proclamation, resolution, or legislation of NIMS as the official all-hazards, incident response system;
- Ensure that NIMS training is part of the program for all new employees, recruits and first responders who have direct role in emergency preparedness, incident management, or response;
- Complete all NIMS local matrix requirements for FY 2008 as defined by the DHS National Integration Center (NIC);
- Complete training that may be required to satisfy credentialing standards;
- Manage incidents and events using ICS.
- Update plans and SOPs, incorporating lessons learned and best practices from exercises and response operations;
- Expand mutual aid agreements beyond support services and equipment to include information sharing;
- Support and adopt the ongoing efforts of the NIMS Integration Center (NIC) to develop a national credentialing system;
- Work towards developing procedures to credential first responders in conformance with national standards;
- Continue to incorporate NIMS into all local training and HSEEP compliant exercises, to include drills, tabletop exercises, functional exercises, and full-scale exercises;
- Continue to participate in NIMS -oriented exercises, to include drills, tabletop exercises, functional exercises, and full-scale exercises;
- Develop and implement a county resource inventory, ordering and tracking system
- Report all training conducted using federal preparedness funds to the NCEM Training and Exercise Branch;
- Continue featuring common terminology and plain English commands for all response activities.

This Agreement will become effective upon execution of all parties to the Agreement. The date of execution shall be the date of the last signature.

EXECUTED THIS THE ____ DAY OF _____, 2007

Signature of Local Emergency Management Coordinator

Date

Signature of Local Finance Officer

Date

Signature of Local Chief Executive Officer

Date

County of Lee

POSITION DESCRIPTION

CERTIFICATION

CAROLINA COUNTY EMERGENCY MANAGEMENT AGENCY

I DO HEREBY CERTIFY THAT THE EM PROGRAM DIRECTOR POSITION IS NOT VACANT OR IS CURRENTLY BEING FILLED BY AN ACTING COUNTY EMPLOYEE AND THE DESCRIPTION(S) ON FILE IN THE STATE OFFICES IS/ARE CURRENT AND UP-TO-DATE AND MEET DEPARTMENT OF HOMELAND SECURITY PROGRAM AND STATE REQUIREMENTS.

Signature: Lawrence B. Jones

LAWRENCE B. JONES, EMERGENCY PROGRAM DIRECTOR
CAROLINA COUNTY EMERGENCY MANAGEMENT AGENCY

EXAMPLE

U.S. DEPARTMENT OF HOMELAND SECURITY
ASSURANCES-NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration) 5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

U.S. DEPARTMENT OF HOMELAND SECURITY
**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
 OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 28 CFR Part 17, "Government-wide Debarment and suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Federal Emergency Management Agency (FEMA) determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

A. As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontract(s) and that all subrecipients shall certify and disclose accordingly.

Standard Form LLL, "Disclosure of Lobbying Activities" attached.
 (This form must be attached to certification if nonappropriated funds are to be used to influence activities.)

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR Part 17, Sections 17.615 and 17.620:

A. The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable FEMA awarding office, i.e., regional office or FEMA office.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

8. the grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, City, County, State, Zip code)
225 E. Weatherspoon Street

Sanford, NC 27330

Check if there are workplaces on file that are not identified here.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

**U.S. Department of Homeland Security
SUMMARY SHEET FOR ASSURANCES AND CERTIFICATIONS**

*O.M.B. No. 3067-0206
Expires February 28, 2007*

FOR
FY 06-07 CA FOR (Name of Applicant)
LeeeCounty

This summary sheet includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for Federal Assistance.

An applicant must check each item that they are certifying to:

- Part I FEMA Form 20-16A, Assurances-Nonconstruction Programs
- Part II FEMA Form 20-16B, Assurances-Construction Programs
- Part III FEMA Form 20-16C, Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Part IV SF LLL, Disclosure of Lobbying Activities (If applicable)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the identified attached assurances and certifications.

lisa minter

interim county manager

Typed Name of Authorized Representative

Title

Signature of Authorized Representative

Date Signed

NOTE: By signing the certification regarding debarment, suspension, and other responsibility matters for primary covered transaction, the applicant agrees that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by FEMA entering into this transaction.

The applicant further agrees by submitting this application that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the FEMA Regional Office entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (Refer to 44 CFR Part 17.)

Paperwork Burden Disclosure Notice

"Public reporting burden for this form is estimated to average 1.7 hours per response. Burden means the time, effort and financial resources expended by persons to generate, maintain, retain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the form, including suggestions for reducing the burden to: Information Collections Management, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (3067-0206). You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Please do not send your completed form to the above address.

U.S. Department of Homeland Security
SUMMARY SHEET FOR ASSURANCES AND CERTIFICATIONS

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Title

Signature of Authorized Representative

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LEE COUNTY

Committed Today for a Better Tomorrow

AGENDA ITEM: IV. H.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Revision to Lee County Personnel Policy

EXPLANATION:

Per Chairman Brown's request, the Board is asked to approve a revision to the Lee County Personnel Policy (Section A-2, Procedure/Rule 3.2) to remove the responsibility for the daily supervision of the County Attorney, Clerk to the Board, and Tax Administrator from the duties of the County Manager to the Board of Commissioners.

RECOMMENDATION:

Approve resolution as presented.

ATTACHMENTS:

- April 27, 2007 memo from HR Director Joyce McGehee;
- Section A-2 of the Lee County Personnel Policy; and
- Resolution

LEE COUNTY

Committed Today for a Better Tomorrow

To: Robert Brown, Chairman, Board of Commissioners
From: Joyce McGehee, SPHR, Human Resources Director *J McGehee*
Date: April 27, 2007
Subject: Change to Personnel Policy A-2, Organization of Personnel System

As requested by Mr. Bob Brown, Chairman of the Board of Commissioner, a change to personnel policy A-2, Organization of Personnel System is submitted for the Board of Commissioners' approval.

Section 3.2 titled The County Manager has been modified to remove the responsibility for the daily supervision of the County Attorney, Clerk to the Board, and the Tax Administrator from the duties of the County Manager. These positions are appointed by the Board of Commissioners and will report to said Board of Commissioners for direction.

Please find attached a marked copy of Personnel Policy A-2.

cc: Lisa Minter, Interim County Manager
Kenny Cole, Assistant County Manager

**Office of Human Resources
P.O. Box 1968
Sanford, NC 27331-1968
919-718-4615**

COUNTY OF LEE - PERSONNEL POLICY Last Published Date: 07/01/2006			
	Organization of Personnel System		
	Number: A-2	Revision: 1	Effective Date: 05/07/2007

1.0 POLICY

The purpose of the Lee County Personnel Policy is to establish a personnel system that will recruit, select, develop and maintain an informed, motivated workforce that will provide excellent services to the citizens of Lee County. This policy is established under the authority of Chapter 153A – Article 5 and Chapter 126 of the General Statutes of North Carolina.

1.5 LIMITATIONS

This is not a contract of employment. Any individual may voluntarily leave employment and may be terminated by the employer at any time for any reason. Any oral or written statements or promises to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or current employee. The contents of this policy are subject to change at any time. The County at its discretion reserves the right to make changes in content or application of its policies or eliminate said policies and benefits as the County deems appropriate. All changes will be communicated to the employees and entered in to the personnel policy.

2.0 DEFINITIONS

None.

3.0 PROCEDURE/ RULE

- 3.1 **The Lee County Board of Commissioners:** shall determine employment policies not inconsistent with other applicable law governing the employment of all County employees subject to this resolution. In addition, the Board shall approve all compensation schedules, policies and employee benefits affecting County officials, officers and employees; determine the holidays observed by Lee County offices; provide direction to the Lee County Manager in promulgating employment procedures; appoint a County Tax Administrator pursuant to procedures set forth in G.S. Chapter 105; and perform other duties required by Article 5, Part 4 of G.S. Chapter 153A or other applicable law.

- 3.2 **The Lee County Manager:** shall be responsible for the administration and technical direction of the County's human resources program. The County Manager shall have ultimate authority and responsibility for appointments, suspensions, dismissals and other employment procedures of all employees except those elected by the people or whose appointment is otherwise provided for by law. To this end, the County Manager shall have the authority and duty to establish employment procedures for the employees of Lee County Government subject to the terms of this resolution and in accordance with future policy directives of the Board of Commissioners. ~~The County Manager shall be responsible for the daily supervision of the County Attorney, Clerk to the Board, and the Tax Administrator.~~
- 3.3 **Human Resources Director:** shall administer policies, programs and rules within this resolution. The Human Resources Director shall be responsible for all duties essential to effective human resources administration not specifically reserved by statute for the County Manager or for Department Directors subject to the State Personnel Act. The Human Resources Director will maintain custody of a personnel file for each County employee and permit the contents of a file to be inspected only in accordance with the GS153A-98 and regulations outlined in this policy.
- 3.4 **Department Directors:** and designated subordinate managers and supervisors will be responsible for communicating any changes in policy, rules or regulations with all employees under their supervision. County departments may establish other departmental personnel rules not in conflict with this personnel resolution upon approval of the County Manager.
- 3.5 **Employees:** Each employee is responsible for familiarity with the contents of this personnel policy.
- 3.6 **Coverage:**
- A. All employees in the County's service shall be subject to this policy except as provided in this section.
 - B. Elected Officials, County Manager, County Attorney and contract employees are exempt from this policy.
 - C. The following employees are covered only by the listed articles and sections:
 1. Employees governed by the State Personnel Act shall be subject to all articles except where in conflict with Chapter 126 in which case the latter shall control;
 2. Employees of the North Carolina Cooperative Extension Service shall be subject to all articles except the Classification Plan, the Pay Plan, Recruitment and Selection Policies, and Employee Benefits.

3. The Director of Elections shall be subject to all articles except Recruitment and Selection Policies, Conditions of Employment Policies, Separation, Disciplinary Action and Reinstatement Policies, and Grievance Procedures.
 4. Employees of the County Sheriff and the Register of Deeds shall be exempt from the personnel policy but are subject to the Pay Plan, Leave of Absence Policies and Benefit Policies. The County Sheriff and Register of Deeds (being elected officials) are subject to all Benefit Policies.
 5. The Clerk to the Board shall be subject to all articles except the Classification Plan, Recruitment and Selection Policies, Separation, Disciplinary Action and Reinstatement Policies, and Grievance Procedures.
 6. Temporary employees, as designated by the Board of County Commissioners, shall be subject to all articles except Holiday and Leave Policies and Employee Benefits Policies.
- 3.7 **Merit Principle:** All appointments and promotions shall be made solely on the basis of merit. All positions requiring the performance of the same duties and fulfillment of the same responsibilities shall be assigned to the same class and the same salary range. No applicant for County employment or employee shall be deprived of employment opportunities or otherwise adversely affected as an employee because of such individual's race, color, religion, sex, national origin, political affiliation, non-disqualifying disability, or age.

4.0 APPENDIX / APPENDICES

None.

**RESOLUTION
TO PLACE
THE COUNTY ATTORNEY, CLERK TO THE BOARD
AND THE
LEE COUNTY TAX ADMINISTRATOR
UNDER THE DIRECTION AND SUPERVISION
OF THE LEE COUNTY BOARD OF COMMISSIONERS**

WHEREAS, on April 18, 2006, the Board adopted a resolution to place the County Attorney, Clerk to the Board, and Tax Administrator under the direction and supervision of the Lee County Manager; and

WHEREAS, the Lee County Attorney and Clerk to the Board are positions that serve at the pleasure of the Board of Commissioners; and

WHEREAS, the Lee County Tax Administrator may be appointed for a two-year or four-year term of office designed and approved by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Lee County Board of Commissioners wishes to rescind the resolution adopted on April 18, 2006, and place the daily supervision of the County Attorney, Clerk to the Board, and Tax Administrator under their direct supervision as it relates to all employment related matters.

Adopted this 7th day of May 2007.

ATTEST:

Robert H. Brown, Chairman
Lee County Board of Commissioners

Gaynell M. Lee, Clerk

LEE COUNTY

071

Committed Today for a Better Tomorrow

AGENDA ITEM: IV. I.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Budget Amendment # 05/07/07/#18

EXPLANATION:

Budget amendment # 05/07/07/#18 is submitted for approval which includes the following:

Social Services - new revenue in the amount of \$600; and
Health Department – new revenue in the amount of \$20,000 from the NC Office of
Minority Health Disparities HIV/STD Grant

RECOMMENDATION:

Approve budget amendment # 05/07/07/#18 as presented.

ATTACHMENTS:

- April 27, 2007 memo from Ms. Lisa Minter;
- Budget amendment # 05/07/07/#18; and
- Back-up information from Health Department and Social Services

LEE COUNTY

072

Committed Today for a Better Tomorrow

MEMORANDUM

To: Lee County Board of Commissioners

From: Lisa G. Minter, Interim County Manager/Finance Director 

Date: April 27, 2007

Subject: Budget Amendment

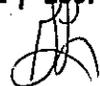
The attached budget amendment (#05/07/07/18) needs approval by the Board of Commissioners. Listed below are the details for the General Fund by Department.

Social Services – This department has received new revenue of \$600. The additional revenue will be allocated to Other Clearing Account to be used for expenses that have no accounts, such as, donations for foster children for Christmas, etc.

Health - This department is receiving new revenue of \$20,000 from the NC Office of Minority Health Disparities HIV/STD Grant. The additional revenue will be allocated to Health Promotion supplies, incentives, travel and meeting expenses for the adolescent and young adult population on HIV/STD's and unintended pregnancies within the minority population.

If you have any questions, please let me know. Thank you for your consideration of this request.

APR 27 2007



MEMO TO: LEE COUNTY BOARD OF COMMISSIONERS
 FROM: Lisa G. Minter, Interim Lee County Manager *LGM*
 SUBJECT: BUDGET AMENDMENT:#05/07/07/18
 DATE: 4/27/2007

SECTION I. THE FOLLOWING GENERAL FUND (1100) REVENUE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	OLD BUDGET	CHANGE	NEW BUDGET
Social Services	1100-3531-33930	Other Clearing Account	1,000	600	1,600
Health	1100-3510-33650	Community Health Education/Planning	-	20,000	20,000
TOTAL CHANGES				20,600	

SECTION II. THE FOLLOWING GENERAL FUND (1100) EXPENSE INCREASES ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	OLD BUDGET	CHANGE	NEW BUDGET
Social Services	1100-5313-47210	Other Clearing Account	1,000	600	1,600
Health Promotions	1100-5104-43400	Conference & Meeting Registration	1,040	500	1,540
Health Promotions	1100-5104-43410	Travel	2,000	500	2,500
Health Promotions	1100-5104-43520	Postage	600	500	1,100
Health Promotions	1100-5104-43540	Printing	500	500	1,000
Health Promotions	1100-5104-43960	Contracted Services	9,885	4,000	13,885
Health Promotions	1100-5104-44100	Office Supplies	1,500	9,000	10,500
Health Promotions	1100-5104-44170	Medical/Educational Supplies	600	3,000	3,600
Health Promotions	1100-5104-45610	Incentives	1,000	2,000	3,000
TOTAL CHANGES				20,600	

Approved this 7th day of May, 2007

ROBERT H. BROWN, CHAIRMAN

GAYNELL M. LEE-CLERK TO THE BOARD

Lisa Minter, Interim County Manager

TO: DAVID SMITHERMAN, COUNTY MANAGER

FROM: MIKE HANES, HEALTH DIRECTOR *MH*

SUBJECT: BUDGET AMENDMENT THAT INCLUDES NEW REVENUE OR CHANGES BETWEEN DEPARTMENTS OF \$5000 OR MORE.

Money awarded from State for to educate the adolescent & young adult population on HIV/Aids,STD's and unintended pregnancies within the minority population.

DATE: 3/29/07

LIST ALL REVENUE INCREASES BELOW.

DEPT	DESCRIPTION	ACCOUNT#	CURRENT BUDGET	INCREASES	NEW BUDGET
Health	DENR-OMH/HIV/STD <i>Comm Health Ed/ Planning</i>	1100- 3510- 331650	\$ -	20,000.00	20,000.00

LIST ALL EXPENSE INCREASES BELOW.

DEPT	DESCRIPTION	ACCOUNT #	CURRENT BUDGET	INCREASES	NEW BUDGET
Health Promo	Conf/Mtg	1100- 5104- 43400	\$ 1,040.00	\$ 500.00	\$ 1,540.00
	Travel	1100- 5104- 43410	\$ 2,000.00	\$ 500.00	\$ 2,500.00
	Postage	1100- 5104- 43520	\$ 600.00	\$ 500.00	\$ 1,100.00
	Printing	1100- 5104- 43540	\$ 500.00	\$ 500.00	\$ 1,000.00
	Contracted Svcs	1100- 5104- 43960	\$ 9,885.00	\$ 4,000.00	\$ 13,885.00
	Office Supplies	1100- 5104- 44100	\$ 1,500.00	\$ 9,000.00	\$ 10,500.00
	Med / Ed Supplies	1100- 5104- 44170	\$ 600.00	\$ 3,000.00	\$ 3,600.00
	Incentives	1100- 5104- 45610	\$ 1,000.00	\$ 2,000.00	\$ 3,000.00

Carol Kivett

From: Sandra Cox-Holmes
Sent: Friday, February 16, 2007 8:09 AM
To: Carol Kivett
Subject: RE: Grant???

Hi Carol,
Here it is.

North Carolina Office of Minority Health Disparities HIV/STD Grant

Participant Explanation

Focus: The focus of this is Health Disparities grant to educate the adolescent and young adult population about of HIV/AIDS, STD's and unintended pregnancies within the minority populations of Lee County.

Project FACT Phase I (Faith groups, Addressing health issues through, Community Outreach, and Together into the community) targeting African-American and Hispanics faith based groups in Lee County focusing of HIV/AIDS, STD's and unintended pregnancies within the minority populations of Lee County.

- ❖ Through this initiative 8 Peer Educators (youth) as well as 8 Lay Health Advisors (adults) from each faith based organization (a total of 16) will receive specialized training to conduct outreach in the areas of HIV/AIDS, STD's and unintended pregnancies. Each faith based organization will be responsible for identifying 8 Peer Educators and 8 Lay Health Advisors. The purpose is to increase the proportion of adolescents/adults who are abstinent or who delay initiation of sexual relationships, and increase the number of sexually active people who effectively use contraceptives to prevent against the aforementioned disparities.

Also Carol you should receive if you haven't already and award letter from the NC Health and Wellness Trust Foundation in the amount of \$18,075 to :

Title

2/20/2007

Department of Social Services

Lee County**Memorandum**

Date: April 18, 2007

To: Lisa Minter
Interim County Manager

From: Brenda B. Pitts

Director

Subject: Budget Amendment For New Revenue

Attached you will find a budget amendment increasing Other Clearing Account revenue line item (3531-33930) in the amount of \$600. The corresponding expense line item for Other Clearing Account (5313-47210) is also being increased by \$600. The Other Clearing Account is used as an account for items that come in as revenue and go back out as an expense that we have no other accounts for such as donations for foster children for Christmas, etc.

Please advise if you have any questions.

Cc: L. Minter
File
Administration

LEE CO. BUDGET AMENDMENT

077

DATE: April 18, 2007
 TO: LISA MINTER, ACTING COUNTY MANAGER
 FROM: BRENDA B. POTTS, DIRECTOR
 SUBJECT: BUDGET AMENDMENTS THAT INCLUDE NEW REVENUE OR CHANGES BETWEEN DEPARTMENTS OF FIVE THOUSAND DOLLARS - \$5,000 - OR MORE

PLEASE ATTACH ALL BACKUP RELATING TO AMENDMENT
RETURN TO COUNTY MANAGER'S OFFICE BY 1:00PM ON LAST MONDAY IN EACH MONTH.

LIST ALL REVENUE INCREASES BELOW

DEPARTMENT	DESCRIPTION	ACCOUNT #	CURR. BUDGET INCREASES	NEW BUDGET
Social Services	Other Clearing Acct	1100-3531-33930	\$1,000	\$1,600

LIST ALL REVENUE DECREASES BELOW

DEPARTMENT	DESCRIPTION	ACCOUNT #	CURR. BUDGET DECREASES	NEW BUDGET

LIST ALL EXPENSE INCREASES BELOW

DEPARTMENT	DESCRIPTION	ACCOUNT #	CURR. BUDGET INCREASES	NEW BUDGET
Social Services	Other Clearing Acct	1100-5313-47210	\$1,000	\$1,600

LIST ALL EXPENSE DECREASES BELOW

DEPARTMENT	DESCRIPTION	ACCOUNT #	CURR. BUDGET DECREASES	NEW BUDGET

LEE COUNTY

078

Committed Today for a Better Tomorrow

AGENDA ITEM: IV. J.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: County of Lee Transit Advertising Agreement

EXPLANATION:

Senior Services Director Debbie Davidson is asking the Board to approve a three-year agreement for vehicle advertising between Lee County Senior Services/County of Lee Transit System and Signs and Designs, Inc. The advertising will be displayed on the high top COLTS vehicles as previously done by Hight Kracker who is no longer in business. COLTS will receive 50% of the rental value of each leased space which is \$1,200 for a six-month period. If all ten (10) COLTS vehicles are utilized, \$24,000 in revenue per year will be received.

RECOMMENDATION:

Approve request as presented.

ATTACHMENTS:

- April 27, 2007 memo from Ms. Debbie Davidson
- Transit Ads Information
- Draft Agreement

LEE COUNTY

Committed Today for a Better Tomorrow

Memo To: Gaynell Lee, Clerk to the Board
From: Debbie Davidson, Senior Services Director 
Date: April 27, 2007
Subject: County of Lee Transit Advertising Agreement
with Signs and Designs, Inc.

Attached is an agreement for vehicle advertising between Lee County Senior Services/County of Lee Transit System and Signs and Designs Inc. This agreement is for a three-year term with a 90 day written notice by either party if termination of service is desired.

I request the approval of the Lee County Board of Commissioners for this agreement. The signature of Chairmen Bob Brown is required.

The advertising on the high top COLTS vehicles was previously done by Highet Kracker who is no longer in operation. Signs and Designs are recommended by the North Carolina Public Transportation Association.

This partnership gives Lee County businesses an opportunity to have a unique form of advertising that carries their operation daily throughout Lee County and surrounding areas as well as provides financial assistance to the COLTS system.

There is no cost to Lee County or the transit system in this agreement. COLTS receives 50% of the rental value of each leased space which is \$1,200 for a six month period. COLTS has 10 high top vehicles which will allow for 20 advertisements. If all space is fully utilized, this would provide \$24,000 in revenue per year.

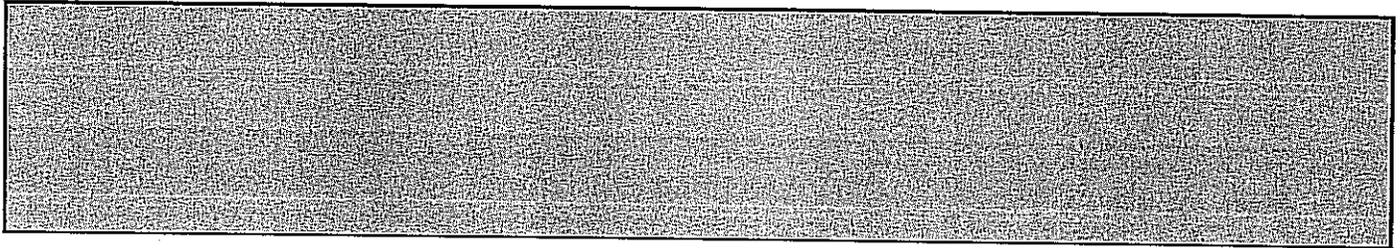
Thank you for your assistance with this matter.

APR 27 2007



TRANSIT ADS

BY **SD SIGNS & DESIGNS**
INCORPORATED



PROPORTION OF AD SPACE 20" X 10'
2 SPACES PER VAN

TERMS AND RATES

MINIMUM 6 MONTH TERM	\$ 1200 PER AD SPACE
12 MONTH TERM	\$ 2300.00 PER AD SPACE (SAVE \$100.00)
18 MONTH TERM	\$ 3400.00 PER AD SPACE (SAVE \$200.00)
24 MONTH TERM	\$ 4400.00 PER AD SPACE (SAVE \$400.00)

A one time art and production fee will be charged for all new art. This fee includes the layout and proofing of new ad space, production of vinyl decal, and installation on vehicle. Ads will be laid out in accordance with customers logo and corporate ad campaign specifications. Customer is to supply Signs and Designs with camera ready art and all related art to facilitate ad layout.

Any original art created by Signs and Designs for the sole purpose of this ad campaign may be subject to additional art fees, and is protected under the copyright laws of the United States.

Standard one time production fee: \$240 00

Transit Ads by Signs & Designs Inc.
Asheboro N.C. 336-626-6955
signs_designs@earthlink.net

DRAFT

THIS AGREEMENT, between Signs & Designs Inc., a corporation organized and existing under and by virtue of the laws of the state of North Carolina, with its office and principal place of business located in Asheboro, North Carolina, and Lee County Senior Services an incorporated entity created and by the virtue of the state of North Carolina (hereinafter referred to as (LCSS/COSS)

WITNESSETH:

WHEREAS, Lee County Senior Services / County of Lee Transit System and; WHEREAS, Signs & Designs Inc. wishes to place advertising panels on various vehicles owned, leased, and operated by "County of Lee Transit System".

NOW THEREFORE, in consideration of the mutual benefits to "County of Lee Transit System" and Signs & Designs Inc. the parties hereto agree as follows:

1. Signs & Designs Inc. shall adhere to the following obligations and responsibilities:
 - A. Coordinate, design, produce, and procure advertising from various entities wishing to advertise on 10 vehicles.
 - B. Pay for all production costs incurred in the design, production, and installation and removal of advertising on 10 vehicles.
 - C. Utilize in such advertising only pressure sensitive vinyl panels affixed directly to the 10 vehicles in such a manner that the removal thereof will not damage nor deface such vehicles.
 - D. Affix no advertising anywhere other than where the parties agree upon, and in such a manner that will not change the silhouette of the vehicles.
 - E. Remove and clean all advertising from the vehicles at such time as this agreement expires or is terminated, and in any event, not more than 30 days from the termination thereof.
 - F. Signs & Designs Inc. will replace any defective ad resulting from our deficiencies in workmanship. In the event of an accident or vandalism, Lee County Senior Services will be responsible for half the replacement cost unless otherwise covered by insurance.

(COLTS)

County of

G. Pay ~~Lee Transit~~ 50% of leased rental space, excluding production costs, realized for the duration of the three year contract.

H. Advance payment to ~~Lee Transit~~ ^{County of} within 10 days after procurement of each new client. _{system (COLTS)}

I. Furnish to COLTS a list of all advertisers and gross amounts paid by such advertisers to Signs & Designs, Inc. on a quarterly basis and at other times as COLTS requests.

J. Keep and maintain proper records of all services provided and charges made to all clients under this agreement.

K. Include a provision in each of its advertising contracts which prohibits the transfer of the contract or any portion thereof.

L. Signs & Designs, Inc. agrees to lease space only for advertising for which has first been approved by COLTS.

2. COLTS shall be responsible for the following obligations:

A. Refer all inquiries received from companies and/or agencies with regard to advertising on transit vehicles to Signs & Designs, Inc.

B. Permit Signs & Designs, Inc. at no expense, to place blanket advertising on specified 10 vehicles for the purpose of selling advertising space to prospective customers of Signs & Designs, Inc.

C. Have final approval on all proposed advertising, which shall include, but not be limited to, the advertiser, subject matter, art, and phraseology prior to the production and/or display of such advertising on 10 vehicles.

It is anticipated that this agreement shall remain in effect for a period of three years. However, either party may terminate without cause upon 90 days prior written notice and payment shall be made by Signs & Designs, Inc. to COLTS through the termination date. COLTS may terminate, for cause upon 90 days prior written notice and payment shall be made by Signs & Designs, Inc. to COLTS through the termination date. Additionally, Signs & Designs, Inc. understands that COLTS may have its funding reduced

or terminated and therefore be unable to operate its system. In such event, this agreement shall automatically terminate, and payment shall be made by Signs & Designs, Inc. to COLTS through and including the actual termination date.

In the event of such and at such time as this agreement is terminated by either party in accordance with the foregoing provisions, COLTS/LCS shall not be responsible for reimbursement of fees paid by Signs & Designs, Inc. advertisers nor shall it be liable to Signs & Designs, Inc. or it's advertisers in any manner whatsoever.

This agreement may not be assigned by one party without the prior written consent of the other party. Any modification or amendment to this agreement shall be in writing and signed by the parties with the same formality as this agreement.

This agreement shall take effect upon signing by the Director of LCS *and Char - Lee County Board of Commissioners*

Signs & Designs, Inc. shall hold LCS harmless from any and all damages it/they might suffer pertaining to liability arising out of the operation of this agreement, including but not limited to, any and all claims, litigation, demands, debts, obligations and charges, including attorney fees incurred in defending such claims. Such indemnification additionally and specifically pertains to liability arising out of actual or alleged infringement of patent or patent right, trade names, trade marks, service marks, copyrights and /or invasion of privacy.

IN WITNESS WHEREOF the parties have set their hands & seals on the date below.

_____ (_____) (SEAL)

By: _____ Date: _____

Director / *Chairman*

Signs & Designs, Inc. (Seal)

By: _____ Date: _____

President

LEE COUNTY

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Committed Today for a Better Tomorrow

AGENDA ITEM: VI. A.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Centennial Committee Request for Donor Funding

EXPLANATION:

This matter was tabled at the April 16, 2007 meeting and referred to the Finance Committee for a recommendation to the full Board.

The Centennial Committee is asking for a total of \$11,819.51 which will be used as follows:

- Reprint of booklet, *The Lee County 2007 Centennial Calendar of Events* - \$5,319.51;
- Purchase of Centennial license plates - \$1,000
- Centennial Birthday Party - \$5,500

RECOMMENDATION:

ATTACHMENTS:

- Request to Appear Before the Board (4/16/07 meeting)
- Donor Campaign Request

COUNTY OF LEE

REQUEST TO APPEAR BEFORE THE BOARD OF COMMISSIONERS

According to adopted rules of procedure, any individual who wishes to appear before the Board of Commissioners must complete this request form and submit it no later than six (6) working days prior to the date of the scheduled meeting. Your request should be specific and provide sufficient information which will allow the Board to consider the matter. Copies of any supporting material should be included with this request form. Individuals requesting to appear on the agenda will be granted a maximum of ten (10) minutes to make their presentation.

Name: (Dr.) Lynn Veach Sadler, Chair, Lee County Centennial

Address: 163 Wood Wedge Way

Telephone Number: 919-499-9216

E-mail Address: lvsadler@alltel.net

Date of Meeting You Wish to Appear At: 4/16/07

Please describe in detail the matter you would like to discuss:

The Lee County Centennial Committee is conducting its Donor Campaign and respectfully asks The Lee County Board of Commissioners to consider being a donor for the three events or projects listed below.

- (1) Reprint of booklet, The Lee County 2007 Centennial Calendar of Events
(2) Purchase of Centennial license plates for Lee County vehicles
(3) Centennial Birthday Celebration (July 2, 2007) for Lee County

Lynn Veach Sadler
Signature

4/6/07
Date

Please deliver your request to: County of Lee, Clerk to the Board, 106 Hillcrest Drive, PO Box 1968, Sanford, NC 27331-1968. Mailed requests must be postmarked no later than six (6) days prior to the scheduled meeting.

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[Handwritten mark]

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**Centennial Donor Campaign¹:
Possibilities for Consideration (Current Fiscal Year) by
The Lee County Board of Commissioners**

Submitted, on behalf of the Lee County Centennial Committee, by: (Dr.) Lynn Veach Sadler, Chair, Lee County Centennial; Clint Pickard, Vice-Chair, Fundraising; AlexSandra Lett, Vice-Chair, Special Projects in the Arts; Helen Hincks, Member, Fundraising Committee

(1) Reprint of booklet, *The Lee County 2007 Centennial Calendar of Events*
2000 copies @ \$5,319.51 (discounted 10%; does not include sales tax of 6.75%)
Needed immediately to satisfy requests
Copies to be distributed at the July 2 celebration (#2 below) and all Centennial events

(2) Purchase of Centennial license plates for Lee County vehicles
100 @ \$10.00 per license plate = \$1,000

(3) Centennial Birthday Party for Lee County, Monday, July 2, 2007
[Tentative] plans: public celebration, Depot Park, 5:00-9:00 P.M.

program:

Master of Ceremonies—Lynn Sadler, Chair, Lee County Centennial

“The Star-Spangled Banner”—TBA

Introduction of the Host Couple (Hal and Esther Siler) and of dignitaries present

Recognition of the contribution of Don Buie—Hal Siler

Greetings—Chair, Lee County Commissioners; Mayors of Broadway and Sanford; Chair, Broadway Centennial

Introduction of Congressman Etheridge—Worth Pickard

Speaker—Congressman Etheridge

Special Words—Congressman Jimmy Love

Salute to the Founding Families and Their Descendants—Hal Siler and Worth Pickard, with mention of Broadway, Sanford, Old Jonesboro, the Seven Townships (Greenwood, [Contemporary] Jonesboro, Cape Fear, Deep River, East Sanford, West Sanford, Pocket), Blacknel, Colon, Cumnock, Lemon Springs, Northview, Osgood, Tramway

Mrs. Charlotte G. Hall’s “Song of Lee County”—Kimberly, Corinthia, and Allysha Lilley

Family entertainment following the program (music, dancing, games for children)

Expenses include:

decorations

food—a large birthday cake in the shape of Lee County, ice cream, soft drinks (and barbecue sandwiches—with sufficient funding/donations, corporate sponsors)

insurance and security, as necessary

special invitations (e.g., dignitaries; Broadway, Sanford, and Lee County officials and service providers; 269 churches; leaders of organizations and companies; Chamber of Commerce; Board of Realtors . . .)

marketing

Estimated cost: \$5,500 (-\$10,000)

1. Reprint of booklet	\$5,319.51
2. License plates	\$1,000.00
3. Centennial Birthday Celebration	<u>\$5,500.00 (-\$10,000.00)</u>
Total:	\$11, 819.51

APR - 9 2007

¹Donor names are recorded on a permanent plaque; the Donor Reception is scheduled for November 4, 2007.

LEE COUNTY

Committed Today for a Better Tomorrow

AGENDA ITEM: VII. A.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: May 1, 2007

SUBJECT: Vacancy on Board of Commissioners

EXPLANATION:

The Lee County Republican Party Executive Committee has recommended Mr. Kirk Smith as a replacement for former Commissioner Amy Stevens.

Per N.C. General Statute 153A-27, the Board must select someone to fill this vacancy within 60 days after Ms. Stevens' resignation which was effective April 15, 2007.

RECOMMENDATION:

ATTACHMENTS:

- April 30, 2007 letter from Mr. Richard Littiken, Chairman, Lee County Republican Party;
- Resume from Mr. Kirk D. Smith; and
- N.C. General Statute 153A-27

April 30, 2007

Mr. Bob Brown, Chairman
Lee County Board of Commissioners
106 Hillcrest Drive
Sanford, North Carolina 27330

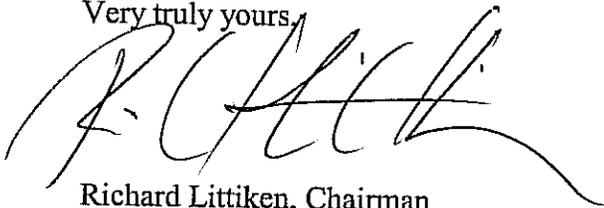
Re: District 2 County Commission Seat

Mr. Brown:

It is with high privilege that the Lee County Republican Party Executive Committee unanimously recommend Kirk D. Smith of 3108 Avents Ferry Road to fill the Republican Seat vacated by the honorable Commissioner Amy Stevens to the Lee County Board of Commissioners.

For additional information or if you have any questions, please contact me at 770-5628.

Very truly yours,

A handwritten signature in black ink, appearing to read 'R. Littiken', with a long horizontal flourish extending to the right.

Richard Littiken, Chairman
Lee County Republican Party

APR 30 2007

A small, handwritten mark or signature in black ink, possibly initials, located below the date stamp.

Kirk D. Smith
 3108 Avents Ferry Road
 Sanford, NC 27330
 Work Phone 919-258-5576
Email, airborne7382@yahoo.com

OBJECTIVE

Seeking to fill the vacant position on the Lee County Commissioners

QUALIFICATIONS

Twenty years experience serving the United States Army, while developing the attributes of commitment, dedication, and continuously seeking self-improvement
 Committed to the limited government principles of protecting Life, Liberty and Property

WORK HISTORY

March 2004-present - Field Representative for the National Rifle Association

2000-May 2004 - Visiting Faculty in History, Saint Andrews Presbyterian College, at Sandhills Community College, Teaching North Carolina History and U.S. History Survey I & II

September 2002-May 2003 History Teacher, Intelligent Education Incorporated

1998- June 2002 High School History and Economic Legal and Political Systems Teacher, Riverside High School, Durham Public Schools.

Using the North Carolina Course of Study, taught 10th grade World History and 11th grade United States History, to approximately 120 students annually.

1995-1997 US Army ROTC, Senior Military Instructor, University of Rhode Island, Roger Williams University and Salve Regina University

Taught two and a half years classes in: Military History, Leadership and Management, Physical Education, and Freshman Orientation; Advised undeclared freshmen and sophomores at the University College

1993-1994 Part-time High School History, Geography and Government Teacher, Adult Basic Education, Central Carolina Community College

Taught high school US History, World History, Geography and Government Students

1988-1992 Equal Opportunity Advisor (Human Relations) US Army Military Community, Aschaffenburg, Germany

Worked as a human relations staff advisor for a 10,000 member military community promoting cultural awareness by teaching the history of the various ethnic and cultural groups with the United States

1977-1997 US Army

Twenty years of military service with the US Army including numerous management, teaching, mentoring and team building positions.

EDUCATION

Graduate of the Defense Equal Opportunity Management Institute, 1988; Advanced Noncommissioned Officers Course, 1986; Basic Noncommissioned Officers Course, 1981.

Bachelor of Arts, History, University of Maryland, 1992

Master of Arts, History, University of Rhode Island, 1997

Teacher Certification Studies, North Carolina Central University 1998-2000

Kirk D. Smith
 3108 Avents Ferry Road
 Sanford, NC 27330
 Work Phone 919-258-5576
 Email: airborne7382@yahoo.com

INTERESTS & ACTIVITIES

1994-present Member and volunteer participant in the North Carolina Highland Regiment & 71st Highland Regiment of Foot - recreating the Royal Provincial Forces or a regular British Regiment during the American War of Independence at various National, State, and local historic sites throughout the Southeastern United States.

August - November 1999 Special Skills extra in the motion picture *The Patriot* starring Mel Gibson and Heath Ledger; filmed at Historic Brattonsville, South Carolina.

1998 - Present Life member of VFW Post 5631 currently Chairman House Committee

May 1992 - October 2004 member Salem Presbyterian Church, member of the Session and Sunday School Teacher

1989-1992 & 2001-2004 - Boy Scout Volunteer Transatlantic & Oconeechee Council

1999 - Present Life member of Disabled American Veterans Chapter NC-5

1992 - Present Life Member of the 82nd Airborne Association

1993 - Present Member American Legion Post 382

REFERENCES

Mayor Harold Harrington

P.O. Box 243 Broadway,
 NC 27505

Telephone: 919-258-6671

Mr. Donald Andrews - Lee Moore Insurance

300 North Main Street
 Broadway, NC 27505

Telephone: 919-258-6112

Jerry Anderson - Vice Commander VFW Post 5631

P.O. Box 1019
 Broadway, NC 27505

Telephoned 19-258-6173

N.C. Gen. Stat. § 153A-27

GENERAL STATUTES OF NORTH CAROLINA
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*** THIS DOCUMENT IS CURRENT THROUGH ALL 2006 LEGISLATION ***
*** ANNOTATIONS CURRENT THROUGH DECEMBER 29, 2006 ***

CHAPTER 153A. COUNTIES
ARTICLE 4. FORM OF GOVERNMENT
PART 1. GENERAL PROVISIONS

GO TO CODE ARCHIVE DIRECTORY FOR THIS JURISDICTION

N.C. Gen. Stat. § 153A-27 (2006)

§ 153A-27. Vacancies on the board of commissioners

If a vacancy occurs on the board of commissioners, the remaining members of the board shall appoint a qualified person to fill the vacancy. If the number of vacancies on the board is such that a quorum of the board cannot be obtained, the chairman of the board shall appoint enough members to make up a quorum, and the board shall then proceed to fill the remaining vacancies. If the number of vacancies on the board is such that a quorum of the board cannot be obtained and the office of chairman is vacant, the clerk of superior court of the county shall fill the vacancies upon the request of any remaining member of the board or upon the petition of any five registered voters of the county. If for any other reason the remaining members of the board do not fill a vacancy within 60 days after the day the vacancy occurs, the clerk shall immediately report the vacancy to the clerk of superior court of the county. The clerk of superior court shall, within 10 days after the day the vacancy is reported to him, fill the vacancy.

If the member being replaced was serving a two-year term, or if the member was serving a four-year term and the vacancy occurs later than 60 days before the general election held after the first two years of the term, the appointment to fill the vacancy is for the remainder of the unexpired term. Otherwise, the term of the person appointed to fill the vacancy extends to the first Monday in December next following the first general election held more than 60 days after the day the vacancy occurs; at that general election, a person shall be elected to the seat vacated, either to the remainder of the unexpired term or, if the term has expired, to a full term.

To be eligible for appointment to fill a vacancy, a person must (i) be a member of the same political party as the member being replaced, if that member was elected as the nominee of a political party, and (ii) be a resident of the same district as the member being replaced, if the county is divided into electoral districts. The board of commissioners or the clerk of superior court, as the case may be, shall consult the county executive committee of the appropriate political party before filling a vacancy, but neither the board nor the clerk of the superior court is bound by the committee's recommendation.

HISTORY: Code, s. 719; 1895, c. 135, s. 7; Rev., s. 1314; 1909, c. 490, s. 1; C.S., s. 1294; 1959, c. 1325; 1965, cc. 239, 382; 1967, cc. 7, 424, 439, 1022; 1969, cc. 82, 222; 1971, c. 743, s. 1; 1973, c. 822, s. 1; 1985, c. 563, ss. 7.3, 7.4.

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NOTES:

CROSS REFERENCES. --As to counties not subject to this section, see G.S. 153A-27.1.

CASE NOTES

AUTHORITY TO ACCEPT RESIGNATION. --Under former statute which authorized the clerk of the superior court to fill vacancies on boards of commissioners in all cases, it was held that a tender of resignation by a county commissioner to the clerk of the superior court was a tender to the proper authority. While the mere filing of the resignation did not vacate the office, its acceptance by the clerk was final, and after its acceptance the commissioner had no power to withdraw it. *Rockingham County v. Lutten Bridge Co.*, 35 F.2d 301 (4th Cir. 1929).

Service: Get by LEXSTAT®
Citation: NC Code 153A-27
View: Full
Date/Time: Monday, April 30, 2007 - 4:34 PM EDT



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LEE COUNTY

Committed Today for a Better Tomorrow

AGENDA ITEM: VII. B.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Request to Appear Before the Board

EXPLANATION:

Ms. Laura McClettie, Partnership & Data Services Specialist with the Department of Commerce has completed the required paperwork to appear before the Board and discuss the upcoming dress rehearsal for the US Census.

RECOMMENDATION:

ATTACHMENTS:

- Request to Appear Before the Board (dated April 23, 2007); and
- Packet of Information in back of agenda package

COUNTY OF LEE

REQUEST TO APPEAR BEFORE THE BOARD OF COMMISSIONERS

According to adopted rules of procedure, any individual who wishes to appear before the Board of Commissioners must complete this request form and submit it no later than six (6) working days prior to the date of the scheduled meeting. Your request should be specific and provide sufficient information which will allow the Board to consider the matter. Copies of any supporting material should be included with this request form. Individuals requesting to appear on the agenda will be granted a maximum of ten (10) minutes to make their presentation.

Partnership & DATA Services Specialist
Name: Laura McCletts / Dept of Commerce, US Census Bureau

Address: 5301 Ramsey Street Fayetteville, NC 28311

Telephone Number: 910 494-6198

E-mail Address: MCCLETT6739@bellsouth.net

Date of Meeting You Wish to Appear At: 05-07-07 9AM

Please describe in detail the matter you would like to discuss:

The dress rehearsal for the US Census that is in
progress now. ~~The effect on the community~~ I would like
to share information and ask for help in making the
community aware of the dress rehearsal.

Laura McCletts
Signature

4/23/07
Date

Please deliver your request to: County of Lee, Clerk to the Board, 106 Hillcrest Drive, PO Box 1968, Sanford, NC 27331-1968. Mailed requests must be postmarked no later than six (6) days prior to the scheduled meeting.

APR 23 2007


LEE COUNTY

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Committed Today for a Better Tomorrow

AGENDA ITEM: VII. C.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Matters Pertaining to the Planning Department

EXPLANATION:

At the April 16, 2007 meeting, the Commissioners met jointly with members of the Planning Board to hear recommendations for a text change and deletion of a section to the Unified Development Ordinance (UDO). The Planning Board has recommended an amendment to allow accessory buildings to be located on separate parcels in the unincorporated areas of Lee County's zoning jurisdiction with the condition that each application is subject to obtaining a special use permit.

The Planning Board also recommends that Commissioners delete Section 6.4 Cluster Subdivisions in its entirety.

The Planning Board is also asking that two Preliminary Plats; one for *The Ridge* at Carolina Trace and the other for *Franklin Chase Subdivision* (located off South Franklin Drive) be approved.

RECOMMENDATION:

ATTACHMENTS:

- April 27, 2007 memo from Mr. Marshall Downey;
- Planning Board Recommendations on UDO matters;
- Planning Board Recommendations on Preliminary Plats;
- Maps

INTEROFFICE MEMORANDUM

To: Lisa Minter, Interim Lee County Manager

From: Marshall E. Downey, Assistant Director of Community Development *ME*

Date: April 27, 2007

Subject: Items for the May 7, 2007 Board of Commissioners Agenda

Please include the following items on the Board of Commissioners' agenda for the Monday May 7, 2007 9:00 A.M. meeting.

Recommendation from the Planning Board

1. Consider an amendment to Section 5.1 that would allow for accessory structures with the issuance of a Special Use Permit to be located on a parcel without a principle structure within the RA Residential Agricultural and RR Restricted Residential zoning districts. The amendment, as proposed, would only apply to the unincorporated areas of Lee County's zoning jurisdiction.
2. Consider an amendment to delete Section 6.4 Cluster Subdivisions in its entirety.
3. Preliminary plat for The Ridge at Carolina Trace located at Traceway and Lakeview Drive. Developer Village at the Trace, LLC
4. Preliminary plat for Franklin Chase Subdivision located off of South Franklin Drive. Owner/Developer Bobby Branch

Additional information regarding these items is attached. Thank you.

Attachments

MD/pbt

APR 24 2007



MEMORANDUM



TO: Lee County Board of Commissioners
Lisa Minter, Lee County Interim Manager

FROM: Marshall Downey, Assistant Director of Community Development *MD*

DATE: April 23, 2007

REF: Planning Board Recommendation on two UDO amendments

Amendment # 1 – The Planning Board and Board of Commissioners conducted a public hearing to consider amending Section 5.1 to allow accessory buildings to be located on separate parcels in the unincorporated areas of Lee County’s zoning jurisdiction.

Section 5.1.2.1 of the UDO currently states, “*Accessory buildings or uses shall not be constructed or established on a lot until construction of the principal building has commenced or the primary use is established. Accessory buildings shall not be used for dwelling purposes, except where permitted in this Ordinance.*” In effect, this rule prohibits the splitting of a residential tract of land wherein the resultant new lot would contain only an accessory structure (a typical accessory structure being a smaller structure located on the same lot as the principal dwelling and used for personal, non-commercial use). However, staff has received complaints from a couple of property owners in the County who claim this rule is a hardship. Because of the size of the tracts involved, these are situations wherein an accessory shed or shop is located quite a distance from the main home. Under the current rules, a new lot cannot be created which would contain only the shop or shed.

As applied, this rule works well in the municipalities, because the tracts to be subdivided are generally small (less than two acres). As an example, property owner X is within the city’s zoning and has 1.5 acres which contains his house and a detached garage. He decides he wants to split the 1.5 acres in two tracts. Under the rules as stated above he can subdivide so long as the house and the detached garage remain on the same tract. Again, this works well in the municipalities as the acreages involved are generally small.

It should be noted that all three of the previous zoning ordinances contained the same limitation as the UDO. However, it should also be noted that the County did allow accessory structures to be on stand alone lots in the 1990s. However, that policy changed in the late 1990s do to concerns over the inappropriate commercial use of some of these detached accessory buildings. The planning staff suggests that illegal land use is an issue regardless of whether the accessory structure is on a separate lot.

The Joint Planning Commission considered the issue and unanimously recommended that the boards consider an amendment to allow accessory buildings to be located on separate parcels in the unincorporated areas of Lee County's zoning jurisdiction with the condition that each application be subject to obtaining a special use permit from the Lee County Board of Adjustment.

✓ The Lee County Planning Board agreed with the Joint Planning Commission's recommendation and recommended unanimously that the Board of Commissioner's consider an amendment to allow accessory buildings to be located on separate parcels in the unincorporated areas of Lee County's zoning jurisdiction with the condition that each application be subject to obtaining a special use permit.

Amendment #2 - The Planning Board and Board of Commissioners conducted a public hearing to consider an amendment to delete Section 6.4 Cluster Subdivisions in its entirety from the UDO.

The cluster approach allows a developer to group housing units/lots into a smaller, tighter design with the tradeoff being greater amounts of undeveloped open space areas are retained (the City of Sanford is the only community in Lee County to have had any experience with cluster projects, having had nine approved prior to the UDO and one approved under the UDO). Under the old Sanford zoning ordinance as well as within the UDO, a cluster project was reviewed under the procedures as used for approving a preliminary subdivision plat, which is considered a "technical" review. A technical review is much different than a legislative (rezoning) review. Under a technical review, the board (appointed and/or elected) has very limited discretion as to what can be denied. In other words, if an application for a cluster subdivision is submitted and it meets the UDO standards, the board is compelled to approve it.

Based on feedback staff has received from the community and from members of the City of Sanford boards, the results have been mixed at best. Some board members have expressed frustration because of the way our approval process works - rezoning first, then cluster application. As an example, a typical scenario is that a developer will petition for rezoning from R-20 to R-12SF or R-14. After the new zoning is approved, a plat is then submitted showing a cluster design in which the majority of the lots are actually 8-10,000 square feet in area, not 12,000 or 14,000 square feet. Once the zoning is approved, neither the planning board nor the elected body has strong footing to deny the cluster design simply based on the reduced lot size because it conforms to the UDO cluster option. Board members have expressed concern that the zoning approval is misleading and not an accurate reflection of what the real intent is in terms of lot size within the development. Additionally, some board members have expressed concern that the value of the additional open space areas in the some of the approved cluster projects do not appear to be adding enough value to the project to warrant the smaller lot design.

Based on Sanford's experience, staff suggests that the current cluster approach does provide enough control or produce the desired outcomes. Staff further recommends that it be removed from the UDO and, as an alternative, allow such projects to be addressed through the

conditional zoning process. By using the legislative conditional zoning process, the boards have complete authority to engage in the specifics of the design (including appearance issues), and perhaps more importantly, have more leeway to reject a proposal. The advantage of the conditional zoning approach is that it is a negotiated process that involves the applicant, staff, the community and the boards. By comparison, the current process as a technical review does not allow for the same flexibility in negotiating design standards.

Staff also suggests that if the boards desire to shift away from the cluster option towards conditional zoning, an additional step should be considered. To aid the development community in understanding what is desired, staff will also develop a policy guide for residential design standards. This document would promote different residential design concepts and would be used as a guide for residential developers wishing to do projects beyond a traditional subdivision. In practice, when a developer submitted a conditional zoning residential project, the residential design manual would be the key point of reference and would supplement the technical/regulatory standards of the UDO.

The Joint Planning Commission considered this issue and unanimously recommended that the boards consider an amendment to delete Section 6.4 Cluster Subdivisions in its entirety. A draft of the proposed UDO language is attached. Unlike the first amendment, this amendment is more likely to affect only the two municipalities.

✓ The Lee County Planning Board agreed with the Joint Planning Commission's recommendation and recommended unanimously that the Board of Commissioner's consider an amendment to delete Section 6.4 Cluster Subdivisions in its entirety.

**AN ORDINANCE AMENDING
THE LEE COUNTY UNIFIED DEVELOPMENT ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Lee County, North Carolina that the Unified Development Ordinance be, and it hereby is, amended as follows:

Section 1. Article 5. Supplemental Development Regulations, Section 5.1 Accessory Uses and Structures, Subsection 5.1.1.1 be rewritten as follows:

5.1.1.1 This section applies to any subordinate Use of a Building or other Structure, or Use of land which is: (1) conducted on the same Lot as the principal Use to which it is related (except as permitted under § 5.1.2.2 below), and (2) clearly incidental to, and customarily found in connection with, such principal Use. Uses are deemed permitted as part of the principal Use and shall not require a separate permit, unless otherwise provided in the regulations established in this Article for the particular use.

Section 2. Article 5. Supplemental Development Regulations, Section 5.1 Accessory Uses and Structures, Subsection 5.1.2.1 be rewritten as follows:

5.1.2.1 Accessory buildings or uses shall not be constructed or established on a lot until construction of the principal building has commenced or the primary use is established, except as permitted under § 5.1.2.2 below. Accessory buildings shall not be used for dwelling purposes, except where permitted in this Ordinance.

Section 3. Article 5. Supplemental Development Regulations, Section 5.1 Accessory Uses be amended to include a new subsection 5.1.2.2 to read as follows:

5.1.2.2 Accessory buildings and related uses may be permitted on a parcel without a principal use or structure under the following conditions:

- *The subject property is located within the zoning jurisdiction of Lee County (not permitted in the City of Sanford or Town of Broadway zoning jurisdictions) and the property is zoned either RA Residential Agricultural or RR Restricted Residential;*
- *The associated principal use exists on an adjoining lot (which includes lots separated by a public right-of-way or a combination of contiguously owned lots); and*
- *A Special Use Permit has been granted by the Lee County Board of Adjustment (see § 3.5 of this Ordinance).*

Section 4. Article 6. Subdivision Regulations, Section 6.4 Cluster Subdivisions be deleted in its entirety and that Section 6.4 be reserved.

Section 5. This ordinance shall be in full force and effect from and after the date of its adoption.

Adopted this the 7th day of May 2007.

Bob Brown, Chairman
Lee County Board of Commissioners

ATTEST:

Gaynell Lee, Clerk to the Board

APPROVED AS TO FORM:

K. R. Hoyle, County Attorney

Recommendation from the Planning Board
On a 2nd Revised Preliminary Plat of "The Ridge at Carolina Trace Subdivision"
(Formerly Cottage Village I)
Board of Commissioners Meeting
May 7, 2007

Location:	Off Highway 87S, Traceway Drive	
Owner/Developer:	Village at the Trace, LLC	
Surveyor:	Strother Land Surveying	
Engineer:	Jeremy Thomas, PE	
Township:	Jonesboro Township	
Tax Parcel:	9660-75-6413, 9660-75-7112	Tax Map: 9667.01
Zoning:	Residential Restricted (RR)	
Total Acreage:	10.68	
Total New Lots:	17	
Streets:	Private	
Water & Sewer:	Public	

Approved Plat

A revised preliminary plat for the subdivision was approved by the Planning Board and Board of Commissioners, respectively in October 2006. At that time, the name of the subdivision was changed from Cottage Village I to "The Ridge at Carolina Trace". The development proposed 17 buildings for a total of 34 townhome units. Greenside Lane, the existing street into the subdivision will be relocated from Lakeview Drive to Traceway North. From Traceway North, Greenside Lane will intersect with a new street that will end with a "T" cul-de-sac to the east and will loop around the western edge of the property back to Greenside Lane. The private streets, all common areas and utilities within the common areas will be maintained by the Homeowners Association.

Revised Plat

The new revised preliminary plan will eliminate the loop roadway on the western edge of the property. The street will dead end with "T" cul-de-sac's at both ends. A portion of the turn-around at the western end is located on "Easement Three" of the Carolina Trace Country Club's property. The Board of Governors of the Carolina Trace Country Club has agreed to deed to the developers a portion of their property to accommodate the "T" cul-de-sac..

Lastly, the revised plan shows several new sewer line extensions. The developer would need to verify with Carolina Trace Utilities regarding the extension of this utility.

There are no change from the location and number of buildings previously proposed.

Environmental Issues

The property is not located within a designated 100-year floodplain or water supply watershed.

RECOMMENDATION OF THE PLANNING BOARD:

The Planning Board by a unanimous vote recommends the Board of Commissioners approve the revised preliminary plat of "The Ridge" subdivision as presented.

DATE	1	1
BY		
FOR		
REVISIONS		

PRELIMINARY P.U.D.

THE RIDGE AT CAROLINA TRACE
TRACEWAY AND LAKEVIEW DRIVE
LEE COUNTY, NORTH CAROLINA

ms consultants, inc.
1248 Corporate Drive
Raleigh, NC 27601
919-876-1111
www.msconsultants.com

REVISED PRELIMINARY PLAT

- NOTES**
1. REVIEW AND APPROVAL OF THE PLAT BY THE LOCAL GOVERNMENT IS REQUIRED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL GOVERNMENT AND ANY OTHER LOCAL, STATE OR FEDERAL AGENCIES.
 2. THIS SITE IS LOCATED WITHIN THE CITY OF RALEIGH, NORTH CAROLINA. THE CITY ENGINEER SHALL REVIEW AND APPROVE THIS PLAT. THE CITY ENGINEER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY ENGINEER AND ANY OTHER LOCAL, STATE OR FEDERAL AGENCIES.
 3. ALL UTILITIES SHALL BE DEPTH MARKED AND LOCATED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY ENGINEER AND ANY OTHER LOCAL, STATE OR FEDERAL AGENCIES.
 4. THE HOMEOWNERS ASSOCIATION IS RESPONSIBLE FOR THE MAINTENANCE OF THE COMMON AREAS AND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING THE COMMON AREAS AND UTILITIES TO THE HOMEOWNERS ASSOCIATION.
 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY UTILITIES TO THE COMMON AREAS AND UTILITIES.
 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY UTILITIES TO THE COMMON AREAS AND UTILITIES.
 7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL NECESSARY UTILITIES TO THE COMMON AREAS AND UTILITIES.

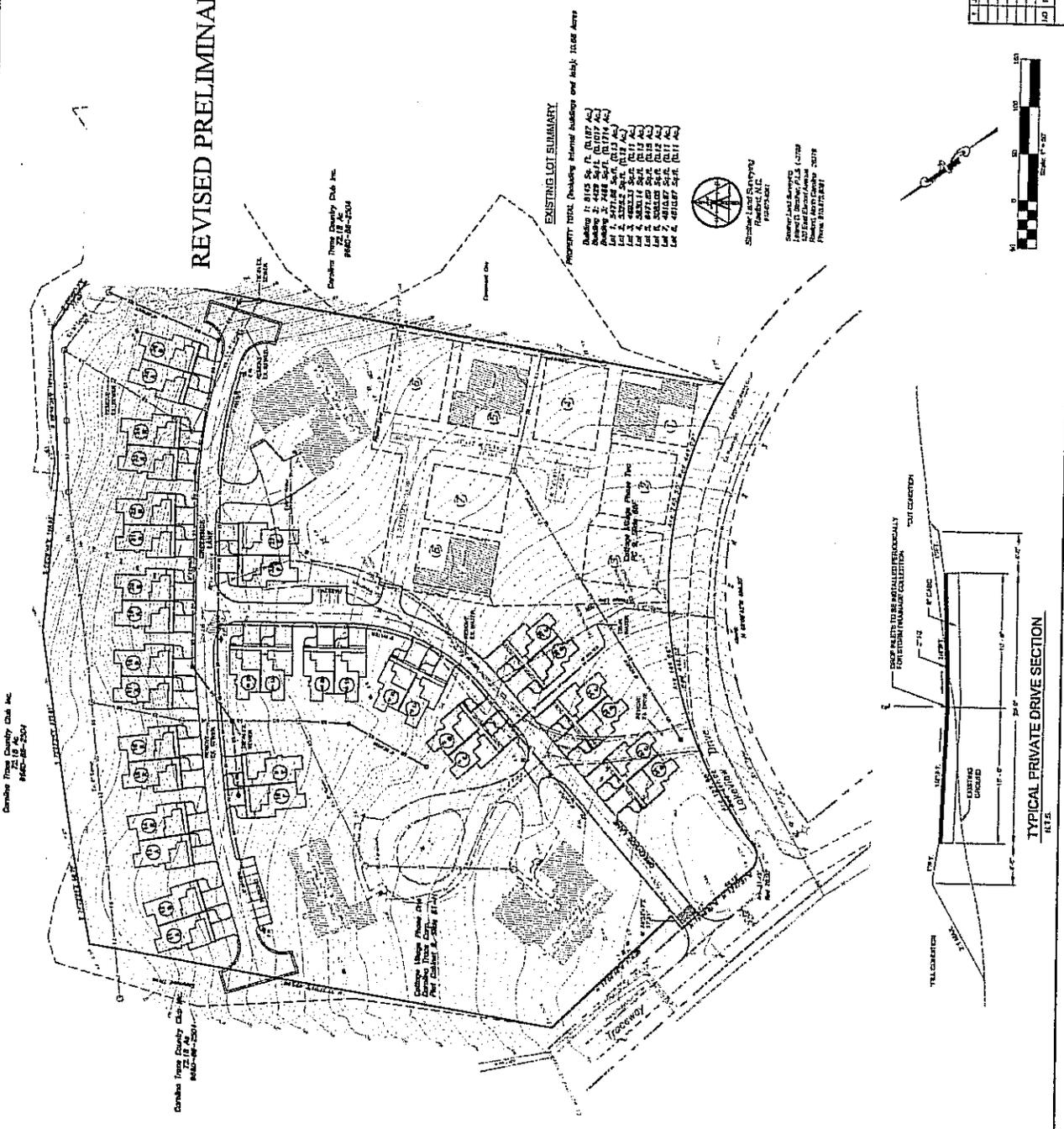
SITE DATA

PROJECT DEVELOPER:
VILLAGE AT THE TRACE, LLC
1248 Corporate Drive
Raleigh, NC 27601
919-876-1111
www.msconsultants.com

PROJECT NO.:
LEE COUNTY, NORTH CAROLINA
1248 Corporate Drive
Raleigh, NC 27601
919-876-1111

SITE DATA:
ZONING CLASSIFICATION: *
TOTAL SITE AREA: *
RESERVED USE: *
TOTAL NO. OF TOWNHOUSE UNITS PROPOSED: *
TOTAL NO. OF TOWNHOUSE LOTS PROPOSED: *
TOTAL NO. OF TOWNHOUSE UNITS PROPOSED: *
TOTAL NO. OF TOWNHOUSE LOTS PROPOSED: *

REVISED PRELIMINARY PLAT



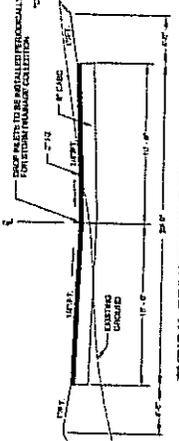
EXISTING LOT SUMMARY

PROPERTY TOTAL (Existing Interest Holdings and Adj. 100' Off Hwy)

Block 1	2,112	2,112	0.117	0.117
Block 2	2,112	2,112	0.117	0.117
Block 3	2,112	2,112	0.117	0.117
Lot 1	2,112	2,112	0.117	0.117
Lot 2	2,112	2,112	0.117	0.117
Lot 3	2,112	2,112	0.117	0.117
Lot 4	2,112	2,112	0.117	0.117
Lot 5	2,112	2,112	0.117	0.117
Lot 6	2,112	2,112	0.117	0.117
Lot 7	2,112	2,112	0.117	0.117
Lot 8	2,112	2,112	0.117	0.117
Lot 9	2,112	2,112	0.117	0.117
Lot 10	2,112	2,112	0.117	0.117
Lot 11	2,112	2,112	0.117	0.117
Lot 12	2,112	2,112	0.117	0.117



Scale: 1" = 50'



TYPICAL PRIVATE DRIVE SECTION
NOTES

Board of Governors
R. Peter Johnson, President
Richard Daniel, Vice President
John L. Beck, Treasurer
Edward Aman, Secretary



105
Board of Governors
Evelyn Bengston
William Guwang
James J. Martell
Richard Shand
Dean Thorndike

Carolina Trace Country Club, Inc.
2100 Country Club Drive | Sanford, North Carolina 27332
(919) 499-5121 | Fax (919) 499-9498 | www.CarolinaTraceCC.com

April 12, 2007

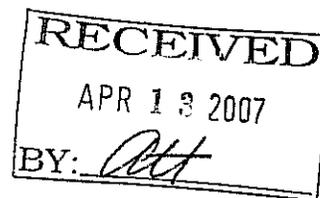
Tonya Boerger
Gated Properties
Sanford, North Carolina 27332

Dear Tonya:

The Board of Governors of Carolina Trace Country Club on Thursday, April 17th, 2007 has agreed to deed to the developers the outlined triangle property as described in the attached plat. If you have any questions, please let me know.

Sincerely

Brad Bourret
General Manager
Carolina Trace Country Club
919-499-5121
brad@carolinatracecc.com



Environmental Issues: There is a 100-year Special Flood Hazard Area (Zone AE) which parallels Raccoon Creek along the southwestern portion of the property. The floodplain runs through the property that is reserved as common area. No lots will be affected by the floodplain. The Special Flood Hazard Area is the areas subject to flooding by the 1% annual chance flood. The base flood elevations for this zone have been determined by FEMA and are illustrated on FIRM # 3710962200J, dated September 6, 2006. The plat does not illustrate or note any wetlands.

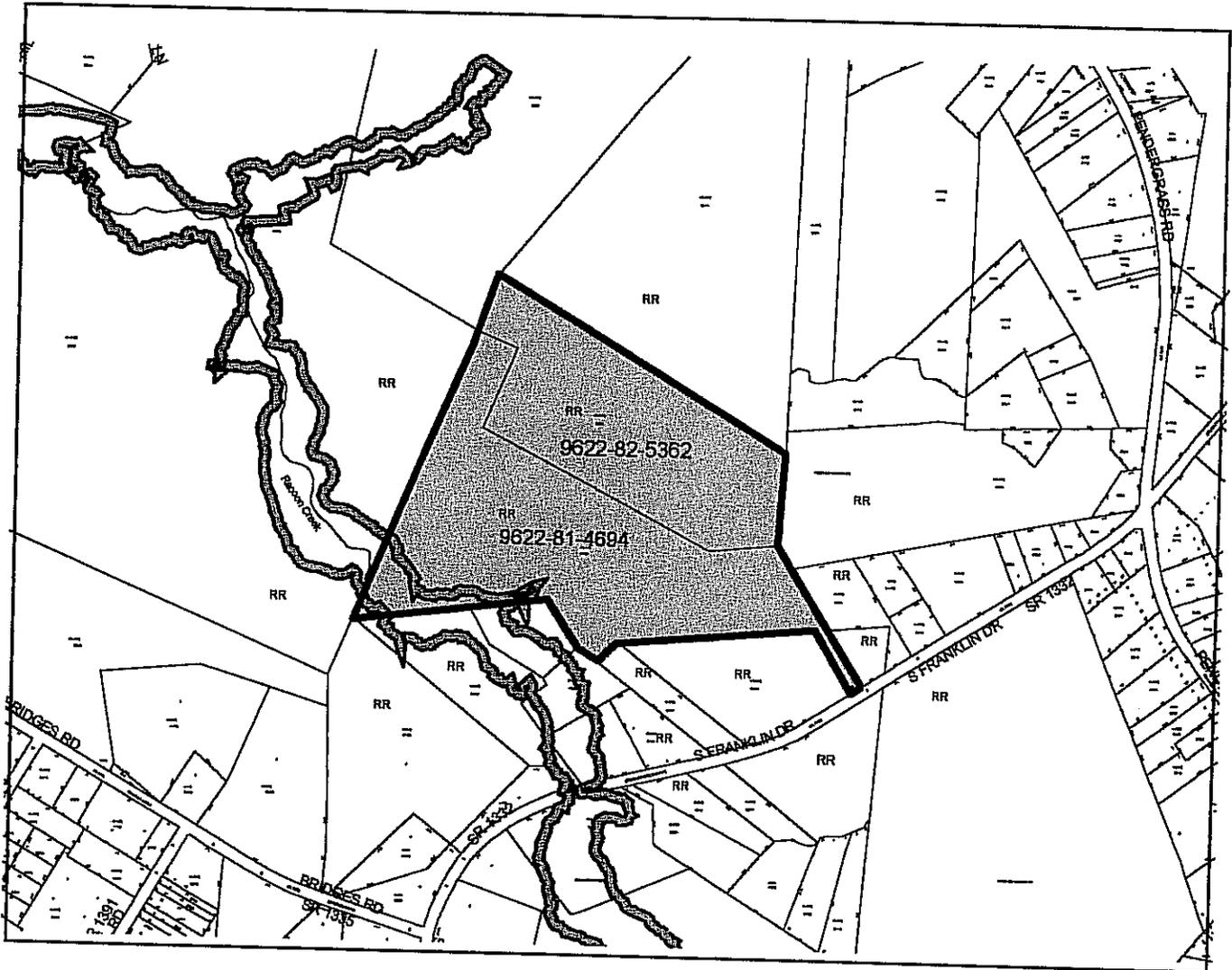
The property is not located within a water supply watershed.

Additional Comments: This proposed subdivision plat was reviewed at the February 22, 2007 Sanford/Lee County Technical Review Committee meeting. Comments from that meeting are attached for your reference.

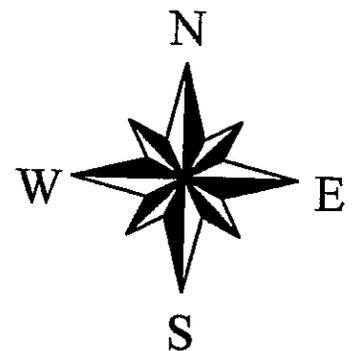
RECOMMENDATION OF THE PLANNING BOARD:

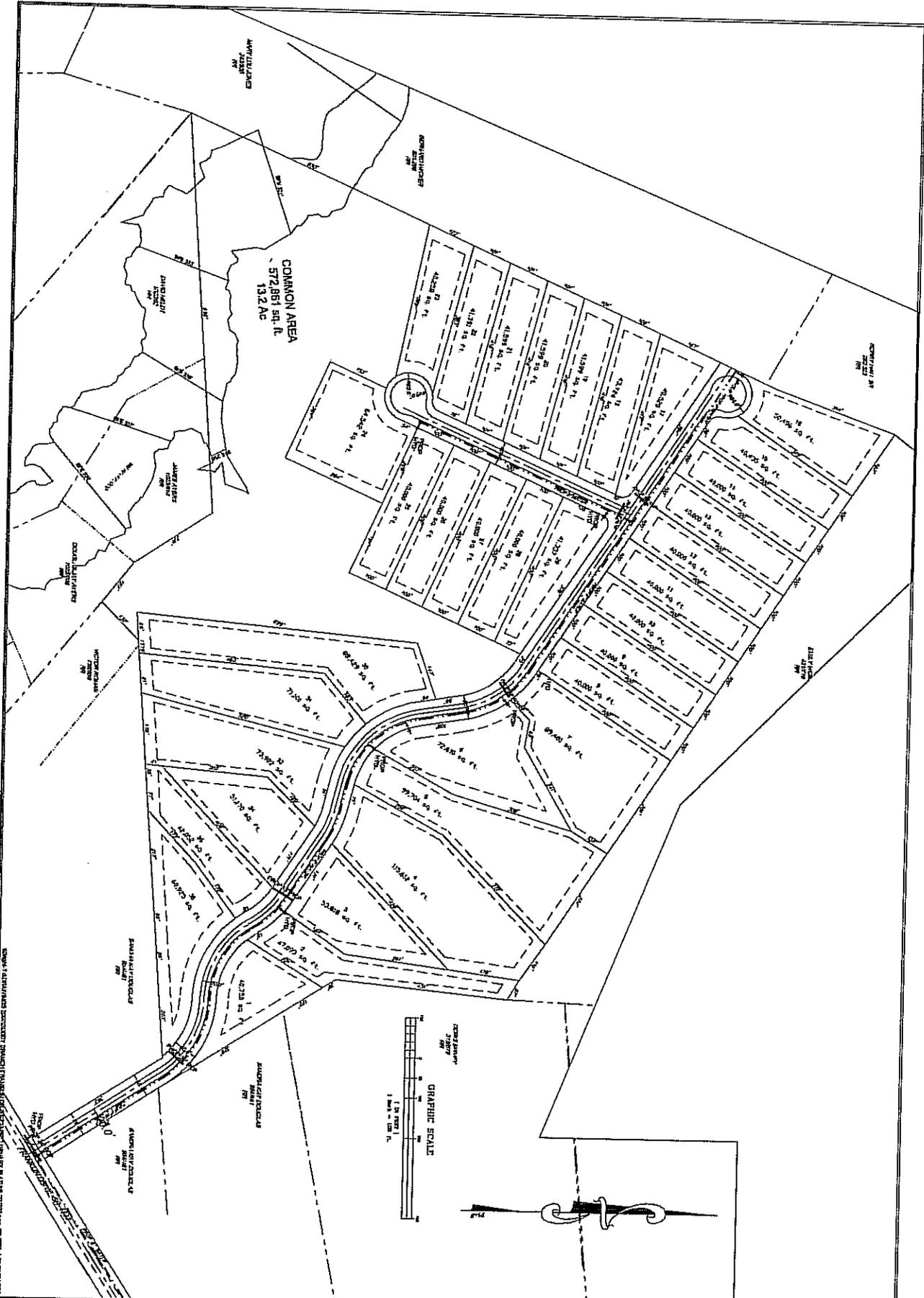
The Planning Board by a unanimous vote recommends the Board of Commissioners grant a variance to allow one entrance as proposed and approve the preliminary plat of "Franklin Chase" Subdivision.

Vicinity Map of
Proposed Subdivision
Owner/developer: Bobby Branch



- Firm_2005_arc.shp
- AE
- AEFW
- SHADED X
- Text Taxtext
- Text Streets
- Parjoin.shp

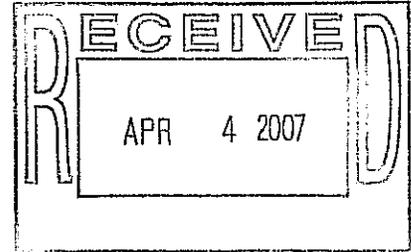




THIS PLAN IS A PRELIMINARY PLAT AND IS NOT TO BE USED FOR CONSTRUCTION OR RECORDING PURPOSES. IT IS THE PROPERTY OF KEN BRIGHT ASSOCIATES AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF KEN BRIGHT ASSOCIATES.

SP2 SHEET 2 OF 2 FILE: SP-200713	DATE: 2/7/07 PRELIMINARY PLAT FOR BOBBY BRANCH	SCALE: AS SHOWN CONTACT: KEN BRIGHT ASSOCIATES 1110 ENGINEERS 2000 LAURELITE ST. SAUFORD, NC 27355 PHONE: (919) 776-2444 FAX: (919) 776-5335 email: kbca@bri18000.com	REVISIONS: _____ _____ _____
	THESE DIMENSIONS AND THE NUMBER OF LOTS ARE APPROXIMATE AND AS SUCH ARE NOT TO BE USED AS A BASIS FOR CONSTRUCTION. THEY SHALL NOT BE USED AS A BASIS FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER.		

SOIL CONSULTANT SERVICES, INC.



April 3, 2007

Ken Bright Associates
P.O. Box 553
Sanford, NC 27331

RE: Preliminary Soil/Site Evaluation, Bobby Branch Subdivision off Franklin Drive

Dear Sir:

A preliminary soil/site evaluation was conducted on the above referenced property to determine its suitability for use with ground absorption sewage treatment and disposal (septic) systems.

Based on this evaluation it was determined that this tract is well suited to support the proposed 37 lots. When this evaluation was conducted the centerline of the road and front property corners were staked.

This evaluation was conducted under moist soil conditions utilizing a hand auger. The soils are derived from sandy Triassic sediments with a few borings having what appears to be residual saprolite. The soils are well drained with red loamy and clayey subsoil exhibiting subangular blocky structure underlain by Triassic sediments at depths of 28 - 48 inches, but dominantly 30 - 44 inches.

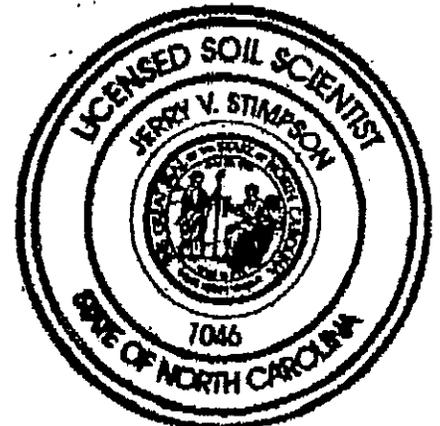
As this project progress additional study on a lot by lot basis will be required. A meeting will be scheduled with Environmental Health to get other specific requirements that will have to be met.

Please note that this report is for information only and does not represent approval for system installation or site work; approval is granted with the issuance of improvement permits and authorizations to construct by the Lee County Health Department.

If I can be of further assistance, please contact me.

Sincerely,

Jerry V. Stimpson
Licensed Soil Scientist



Sanford / Lee County Community Development

900 Woodland Ave. Sanford, NC 27330

Sanford/ Lee County Technical Review Committee Meeting Feb. 22, 2007 Notes
Below is a summary of the comments regarding the TRC review item noted below.

Subdivision for Bobby Branch – A new 36 lot major subdivision to be located off of Franklin Drive (SR1332). The developer is proposed public water, public NCDOT streets & private septic to serve this subdivision (Lee County's jurisdiction). *Project Designer: Ken Bright Associates*

Project representatives in attendance: Ken & Martha Bright and Bobby Branch

Project Status: Re-submittal is required. Please revise the preliminary plat as per the comments noted below & hold the revised drawing package pending possible additional comments regarding annexation requirement(s).

City of Sanford Engineering Department comments:

- Eng. staff has been approached regarding the possible development of the Bobby Hall property. The integration of the two designs, especially with regard to the extension of public streets should be encouraged.
- Staff from the various departments should research the validity of requiring the developer to annex this property into the corporate city limits in order to allow the connection to/extension of public water to serve this development. There is a written policy within the City Public Works Dept. that directs a methodology for gathering information that may be provided to City Council for their review/approval of the requirement to annex in order to connect to city utilities. After discussion of the topic, Mr. Bridwell requested that Liz (long range planner) be instructed to gather information relating to requiring the developer to annex. Liz will follow-up with Brent & Bob and forward the findings to current planning staff so that the developer may be informed as promptly as possible of city's decision. *(The City Public Works has determined that the developer will not be required to annex).*
- The project engineer is to continue to work with the city engineering dept. regarding the extension of public utilities.
- Standard note: The City reviews all projects taking place inside the City limits for items the City has jurisdiction for, i.e., water and sewer lines, roadway, land use, setbacks, etc. Erosion Control and other DWQ requirements are the responsibility of the State of North Carolina to enforce and conforming to the permit requirements is the developer's responsibility. During construction, the State is responsible for investigation to ensure compliance through the construction process.
- Standard note: Please provide a digital copy (Autocad 2000) of the as-built drawing(s) to the City Engineering Dept.

City of Sanford Public Works Department comments: This subdivision as proposed is to be served by public water (& private septic) and by public NCDOT maintained streets. Please continue to work with & forward all applicable information to the City Engineering & the City Public Works Dept.

Standard note: If any portion of this project requires back-flow prevention, please contact Mr. Terry Windham – phone (919) 775-8247, ext 367, fax (919)776-0265 .

Lee County Fire Marshall comments: (No representative in attendance.)

Sanford/Lee County Planning Department comments:

- The preliminary plat does not illustrate a 2nd entrance & the UDO requires a 2nd entrance with a subdivision of 30 lots or more. For the design as proposed, the developer must request a “subdivision exception” from the respective governing boards as referenced in Article 6, Subdivision Regulations, Subsection 6.3.6 Subdivision Exceptions of the UDO. The developer has spoken with the adjoining property owners & they are not interested in selling/developing their property at this time. Refer also to the City of Sanford Engineering Department comments note #1*.
- It was noted during the meeting that the developer would need to request an exemption from the respective planning board regarding the street length. Upon review of this requirement, referencing 6.7.1 Street Design & 6.7.2. Block Design – the design as proposed does appear to meet the standards within the UDO & an exemption would not be required.
- Regarding street design & continuation of streets, please rationalize to staff (& the boards) the termination of the public streets at the property line. Rationale: The cul-de-sac on the southwestern side of the property appears to be bounded by topographical & floodplain issues. The cul-de-sac on the northwestern side of the property has a right-of-way which stubs to the property line to allow for a future connection. The developer has spoken with the adjoining property owners & they are not interested in selling/developing their property at this time. Refer also to the City of Sanford Engineering Department comments note #1*.
- Are you planning an entrance sign &/or entrance landscaping, etc. If so, please illustrate on the preliminary plat. Please plan for the care & maintenance of the sign, landscaping, etc. via a homeowner’s association, etc.
- It was noted during the meeting that this subdivision will have a homeowner’s association that will maintain & own the common open space. This area may become a commonly-owned horse pasture in the future.
- Will this subdivision have covenants & restrictions?
- Please add the power line easement on the preliminary plat.
- Standard note: If the area disturbed will be greater than 1.0 acre, a NCDENR approval will be required prior to a Zoning Clearance being issued.
- Standard note: It is recommended that the project engineer and/or developer for all proposed projects verify with NCDWQ that no approvals are required from that government agency.
- Standard note: Signage requires a separate permit.

Sanford/Lee County Building Inspections Department Comments:

Standard note: The Building Inspections Dept. will review the plans submitted for the Building Permit Application(s) & may have comments at that time.

Lee County Board of Education Comments:

- Suggest that an area for a bus stop(s) be provided within the development.

NCDOT comments: The design requires a driveway permit & any/all applicable encroachment agreement(s).

LEE COUNTY

Committed Today for a Better Tomorrow

AGENDA ITEM: VII. D.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Report on Pay for Performance Program

EXPLANATION:

Commissioner Shook has requested that HR Director Joyce McGehee provide an update on the progress of the Pay for Performance Program for Lee County staff.

Ms. McGehee will be present to present said report.

RECOMMENDATION:

ATTACHMENTS:

- Request from Commissioner Shook dated April 23, 2007;
- April 27, 2007 memo from HR Director Joyce McGehee; and
- Pay for Performance Policy

Gaynell Lee

From: Linda Shook
Sent: Monday, April 23, 2007 9:43 AM
To: Lisa Minter; Gaynell Lee; Bob Brown
Cc: Joyce D. McGehee
Subject: May 7 Agenda Request

For the May 7 agenda, I would like to request that Joyce McGehee provide an update on the progress of the performance pay program that the Board adopted last year.

Thanks.

Linda Shook

LEE COUNTY

Committed Today for a Better Tomorrow

To: Robert Brown, Chairman, Board of Commissioners
From: Joyce McGehee, SPHR, Human Resources Director *J McGehee*
Date: April 27, 2007
Subject: Pay for Performance Program

As requested by Ms. Linda Shook, Commissioner, Human Resources will present an update on the Pay for Performance Program. Please find attached the Pay for Performance Policy. The attached policy is for the Board of Commissioners' review prior to the update by Human Resources.

cc: Lisa Minter, Interim County Manager
Kenny Cole, Assistant County Manager

attachment: Pay for Performance Policy

**Office of Human Resources
P.O. Box 1968
Sanford, NC 27331-1968
919-718-4615**

PAY FOR PERFORMANCE POLICY

Lee County hereby establishes a policy for providing an opportunity for employees to earn an annual salary increase based on performance. The employee's pay for performance salary increase will be based on criteria set forth in their performance plan. This policy is applied on a year to year basis. The Board of County Commissioners maintains the right to make amendments, adjustments and changes subject to the annual budget and availability of funds.

All benefited employees are required to have a performance evaluation completed by their supervisor during the month of **October of each year** to determine if the employee is meeting the requirements of the position. **Employees must meet the requirements of the position to remain employed by Lee County.** Employees who are not meeting requirements of the position in October of each year will be verbally counseled. The employee will not be allowed to complete a Pay for Performance Plan for an increase; however, the employee's performance will be evaluated at each of the required performance meetings throughout the year. Employees with unsatisfactory performance will be disciplined according to Personnel Policy H-1 (Disciplinary Action).

All employees who meet the basic requirements of the job, as outlined in the job description and by Supervisors, are eligible to choose the category of performance. There are four categories of performance: Does Not Meet Requirements, Meets Requirements, Exceeds Requirements, and Outstanding. Each category of performance is defined according to the "*Lee County Employee Performance & Development Countywide Performance Standards*" and is subject to change as circumstances warrant.

Meets Requirements

If the employee chooses to meet the requirements of the position as determined by the supervisors, the employee shall check the section to indicate "Meets Requirements of Position" on the Employee Performance Plan. The employee must be meeting the requirements of the position continuously throughout the year. Employees' performance will be evaluated by the Supervisor at mid-year review and the final review.

Exceeds Requirements (must be meeting requirements to pursue exceeds requirements)

Employees who choose to pursue an Exceeds Requirements Plan in order to receive a performance-based increase in the following year shall check the section to indicate "Exceeds the Requirements of Position." The employee must list action steps and accountability/documentation that will show how they plan to exceed the requirements of the position. Employees' performance and progress will be evaluated by the supervisor at the mid-year review and final review.

Outstanding (Must be exceeding requirements to pursue Outstanding)

Outstanding Plans must enhance the Lee County Government Organization. Employees who choose to pursue an Outstanding Performance Plan in order to pursue a performance-based increase in the following year shall check the section to indicate "Outstanding". The employee must list goals, action steps, resources, and accountability/documentation that will show how they will achieve outstanding performance as well as complete the sections of Exceeds Requirements. Employees' performance and progress will be evaluated by the Supervisor at the mid-year review and final review.

Scheduled Meetings

All benefited employees are required to have a **performance evaluation meeting, performance plan meeting, mid-year meeting and a final review meeting** with their immediate Supervisor. Supervisors will discuss with employees whether they are meeting requirements as well as reviewing progress toward meeting the performance set forth in the performance plan. Supervisors may cancel a performance plan if it is deemed the employee's performance has dropped to does not meet requirements. Documentation must be submitted to Human Resources by the supervisor to detail why the employee is not meeting requirements of the position.

Revisions to Performance Plans

Employees may revise their performance plan prior to the mid-year review to lower their performance expectation. No performance plan can be moved upwards after the initial meeting. The revision must be consistent with the categories of performance currently in effect and reasons for revision must be valid and documented in the revised plan. The employee's Supervisor, the employee's Department Director and the Human Resources Office must approve all revisions to any performance plan. All revised plans must be filed with the Human Resources Office to be valid.

Promotions and transfers

Employees promoted or transferred should prepare and submit a performance plan for approval within thirty (30) days from the date of the action.

New Hires

Any employee hired after **September 1st** or still in probationary status as of **November 1st** is not eligible to execute a performance plan for an increase during that plan year. However, the employee must submit a plan to meet requirements for the year.

Work Against and Trainee Status

Employees who are in a work-against status or on trainee status (and are restricted by state law from pay at the rate fully qualified employee) will be subject to the same guidelines, except that the employee will receive a lump sum payment for any amount that exceeds the hiring rate of the fully qualified grade.

Disciplinary Action

Any employee receiving formal written disciplinary action during the period covered by their performance plan will not be eligible for any performance-based increase for that period.

Directors may be disciplined for failure to ensure that all timelines are met.

Directors and Supervisors may be disciplined if their actions are found to create an obstacle to the employees' participation in Pay for Performance.

Direct Supervisors may also be disciplined, if it is determined that the Supervisor did not perform his/her responsibility of ensuring adequate documentation.

AUDITS

Pre Audit

- A management committee will evaluate the exceeds requirements plans and outstanding plans to determine if the plans are valid and measurable.

Post Audits

- After final review documentation has been submitted, a five (5) member Audit Committee appointed by Human Resources will audit a sampling of employees per Supervisor to ensure the adequacy of the employee's documentation. If the Audit finds a discrepancy with documentation, all the employees of that Supervisor will be audited.
- "Meets Requirements" performance plans are not subject to an audit.

Payment of Pay for Performance Increase

Employees below the midpoint of the salary range may take a lump sum bonus (one time) or have the percentage added to their base salary. It is important to note that any lump sum payment will not be added to the employee's base salary and is a one-time payment.

Employees at the midpoint of their salary range or higher who successfully complete the requirements of an exceeds or outstanding plan will receive 50% of their performance-based increase in the form of a lump sum bonus and the remainder will be added to the base pay unless the employee wants the total in a lump sum bonus.

Pay for Performance will be paid in the January pay check.

Significant Dates

November 1 st	Performance Reviews due to Human Resources
January 15 th	Employee Plans due to Human Resources
February 15 th	Pre-Audits of Exceeds Requirements and Outstanding Plans
July 1 st	Mid-year reviews due to Human Resources
December 1 st	Final reviews due to Human Resources
December 10 th	Audits for documentation completed
December 15 th	Personnel Action forms to Payroll
January	Payment of Pay for Performance

LEE COUNTY

Committed Today for a Better Tomorrow

AGENDA ITEM: VII. E.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Discussion Reference Real Estate Transfer Tax

EXPLANATION:

Commissioner Reives asked this item be placed on the agenda for discussion

RECOMMENDATION:

ATTACHMENTS:

- Orange County Resolution in Support of Real Estate Transfer Tax;
- "Sample" Resolution for consideration; and
- Estimated Land Transfer Revenue on 2005-06 figures

Attachment F

ORANGE COUNTY BOARD OF COMMISSIONERS

RESOLUTION
SUPPORTING A REAL ESTATE TRANSFER TAX FOR ORANGE COUNTY AND
OTHER NORTH CAROLINA COUNTIES

WHEREAS, the property tax is the only source of revenue over which counties have control; and

WHEREAS, the State of North Carolina requires counties to pay 15 percent of the state share of Medicaid – a program for which counties are not allowed to set policy, eligibility criteria, service options or provider rates; and

WHEREAS, the total county share of Medicaid is now projected to eclipse \$517 million during the 2007-08 fiscal year; and

WHEREAS, it is estimated that in the 2007-08 fiscal year, Orange County will spend \$3,924,800 or approximately 2.4 percent of its expenditures for services to Medicaid eligible residents; and

WHEREAS, other unfunded mandates from the state such as reduced school class sizes are forcing county property tax rates higher; and

WHEREAS, the North Carolina Department of Public Instruction's School Planning Section 2006 Long Range Facility Plans recently identified \$9.7 billion of school facility needs statewide over the next five years; and

WHEREAS, seven counties in North Carolina – Camden, Chowan, Currituck, Dare, Pasquotank, Perquimans and Washington – are all authorized by the General Assembly to levy a 1 percent real estate transfer tax; and

WHEREAS, any revenue source that is made available to one county should be made available to all 100 counties; and

WHEREAS, a priority goal of both the North Carolina Association of County Commissioners and Orange County is to seek legislation to allow all counties to enact any or all of several revenue options from among those that have already been authorized for any other county, including local option sales taxes, impact taxes and real estate transfer taxes; and

WHEREAS, a real estate tax is tied closely to the real estate market and generates money to pay for growth at the time it is needed; and

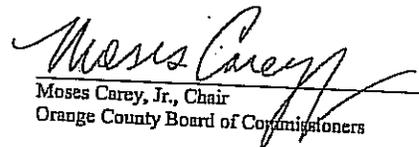
WHEREAS, a one percent real estate transfer tax is an equitable mechanism for making growth pay for its impacts that could generate additional funds for Orange County to help meet the demands for new classroom space and classroom improvements, development of parks, libraries and other infrastructure, and fund other critical needs; and

WHEREAS, Sen. Bob Atwater of Chatham County has filed Senate Bill 1516, which would allow all counties that do not have authority for a 1 percent land transfer tax an option to hold a voter referendum to enact one;

NOW, THEREFORE, BE IT RESOLVED that the Orange County Board of Commissioners urges the North Carolina General Assembly to authorize Orange County and all other North Carolina counties to enact at least an additional one percent real estate transfer tax to be used for any lawful expenditures.

FURTHER BE IT RESOLVED that copies of this resolution be transmitted to the members of the General Assembly representing Orange County, the North Carolina General Assembly leadership, the other 99 North Carolina counties, and the North Carolina Association of County Commissioners.

This the 10th day of April, 2007.


Moses Carey, Jr., Chair
Orange County Board of Commissioners

**RESOLUTION
SUPPORTING LOCAL-OPTION REAL ESTATE TRANSFER TAX**

WHEREAS, the property tax is the only source of revenue that counties have control over; and

WHEREAS, the State of North Carolina requires counties to pay 15 percent of the state share of Medicaid – a program for which counties are not allowed to set policy, eligibility criteria, service options or provider rates; and

WHEREAS, the total county share of Medicaid is now projected to eclipse \$517 million during the 2007-08 fiscal year; and

WHEREAS, it is estimated that in the 2007-08 fiscal year _____ County will spend \$ _____ or approximately _____ percent of its expenditures for services to Medicaid eligible citizens; and

WHEREAS, other unfunded mandates from the state such as reduced school class sizes are forcing county property tax rates higher; and

WHEREAS, the Department of Public Instruction’s School Planning section 2006 Long Range Facility Plans recently identified \$9.7 billion of school facility needs over the next five years, and \$ _____ in needs in _____ County; and

WHEREAS, seven counties in North Carolina – Camden, Chowan, Currituck, Dare, Pasquotank, Perquimans and Washington – are all authorized by the General Assembly to levy a 1 percent real estate transfer tax; and

WHEREAS, any revenue source that is made available to one county should be made available to all 100 counties; and

WHEREAS, a priority goal of the North Carolina Association of County Commissioners is to seek legislation to allow all counties to enact any or all of several revenue options from among those that have already been authorized for any other county, including local option sales taxes, impact taxes and real estate transfer taxes; and

WHEREAS, the tax is tied closely to the real estate market and generates money to pay for growth at the time it is needed; and

WHEREAS, a 1 percent local-option real estate transfer tax could generate \$ _____ for _____ County to help meet the demands for new classroom space and classroom improvements and fund other critical infrastructure needs;

WHEREAS, Sen. Bob Atwater of Chatham County has filed Senate Bill 1516, which would allow all counties that do not have authority for a 1 percent land transfer tax an option to hold a voter referendum to enact one;

NOW, THEREFORE, BE IT RESOLVED that the _____ County Board of Commissioners urges the North Carolina General Assembly to authorize _____ County to enact a local-option, 1 percent real estate transfer tax to be used for any lawful purpose capital expenditures.

FURTHER BE IT RESOLVED that copies of this resolution be transmitted to the members of the General Assembly representing _____ County and to all 100 counties in North Carolina.

Adopted this the _____ day of _____, 20__.

Estimated Land Transfer Revenue
on 2005-2006 figures

Counties [\$]	Estimated 1% Transfer Fee [\$]		
Alamance	8,129,410	Henderson	10,535,060
Alexander	1,128,290	Hertford	491,200
Alleghany	1,086,390	Hoke	2,071,870
Anson	669,620	Hyde	579,790
Ashe	2,816,080	Iredell	17,139,640
Avery	3,332,220	Jackson	9,042,370
Beaufort	2,782,740	Johnston	11,241,240
Bertie	532,580	Jones	229,460
Bladen	783,510	Lee	2,395,870
Brunswick	35,103,390	Lenoir	970,970
Buncombe	24,736,630	Lincoln	5,775,820
Burke	2,636,030	Macon	5,674,010
Cabarrus	17,152,410	Madison	2,075,040
Caldwell	3,042,640	Martin	416,270
Camden	690,410	McDowell	2,030,790
Carteret	15,655,170	Mecklenburg	111,954,595
Caswell	474,160	Mitchell	1,213,120
Catawba	8,465,310	Montgomery	1,782,420
Chatham	6,679,960	Moore	8,110,725
Cherokee	4,229,100	Nash	6,021,010
Chowan	970,460	New Hanover	32,699,930
Clay	2,357,030	Northampton	1,304,430
Cleveland	2,899,920	Onslow	11,246,020
Columbus	1,109,950	Orange	10,033,850
Craven	7,576,000	Pamlico	2,003,320
Cumberland	14,779,240	Pasquotank	3,035,930
Currituck	4,916,560	Pender	7,237,910
Dare	10,797,190	Perquimans	1,239,800
Davidson	6,080,670	Person	2,120,260
Davie	2,540,510	Pitt	8,809,950
Duplin	1,667,030	Polk	2,729,230
Durham	25,704,913	Randolph	4,580,700
Edgecombe	1,342,950	Richmond	1,151,060
Forsyth	20,739,310	Robeson	1,924,590
Franklin	3,342,190	Rockingham	2,789,080
Gaston	9,297,260	Rowan	4,938,580
Gates	321,410	Rutherford	4,645,120
Graham	633,040	Sampson	1,108,760
Granville	2,632,400	Scotland	881,780
Greene	299,070	Stanly	2,034,470
Guilford	33,990,400	Stokes	1,365,300
Halifax	1,530,210	Surry	2,156,010
Harnett	4,694,240	Swain	1,686,400
Haywood	5,617,240	Transylvania	4,072,210
		Tyrrell	2,066,670
		Union	24,054,250
		Vance	7,628,820
		Wake	100,522,050
		Warren	1,327,050
		Washington	928,420
		Watauga	7,331,080
		Wayne	3,564,220
		Wilkes	2,463,370
		Wilson	2,831,500
		Yadkin	719,700
		Yancey	2,002,750
		Total	776,951,083

LEE COUNTY

Committed Today for a Better Tomorrow

AGENDA ITEM: VII. F.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: Revisions to the Lee County Financial Policy

EXPLANATION:

During the Finance Committee's meeting on April 16, 2007, it was suggested that the Lee County Financial Policy be amended (Tax Rate section) as it relates to positions funded by grants. A revised Policy has been drafted for review.

RECOMMENDATION:

Approve Resolution amending the Lee County Financial Policy as presented.

ATTACHMENTS:

- April 27, 2007 memo from Ms. Lisa Minter; and
- Amended Lee County Financial Policy Resolution

LEE COUNTY

Committed Today for a Better Tomorrow

MEMORANDUM

To: Lee County Board of Commissioners
From: Lisa G. Minter, Interim County Manager/Finance Director *LGM*
Date: April 27, 2007
Subject: Revision to Lee County Financial Policies

The Finance Committee is recommending that the following language be added to the Lee County Financial Policies in the Tax Rate section:

- In an effort to stabilize the County's tax rate, all grant funded positions will be reviewed annually to verify continuation of funding. If grant funds are no longer available for a position, the position will be terminated unless a non-tax related source of revenue is provided to cover the cost of the position.

A copy of the revised Financial Policies Resolution is attached for your review. Please let me know if you have any questions.

APR 27, 2007



LEE COUNTY

Committed Today for a Better Tomorrow

FINANCIAL POLICIES RESOLUTION

WHEREAS, stability in fiscal affairs is a desirable objective but a difficult goal for counties to attain because of many factors some of which are the relationship of the various units of government, mandates, the changing economies and the limited authority of local government; and

WHEREAS, the Board of Commissioners is of the opinion that the statement of minimum standards of fiscal policy would help present and future boards and staff to adapt to the changes that occur and help them to attain a reasonable measure of fiscal stability;

NOW, THEREFORE BE IT RESOLVED, that the Lee County Board of Commissioners does hereby adopt the following financial policies:

Debt

- Debt service will not exceed 15% of general fund expenditures. In any year where the debt service is less than or equal to 14% of general fund expenditures at least 1% of the operating budget will be transferred to capital reserve. This contribution will only be made if available fund balance is at 15% or greater of general fund expenditures.
- Payout of aggregate principal outstanding shall be no less than 50% repaid within 10 years.
- The County will strive to maintain its net bonded debt at a level not to exceed two percent of the assessed valuation of taxable property within the County.

Fees and user charges

- As part of the budget process, the County shall annually review the fees and user charges. All changes to the schedule of fees and charges must be approved by the Board of Commissioners.
- The County should charge other fees when it is allowable, when a limited and specific group of beneficiaries can be identified, when it is feasible to charge beneficiaries for the services rendered, and when there is no reason to subsidize the service wholly or in part. To the extent possible, fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary or desirable to subsidize the service.
- Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

Fund Balance

- The County will maintain as a floor an available fund balance equal to 14% of the General Fund budget at the end of each fiscal year; however, the County will strive to reach a target of 18%.
- General Fund balances in excess of target levels will be transferred to capital reserve funds to provide equity resources to fund the County's capital improvement plan.

Competitive Employment

- In order to recruit and retain the most qualified employees while ensuring fairness and non-discrimination, Lee County will commit to conducting a comprehensive compensation and classification study every five years. The study shall be based on the complexity and relative worth of each job as well as an extensive market comparability analysis which identifies competitive pay rates for jobs similar in content to those of the County in the labor market in which we compete for our labor supply.
- In an effort to maintain competitive rates of pay the County will strive to make annual cost of living adjustments for all employees based on the Consumer Price Index for Urban Wage Earners, Southern Region, Average of All Groups.

Tax rate

- In an effort to stabilize the County's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years' anticipated expenditures and will strive not to change the rate until the next revaluation.
- The Board of Commissioners prefers to limit the growth of the annual operating budget to an amount which can be accommodated by growth in the tax base as well as other local state and federal revenues, without a tax rate increase, whenever possible.
- In an effort to stabilize the County's tax rate, the County will strive to develop and annually review projections of revenues, expenditures and fund balance for the next five years. Longer range projections should be developed as necessary.
- In an effort to stabilize the County's tax rate, all grant funded positions will be reviewed annually to verify continuation of funding. If grant funds are no longer available for a position, the position will be terminated unless a non-tax related source of revenue is provided to cover the cost of the position.

Adopted this 7th day of May, 2007.

Robert H. Brown, Chairman

ATTEST:

Gaynell M. Lee, Clerk

LEE COUNTY

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Committed Today for a Better Tomorrow

AGENDA ITEM: VII. G.

MEETING DATE: May 7, 2007

MEMO TO COMMISSIONERS:

FROM: Gaynell Lee, Clerk to the Board

DATE: April 30, 2007

SUBJECT: FY 2007-08 Proposed Budget Presentation

EXPLANATION:

Interim Manager Lisa Minter will present to the Board her recommendations for the proposed FY 2007-08 Budget and answer questions if so desired.

RECOMMENDATION:

ATTACHMENTS: